

# KEEPING SCIENTOLOGY WORKING

KSW

Farbig, Druckversion (geeignet für Druck) (CP, Colour, Print)  
zusammengestellt am 28. April 2010



## a) Inhaltsverzeichnis, nach Checkheet:

1. KEEPING SCIENTOLOGY WORKING.....	1
2. QUALITY COUNTS.....	9
3. QUALITY AND ADMIN IN CENTRAL ORGS.....	11
4. SAFEGUARDING TECHNOLOGY .....	13
5. TECHNICAL DEGRADES.....	15
6. TECH DOWNGRADES.....	17
7. CUTATIVES.....	21
8. "QUICKIE" DEFINED .....	25
9. GLOSSARY OF C/S TERMS.....	27
10. SUPERFICIAL ACTIONS.....	31
11. EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE.....	37
12. PURPOSES OF THE QUALIFICATIONS DIVISION.....	39
13. HIGH CRIME.....	43
14. SINGLE DECLARE .....	47
15. INCOMPLETE CASES.....	49
16. TRAINING QUALITY.....	51
17. HANDLING WITH AUDITING .....	53
18. DECLARES.....	57
19. PERSISTENT F/N.....	59
20. WHAT THE C/S IS DOING .....	63
21. EXAMPLES OF QUICKYING AND FALSE DECLARES.....	69
22. HOW TO HANDLE THE QUICKIE IMPULSE .....	77
23. HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDITING .....	89
24. WINS, „STATES“, AND GRADE CHART DECLARES.....	99
25. PROGRAMMING AND HANDLING CASES WHO HAVE BEEN QUICKIED OR FALSELY DECLARED ...	105
26. OUT TECH AND HOW TO GET IT IN .....	115
27. WHAT IS A COURSE? .....	121



## **b) Inhaltsverzeichnis, chronologisch:**

1.	61-05-26	QUALITY COUNTS.....	9
2.	61-05-29	QUALITY AND ADMIN IN CENTRAL ORGS.....	11
3.	61-11-02	TRAINING QUALITY.....	51
4.	65-02-07	KEEPING SCIENTOLOGY WORKING.....	1
5.	65-02-14	SAFEGUARDING TECHNOLOGY .....	13
6.	65-07-31	PURPOSES OF THE QUALIFICATIONS DIVISION.....	39
7.	65-09-13	OUT TECH AND HOW TO GET IT IN .....	115
8.	66-03-08	HIGH CRIME.....	43
9.	70-01-15	HANDLING WITH AUDITING .....	53
10.	70-05-10	SINGLE DECLARE .....	47
11.	70-05-30	CUTATIVES.....	21
12.	70-06-16	WHAT THE C/S IS DOING .....	63
13.	70-06-17	TECHNICAL DEGRADES.....	15
14.	70-06-21	SUPERFICIAL ACTIONS.....	31
15.	70-06-25	GLOSSARY OF C/S TERMS.....	27
16.	70-08-26	INCOMPLETE CASES.....	49
17.	70-10-08	PERSISTENT F/N.....	59
18.	71-03-16	WHAT IS A COURSE? .....	121
19.	71-06-19	DECLARES.....	57
20.	71-10-26	TECH DOWNGRADES.....	17
21.	72-04-19	"QUICKIE" DEFINED .....	25
22.	80-01-25	EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE .....	37
23.	80-08-27	EXAMPLES OF QUICKYING AND FALSE DECLARES.....	69
24.	80-08-28	HOW TO HANDLE THE QUICKIE IMPULSE .....	77
25.	80-08-29	HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDITING .....	89
26.	80-08-30	WINS, „STATES“, AND GRADE CHART DECLARES.....	99
27.	80-08-31	PROGRAMMING AND HANDLING CASES WHO HAVE BEEN QUICKIED OR FALSELY DECLARED.....	105



### **c) Inhaltsverzeichnis, alphabetisch:**

1. "QUICKIE" DEFINED .....	25
2. CUTATIVES .....	21
3. DECLARES.....	57
4. EXAMPLES OF QUICKYING AND FALSE DECLARES.....	69
5. EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE .....	37
6. GLOSSARY OF C/S TERMS.....	27
7. HANDLING WITH AUDITING .....	53
8. HIGH CRIME.....	43
9. HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDITING .....	89
10. HOW TO HANDLE THE QUICKIE IMPULSE .....	77
11. INCOMPLETE CASES.....	49
12. KEEPING SCIENTOLOGY WORKING.....	1
13. OUT TECH AND HOW TO GET IT IN .....	115
14. PERSISTENT F/N.....	59
15. PROGRAMMING AND HANDLING CASES WHO HAVE BEEN QUICKIED OR FALSELY DECLARED ...	105
16. PURPOSES OF THE QUALIFICATIONS DIVISION.....	39
17. QUALITY AND ADMIN IN CENTRAL ORGS.....	11
18. QUALITY COUNTS.....	9
19. SAFEGUARDING TECHNOLOGY .....	13
20. SINGLE DECLARE .....	47
21. SUPERFICIAL ACTIONS.....	31
22. TECH DOWNGRADES.....	17
23. TECHNICAL DEGRADES.....	15
24. TRAINING QUALITY.....	51
25. WHAT IS A COURSE? .....	121
26. WHAT THE C/S IS DOING .....	63
27. WINS, „STATES“, AND GRADE CHART DECLARES.....	99





HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 7 FEBRUARY 1965  
REISSUED 15 JUNE 1970

Remimeo  
Sthil Students  
Assn/Org Sec Hat  
Case Sup Hat  
Ds of P Hat  
Ds of T Hat  
Staff Member Hat  
Franchise  
(issued May 1965)

Note. Neglect of this Pol Ltr has caused great hardship on staffs, has cost countless millions and made it necessary in 1970 to engage in an all out International effort to restore basic Scientology over the world. Within 5 years after the issue of this PL with me off the lines, violation had almost destroyed orgs. “Quickie grades” entered in and denied gain to tens of thousands of cases. Therefore actions which neglect or violate this Policy Letter are **High Crimes** resulting in Comm Evs on **administrators** and **executives**. It is not “entirely a tech matter” as its neglect destroys orgs and caused a two-year slump. **It is the business of every staff member** to enforce it.

*ALL LEVELS*

**KEEPING SCIENTOLOGY WORKING**

HCO Sec or Communicator Hat Check on all  
personnel and new personnel as taken on.

We have some time since passed the point of achieving uniformly workable technology.

The only thing now is getting the technology applied.

If you can't get the technology applied then you can't deliver what's promised. It's as simple as that. If you can get the technology applied, you can deliver what's promised.

The only thing you can be upbraided for by students or pcs is “no results”. Trouble spots occur only where there are “no results”. Attacks from governments or monopolies occur only where there are “no results” or “bad results”.

Therefore the road before Scientology is clear and its ultimate success is assured if the technology is applied.

So it is the task of the Assn or Org Sec, the HCO Sec, the Case Supervisor, the D of P, the D of T and all staff members to get the correct technology applied.

Getting the correct technology applied consists of:

- One: Having the correct technology.
- Two: Knowing the technology.
- Three: Knowing it is correct.
- Four: Teaching correctly the correct technology.
- Five: Applying the technology.
- Six: Seeing that the technology is correctly applied.
- Seven: Hammering out of existence incorrect technology.
- Eight: Knocking out incorrect applications.
- Nine: Closing the door on any possibility of incorrect technology.
- Ten: Closing the door on incorrect application.

One above has been done.

Two has been achieved by many.

Three is achieved by the individual applying the correct technology in a proper manner and observing that it works that way.

Four is being done daily successfully in most parts of the world.

Five is consistently accomplished daily.

Six is achieved by instructors and supervisors consistently.

Seven is done by a few but is a weak point.

Eight is not worked on hard enough.

Nine is impeded by the “reasonable” attitude of the not quite bright.

Ten is seldom done with enough ferocity.

Seven, Eight, Nine and Ten are the only places Scientology can bog down in any area.

The reasons for this are not hard to find. (a) A weak certainty that it works in Three above can lead to weakness in Seven, Eight, Nine and Ten. (b) Further, the not-too- bright have a bad point on the button Self-Importance. (c) The lower the IQ, the more the individual is shut off from the fruits of observation. (d) The service faces of people make them defend themselves against anything they confront, good or bad, and seek to make it wrong. (e) The bank seeks to knock out the good and perpetuate the bad.

Thus, we as Scientologists and as an organization must be very alert to Seven, Eight, Nine and Ten.

In all the years I have been engaged in research I have kept my comm lines wide open for research data. I once had the idea that a group could evolve truth. A third of a century has thoroughly disabused me of that idea. Willing as I was to accept suggestions and data, only a handful of suggestions (less than twenty) had long-run value and none were major or basic; and when I did accept major or basic suggestions and used them, we went astray and I repented and eventually had to “eat crow”.

On the other hand there have been thousands and thousands of suggestions and writings which, if accepted and acted upon, would have resulted in the complete destruction of all our work as well as the sanity of pcs. So I know what a group of people will do and how insane they will go in accepting unworkable “technology”. By actual record the percentages are about twenty to 100,000 that a group of human beings will dream up bad technology to destroy good technology. As we could have gotten along without suggestions, then, we had better steel ourselves to continue to do so now that we have made it. This point will, of course, be attacked as “unpopular”, “egotistical” and “undemocratic”. It very well may be. But it is also a survival point. And I don’t see that popular measures, self-abnegation and democracy have done anything for Man but push him further into the mud. Currently, popularity endorses degraded novels, self-abnegation has filled the South East Asian jungles with stone idols and corpses, and democracy has given us inflation and income tax.

Our technology has not been discovered by a group. True, if the group had not supported me in many ways I could not have discovered it either. But it remains that if in its formative stages it was not discovered by a group, then group efforts, one can safely assume, will not add to it or successfully alter it in the future. I can only say this now that it is done. There remains, of course, group tabulation or co-ordination of what has been done, which will be valuable – only so long as it does not seek to alter basic principles and successful applications.

The contributions that were worthwhile in this period of forming the technology were help in the form of friendship, of defence, of organization, of dissemination, of application, of advices on results and of finance. These were great contributions and were, and are, appreciated. Many thousands contributed in this way and made us what we are. Discovery contribution was not however part of the broad picture.

We will not speculate here on why this was so or how I came to rise above the bank. We are dealing only in facts and the above is a fact – the group left to its own devices would not have evolved Scientology but with wild dramatization of the bank called “new ideas” would have wiped it out. Supporting this is the fact that Man has never before evolved workable mental technology and emphasizing it is the vicious technology he did evolve – psychiatry, psychology, surgery, shock treatment, whips, duress, punishment, etc, ad infinitum.

So realize that we have climbed out of the mud by whatever good luck and good sense, and refuse to sink back into it again. See that Seven, Eight, Nine and Ten above are ruthlessly followed and we will never be stopped. Relax them, get reasonable about it and we will perish.

So far, while keeping myself in complete communication with all suggestions, I have not failed on Seven, Eight, Nine and Ten in areas I could supervise closely. But it's not good enough for just myself and a few others to work at this.

Whenever this control as per Seven, Eight, Nine and Ten has been relaxed the whole organizational area has failed. Witness Elizabeth, N.J., Wichita, the early organizations and groups. They crashed only because I no longer did Seven, Eight, Nine and Ten. Then, when they were all messed up, you saw the obvious "reasons" for failure. But ahead of that they ceased to deliver and that involved them in other reasons.

The common denominator of a group is the reactive bank. Thetans without banks have different responses. They only have their banks in common. They agree then only on bank principles. Person to person the bank is identical. So constructive ideas are individual and seldom get broad agreement in a human group. An individual must rise above an avid craving for agreement from a humanoid group to get anything decent done. The bank-agreement has been what has made Earth a Hell – and if you were looking for Hell and found Earth, it would certainly serve. War, famine, agony and disease has been the lot of Man. Right now the great governments of Earth have developed the means of frying every Man, Woman and Child on the planet. That is Bank. That is the result of Collective Thought Agreement. The decent, pleasant things on this planet come from individual actions and ideas that have somehow gotten by the Group Idea. For that matter, look how we ourselves are attacked by "public opinion" media. Yet there is no more ethical group on this planet than ourselves.

Thus each one of us can rise above the domination of the bank and then, as a group of freed beings, achieve freedom and reason. It is only the aberrated group, the mob, that is destructive.

When you don't do Seven, Eight, Nine and Ten actively, you are working for the Bank dominated mob. For it will surely, surely (a) introduce incorrect technology and swear by it, (b) apply technology as incorrectly as possible, (c) open the door to any destructive idea, and (d) encourage incorrect application. It's the Bank that says the group is all and the individual nothing. It's the Bank that says we must fail.

So just don't play that game. Do Seven, Eight, Nine and Ten and you will knock out of your road all the future thorns.

Here's an actual example in which a senior executive had to interfere because of a pc spin: A Case Supervisor told Instructor A to have Auditor B run Process X on Preclear C. Auditor B afterwards told Instructor A that "It didn't work." Instructor A was weak on Three above and didn't really believe in Seven, Eight, Nine and Ten. So Instructor A told the Case Supervisor "Process X didn't work on Preclear C." Now this strikes directly at each of One to Six above in Preclear C, Auditor B, Instructor A and the Case Supervisor. It opens the door to the introduction of "new technology" and to failure.

What happened here? Instructor A didn't jump down Auditor B's throat, that's all that happened. This is what he should have done: grabbed the auditor's report and looked it over. When a higher executive on this case did so she found what the Case Supervisor and the rest missed: that Process X increased Preclear C's TA to 25 TA divisions for the session but that near session end Auditor B Qed and Aed with a cognition and abandoned Process X while it

still gave high TA and went off running one of Auditor B's own manufacture, which nearly spun Preclear C. Auditor B's IQ on examination turned out to be about 75. Instructor A was found to have huge ideas of how you must never invalidate anyone, even a lunatic. The Case Supervisor was found to be "too busy with admin to have any time for actual cases".

All right, there's an all too typical example. The Instructor should have done Seven, Eight, Nine and Ten. This would have begun this way. Auditor B: "That Process X didn't work." Instructor A: "What exactly did you do wrong?" Instant attack. "Where's your auditor's report for the session? Good. Look here, you were getting a lot of TA when you stopped Process X. What did you do?" Then the Pc wouldn't have come close to a spin and all four of these would have retained certainty.

In a year, I had four instances in one small group where the correct process recommended was reported not to have worked. But on review found that each one (a) had increased the TA, (b) had been abandoned, and (c) had been falsely reported as unworkable. Also, despite this abuse, in each of these four cases the recommended, correct process cracked the case. Yet they were reported as not having worked!

Similar examples exist in instruction and these are all the more deadly as every time instruction in correct technology is flubbed, then the resulting error, uncorrected in the auditor, is perpetuated on every pc that auditor audits thereafter. So Seven, Eight, Nine and Ten are even more important in a course than in supervision of cases.

Here's an example: A rave recommendation is given a graduating student "because he gets more TA on pcs than any other student on the course!" Figures of 435 TA divisions a session are reported. "Of course his model session is poor but it's just a knack he has" is also included in the recommendation. A careful review is undertaken because nobody at Levels 0 to IV is going to get that much TA on pcs. It is found that this student was never taught to read an E-Meter TA dial! And no instructor observed his handling of a meter and it was not discovered that he "overcompensated" nervously, swinging the TA 2 or 3 divisions beyond where it needed to go to place the needle at "set". So everyone was about to throw away standard processes and model session because this one student "got such remarkable TA". They only read the reports and listened to the brags and never looked at this student. The pcs in actual fact were making slightly less than average gain, impeded by a rough model session and misworded processes. Thus, what was making the pcs win (actual Scientology) was hidden under a lot of departures and errors.

I recall one student who was squirreling on an Academy course and running a lot of off-beat whole track on other students after course hours. The Academy students were in a state of electrification on all these new experiences and weren't quickly brought under control and the student himself never was given the works on Seven, Eight, Nine and Ten so they stuck. Subsequently, this student prevented another squirrel from being straightened out and his wife died of cancer resulting from physical abuse. A hard, tough Instructor at that moment could have salvaged two squirrels and saved the life of a girl. But no, students had a right to do whatever they pleased.

Squirreling (going off into weird practices or altering Scientology) only comes about from non-comprehension. Usually the non-comprehension is not of Scientology but some earlier contact with an off-beat humanoid practice which in its turn was not understood.

When people can't get results from what they think is standard practice, they can be counted upon to squirrel to some degree. The most trouble in the past two years came from orgs where an executive in each could not assimilate straight Scientology. Under instruction in Scientology they were unable to define terms or demonstrate examples of principles. And the orgs where they were got into plenty of trouble. And worse, it could not be straightened out easily because neither one of these people could or would duplicate instructions. Hence, a debacle resulted in two places, directly traced to failures of instruction earlier. So proper instruction is vital. The D of T and his Instructors and all Scientology Instructors must be merciless in getting Four, Seven, Eight, Nine and Ten into effective action. That one student, dumb and impossible though he may seem and of no use to anyone, may yet some day be the cause of untold upset because nobody was interested enough to make sure Scientology got home to him.

With what we know now, there is no student we enroll who cannot be properly trained. As an Instructor, one should be very alert to slow progress and should turn the sluggards inside out personally. No system will do it, only you or me with our sleeves rolled up can crack the back of bad studenting and we can only do it on an individual student, never on a whole class only. He's slow = something is awful wrong. Take fast action to correct it. Don't wait until next week. By then he's got other messes stuck to him. If you can't graduate them with their good sense appealed to and wisdom shining, graduate them in such a state of shock they'll have nightmares if they contemplate squirreling. Then experience will gradually bring about Three in them and they'll know better than to chase butterflies when they should be auditing.

When somebody enrolls, consider he or she has joined up for the duration of the universe – never permit an “open-minded” approach. If they're going to quit let them quit fast. If they enrolled, they're aboard, and if they're aboard, they're here on the same terms as the rest of us – win or die in the attempt. Never let them be half-minded about being Scientologists. The finest organizations in history have been tough, dedicated organizations. Not one namby-pamby bunch of panty-waist dilettantes have ever made anything. It's a tough universe. The social veneer makes it seem mild. But only the tigers survive – and even they have a hard time. We'll survive because we are tough and are dedicated. When we do instruct somebody properly he becomes more and more tiger. When we instruct half-mindedly and are afraid to offend, scared to enforce, we don't make students into good Scientologists and that lets everybody down. When Mrs. Pattycake comes to us to be taught, turn that wandering doubt in her eye into a fixed, dedicated glare and she'll win and we'll all win. Humour her and we all die a little. The proper instruction attitude is, “You're here so you're a Scientologist. Now we're going to make you into an expert auditor no matter what happens. We'd rather have you dead than incapable.”

Fit that into the economics of the situation and lack of adequate time and you see the cross we have to bear.

But we won't have to bear it forever. The bigger we get the more economics and time we will have to do our job. And the only things which can prevent us from getting that big fast are areas in from One to Ten. Keep those in mind and we'll be able to grow. Fast. And as we grow our shackles will be less and less. Failing to keep One to Ten, will make us grow less.

So the ogre which might eat us up is not the government or the High Priests. It's our possible failure to retain and practise our technology.

An Instructor or Supervisor or Executive must challenge with ferocity instances of "unworkability". They must uncover what did happen, what was run and what was done or not done.

If you have One and Two, you can only acquire Three for all by making sure of all the rest.

We're not playing some minor game in Scientology. It isn't cute or something to do for lack of something better.

The whole agonized future of this planet, every Man, Woman and Child on it, and y-our own destiny for the next endless trillions of years depend on what you do here and now with and in Scientology.

This is a deadly serious activity. And if we miss getting out of the trap now, we may never again have another chance.

Remember, this is our first chance to do so in all the endless trillions of years of the past. Don't muff it now because it seems unpleasant or unsocial to do Seven, Eight, Nine and Ten.

Do them and we'll win.

L. RON HUBBARD

Founder

LRH:jw.rr.nt.ka.mes.rd





HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 26 MAY 1961  
(Reissued on 21 June 1967)

Remimeo  
All Staff  
Tech Hats  
Qual Hats

**A message to the Executive  
Secretaries and all Org Staff**

**QUALITY COUNTS**

Clearing is now in the reach of every Scientologist.

Excellent Auditor training is now in the reach of every Academy.

And these are the only things in the long run that will count.

When I see an Organization staff panting after newspaper publicity or going mad on the subject of dissemination, and at the same time turning in to me bad results and poor student quality, I know somebody has their targets mixed up.

Quality is the *only* thing that counts. If quality in training and processing is not given first rank and constant priority by Secretaries or Executive Secretaries, then all the administration in the world will not make the grade for any Central Org.

Deliver the goods. That's a crude way to put it. But if you want a new and better civilization you won't get it by advertising or worrying what people think of you. You will get it only by releasing and clearing people and sending them out into the society to get the show on the road in all branches of human activity, including Scientology.

I know we have been a long time without clearing people. But we're clearing them now. What does it take to clear people? It takes highly skilled and tightly supervised auditing. It takes good technology. It takes good technical application.

If you'll forget about how easy it is to mob students all up in a class and actually confront each student as an individual, make sure he knows every essential step he has to know, make sure *all* his questions get answered, you'll have auditors that can audit.

Will you *please* put attention on raising technical skill in the HGC, releasing people, clearing people, and on the quality of training in the Academy to the end of getting every student capable of all the steps necessary to release people.

I have made the grade technically in the field of research. Now it's time to drop all the booboo's and nonsense. All you have to do in an Org is release and clear people and turn out auditors who can release people and keep in contact with the public and treat them well and you're over the top.

This morning I received a cable from an Org. An urgent cable. Did it say, „How do you assess for a Pre-Hav level“ or something sensible? No, it didn't. It said, „Send us some biographical data for a newspaper article.“ I spit. That Org is doing the lousiest job possible in Technical and is all worked up to get publicity. What's this? *Do* they think a society in this shape will approve Scientology into power? Hell no! And to hell with this society. We're making a new one. So let's skip the approval button from a lot of wogs and settle down to work to make new people and better people. *Then* maybe you'll have a society.

Right here and right now this policy is laid down in concrete with an atomic branding iron: **The first and primary goal of an organization is delivering the foremost technical quality that can be delivered in its area.**

All right. I've made my technical target bang in the bull's eye. You can release and clear. You can train auditors well. Well, Christ! Let's do it, do it, do it!

L. RON HUBBARD  
Founder

LRH:ph.jp.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 29 MAY 1961

CenOCon

## QUALITY AND ADMIN IN CENTRAL ORGS

The function of the Administrative Personnel in a Central Organization is to make technical quality possible and get it delivered to Scientologists and the public.

Administration is no unimportant function. On the contrary, I had to work in Scientology a long time before I found out that in the absence of good administration, technical quality is impossible. At first I counted on high calibre business men to do it. Then I found, after 1954, that they didn't have a clue and that their use had led us on a bad course. So we had to develop and learn administration and we are winning on it.

An administrative personnel is there to keep the lines moving and the function of his post operating.

Administrative personnel gets Scientology to the public, keeps the public happy and the organization solvent.

Administrative personnel are there to keep Administration out of technical hands and let technical work.

Administration gets the public in and out, keeps communication going, gets the data to tech and keeps the Org from going broke.

Administration is, however, owed something by technical. If Administration gets people in for service it is only right that that service, when rendered by technical, be the highest possible quality.

For if Administration in all departments is not backed up by quality technical achievements, then administration is betrayed.

If one keeps, as in accounts, collecting money for service rendered by technical, then accounts has a right to demand that it was good service or else the accountant, in collecting, betrays.

Therefore, Administration may at any time, just as technical may demand good Admin, demand of technical that it produce and hold its own.

As of this moment there is no excuse of any kind for any technical failure in any Central Org.

The moment we got all the tools, it showed up that technical often had not understood any of the tools it already had. A clear cut, simple routine as it now exists makes Auditing and Training a problem in black and white. Either it is done or it isn't.

If results are not forthcoming for any person as of now, then somebody is goofing. And it won't be any small goof.

It is working out that goofs are of this magnitude:

Auditor does not know anything about reading a meter but has been kidding us one and all that he or she knew;

Auditor has not the vaguest on how to handle rudiments;

Auditor couldn't security check Krushchev and find a crime;

Auditor has no clue about assessment;

Auditor just doesn't even report to session.

*That* would be the sort of thing it would take to keep Scientology from working on e-very case. The errors are *gross*, never slight, if a case doesn't move.

All right. Admin personnel do their job. Therefore they have a right to expect tech will do its job.

The whole source of low units is tech failure. Bad tech makes it almost impossible to get pcs or students in. Therefore Admin has a right to raise hell over bad tech. A graph drops. ARC breaks gleam clear to anyone. Admin, working at a less interesting job, has the right to scream loud enough to be heard on Arcturus. Because *that* took a fantastic, large technical goof to achieve.

None can now say all is changing in Tech. The only thing that's changing is the communication and information to get tech to do its job.

Low units, lack of enough personnel, lack of new executive personnel all trace to tech failure in the past.

Now is the time to make good. We *can* release people *easily*. Why not do it? We can clear people. Why not do it?

A high executive in a Central Org who had had a tech department that was failing, failing, failing owned up the other day to "having all the data but being too busy to study it." He meant, obviously he was too busy to do his job. And a Joburg Security Check found out why.

All staff members, Tech and Admin, of a Central Org, each one or altogether, has a right to demand that every tech person knows his business and does the job.

All staff personnel in a meeting or by petition has a right to demand certain personnel be sent to Saint Hill to be trained.

All staff personnel has a right to demand that any or all staff personnel be given a *Joburg* Security Check, WW Sec Form 3, by somebody who knows how to give one.

All staff personnel has a right to demand practical and functional releasing and clearing 1. of staff 2. of executives and 3. of the public who buys our service.

If we're going to put a new world here, we better get going on the project. It isn't as if we could fool people forever.

L. RON HUBBARD

LRH:jl.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 14 FEBRUARY 1965  
(Reissued on 7 June 1967, with the word  
„instructor” replaced by „supervisor”.)

Remimeo  
All Hats  
BPI

## SAFEGUARDING TECHNOLOGY

For some years we have had a word „squirreling”. It means altering Scientology, off-beat practices. It is a bad thing. I have found a way to explain why.

Scientology is a workable system. This does not mean it is the best possible system or a perfect system. Remember and use that definition. Scientology is a workable system.

In fifty thousand years of history on this planet alone, Man never evolved a workable system. It is doubtful if, in foreseeable history, he will ever evolve another.

Man is caught in a huge and complex labyrinth. To get out of it requires that he follow the closely taped path of Scientology.

Scientology will take him out of the labyrinth. But only if he follows the exact markings in the tunnels.

It has taken me a third of a century in this lifetime to tape this route out.

It has been proven that efforts by Man to find different routes came to nothing. It is also a clear fact that the route called Scientology does lead out of the labyrinth. Therefore it is a workable system, a route that can be traveled.

What would you think of a guide who, because his party said it was dark and the road rough and who said another tunnel looked better, abandoned the route he knew would lead out and led his party to a lost nowhere in the dark. You’d think he was a pretty wishy-washy guide.

What would you think of a supervisor who let a student depart from procedure the supervisor knew worked. You’d think he was a pretty wishy-washy supervisor.

What would happen in a labyrinth if the guide let some girl stop in a pretty canyon and left her there forever to contemplate the rocks? You’d think he was a pretty heartless guide. You’d expect him to say at least, „Miss, those rocks may be pretty, but the road out doesn’t go that way.”

All right, how about an auditor who abandons the procedure which will make his pre-clear eventually clear just because the pre-clear had a cognition?

People have following the route mixed up with „the right to have their own ideas.” Anyone is certainly entitled to have opinions and ideas and cognitions – so long as these do not bar the route out for self and others.

Scientology is a workable system. It white tapes the road out of the labyrinth. If there were no white tapes marking the right tunnels, Man would just go on wandering around and around the way he has for eons, darting off on wrong roads, going in circles, ending up in the sticky dark, alone.

Scientology, exactly and correctly followed, takes the person up and out of the mess.

So when you see somebody having a ball getting everyone to take peyote because it restimulates prenatales, know he is pulling people off the route. Realize he is squirreling. He isn't following the route.

Scientology is a new thing – it is a road out. There has not been one. Not all the salesmanship in the world can make a bad route a proper route. And an awful lot of bad routes are being sold. Their end product is further slavery, more darkness, more misery.

Scientology is the only workable system Man has. It has already taken people toward higher IQ, better lives and all that. No other system has. So realize that it has no competitor.

Scientology is a workable system. It has the route taped. The search is done. Now the route only needs to be walked.

So put the feet of students and preclears on that route. Don't let them off of it no matter how fascinating the side roads seem to them. And move them on up and out.

Squirreling is today destructive of a workable system.

Don't let your party down. By whatever means, keep them on the route. And they'll be free. If you don't, they won't.

L. RON HUBBARD  
Founder

LRH:jw.jp.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 17 JUNE 1970R  
REVISED 9 APRIL 1977

(Revision in this type style)

Remimeo  
Applies to all SHs and  
Academies  
HGCs  
Franchises

**URGENT AND IMPORTANT**

**TECHNICAL DEGRADES**

(This PL and HCO PL Feb 7, 1965 must be made part of every study pack as the first items and must be listed on checksheets.)

Any checksheet in use or in stock which carries on it any degrading statement must be destroyed and issued without qualifying statements.

Example: Level 0 to IV Checksheets SH carry “A. Background Material – This section is included as an historical background, but has much interest and value to the student. Most of the processes are no longer used, having been replaced by more modern technology. The student is only required to read this material and ensure he leaves no misunderstood.” This heading covers such vital things as TRs, Op Pro by Dup! The statement is a falsehood.

These checksheets were not approved by myself, all the material of the academy and SH courses **is** in use.

Such actions as this gave us “Quickie Grades”, ARC broke the field and downgraded the academy and SH courses.

A condition of **Treason** or cancellation of certificates or dismissal and a full investigation of the background of any person found guilty, will be activated in the case of anyone committing the following **High Crimes**.

1. Abbreviating an official course in Dianetics and Scientology so as to lose the full theory, processes and effectiveness of the subjects.
2. Adding comments to checksheets or instructions labeling any material “background” or “not used now” or “old” or any similar action which will result in the student not knowing, using, and applying the data in which he is being trained.
3. Employing after 1 Sept 1970 any checksheet for any course not authorized by myself and the SO Organizing Bureau Flag.
4. Failing to strike from any checksheet remaining in use meanwhile any such comments as “historical”, “background”, “not used”, “old”, etc. or **verbally stating it to students**.

5. Permitting a pc to attest to more than one grade at a time on the pc's own determinism without hint or evaluation.
6. Running only one process for a lower grade between 0 to IV, where the grade EP has not been attained.
7. Failing to use all processes for a level where the EP has not been attained.
8. Boasting as to speed of delivery in a session, such as "I put in grade zero in three minutes." etc.
9. Shortening time of application of auditing for financial or laborsaving considerations.
10. Acting in any way calculated to lose the technology of Dianetics and Scientology to use or impede its use or shorten its materials or its application.

**Reason:** The effort to get students through courses and get pcs processed in orgs was considered best handled by reducing materials or deleting processes from grades. The pressure exerted to speed up student completions and auditing completions was mistakenly answered by just not delivering.

The correct way to speed up a student's progress is by using two way comm and applying the study materials to students.

The best way to really handle pcs is to ensure they make each level fully before going on to the next and repairing them when they do not.

The puzzle of the decline of the entire Scientology network in the late 60s is entirely answered by the actions taken to shorten time in study and in processing by deleting materials and actions.

Reinstituting full use and delivery of Dianetics and Scientology is the answer to any recovery.

The product of an org is well taught students and thoroughly audited pcs. When the product vanishes, so does the org. The orgs must survive for the sake of this planet.

L. RON HUBBARD  
Founder

LRH:nt.rd.lf.jg



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 26 OCTOBER 1971

Remimeo  
D of P Hat  
Tech Sec Hat  
Qual Sec Hat  
Registrar Hat

## TECH DOWNGRADES

A constant alertness must be maintained in the Tech and Qual Divisions and especially by a C/S and *DofP* for technical downgrades.

To people who have no personal reality on the results of processing it is especially easy to be "reasonable" about no results.

The public is not result conscious. This is proven by a century of botched up psychiatry and psychology. At no time in that century has a government or a society recognized or demanded *results*. The evidence that this is a *fact* is very plain. Psychiatry and psychology have *never* achieved a positive lasting result of any benefit but on the contrary downgrade, injure and kill. Yet they are still functioning as professions.

Now this seems to be an invitation or justification for an org not to try for any results.

But the *truth* is that the public is with you just so long as results *are* achieved. As soon as they aren't achieved, areas become upset.

And as for psychiatry and psychology, they are functioning but resultless, are in serious trouble and are despised.

So there is no tradition of or any general belief in results in the society or its governments.

Thus an org can become sloppy as there is no *visible* demand for results. There is only an invisible hope. And a definite reaction when they don't occur.

We **can** and **do** achieve results beyond anyone's hopes.

So long as we continue to do this our area control will expand. When we don't it will contract.

In view of the above lack of demand, it is up to us to hold up our own standards. Quality is a matter we must give constant attention.

We must produce:

1. Students who **can** audit.
2. Pcs who **have achieved** gains in auditing.

A very high-handed attitude, based on truth, is what is required of us.

Example: Pc has had triple grades but can't talk.

All right, so we don't let him go.

We say, "We're sorry but you must redo your grade zero."

We get a Folder Error Summary, repair it, really set him up, get him through a Comm Course and redo zero with further processes.

Example: The OCA graph of a pc "completing" his Dianetics is all below the line – unacceptable.

We don't kid ourselves, pay a completion bonus to the auditor and let the pc go.

We say, "Sorry. You haven't made it. This takes more auditing."

Example: A student "graduates" from the Academy yet doesn't audit.

We call him back, find out why, word clear him, drill him, demand he interne.

**As long as a student or pc thinks his failure to make it is all right with you, you will have a bad repute in his area. Privately he will think the subject doesn't work and that you are frauds.**

The moment you say to somebody who hasn't made it, "You have not met our standards" truth and respect go in.

Reversely, the moment you say to somebody who *has* made it that he has, the truth of your skill is apparent to him.

To tell people that haven't made it that they have is to establish a lie and earn contempt.

To tell people they haven't made it **when they have** is to get back hostility and a bad repute.

### THE GRADE CHART

When the pc has honestly achieved the auditing skills or pc grades of the Gradation Chart you are satisfied.

If the pc hasn't, you are *not* satisfied.

This technical honesty is your winning card.

Even if he buys no more training or auditing he will respect you and have confidence in you.

### LOTS OF AUDITING

Real gains for pcs are attained with lots of auditing closely spaced as in intensives.

Failure to receive *enough* auditing is the primary reason for case failures.

### **LOTS OF COACHING**

The real gains of a student come from lots of coaching, lots of tough unswerving demands that he knows his business.

### **CONCLUSION**

You don't just sit back and say "We did all we could so we'll let it go."

You deal in truth. Students or pcs, make it or they don't.

Whichever way it is, you say so.

You *demand* they do make it.

Never permit a downgrade of a training or processing result.

Even if the person buys no more auditing you still tell him.

Get off the dishonest false Public Relations morals of this planet.

Just be honest about results.

You will be startled how well it works and how right it is.

L. RON HUBBARD  
FOUNDER

LRH:sb.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 30 MAY 1970

Remimeo

*IMPORTANT*

**CUTATIVES**

In the period up to 1966 we were plagued by an occasional obsessiveness to **add** to any process or policy. Additives made things unworkable.

After 1966 when I left the post of Executive Director WW, a new condition set in. Checksheets, processes, intensives, grades began to be **cut down**.

This we can dub a **cutative** impulse to coin a word.

So persuasive were its advocates that even I was persuaded to agree to some points of it so you need not feel bad if you were gulled into buying the idea of shortening things in order to produce a quicker result.

No one really saw where the trend was going.

In 1970 a survey I have just completed has shown that this effort was so complete that the following had been broadly accomplished:

- A. Training no longer included enough Scientology materials to make an effective Scientology auditor in many places.
- B. Grades had been shortened from 50 hours 0 to IV to 2½ minutes.
- C. The End Phenomena of grades and processes were discarded.

The end result has been:

1. Few skilled auditors.
2. Shrunk and struggling Scn orgs.
3. A field that is disappointed in results – for they think they have had grades and haven't.
4. People coming into Advanced Orgs to be cleared who have NO lower grades actually run and so they can't make any upper grades.

In effect Scientology was thrown away. From total workability it was cut down to occasional result.

I saw the first impulse of this in an executive long since dismissed from Saint Hill as a constant overt no-case gain case who agitated constantly to remove tapes from the Saint Hill Course. As 90% of the data on the SHSBC is on tape I merely thought he had gone over to the enemy and ignored him. Some others, however, had the same idea and started labeling basic books and bulletins "Mere Background Data" or saying "We don't use that now" or "That's

old and you only look at it for interest”. Thus the laws of listing and other phenomena were thrown away.

Recently I found the reason Case Supervisors failed is that they just don’t know “The Original Thesis” and “Evolution of a Science” or “Scn 8-80” or “Scn 8-8008”. **When I demanded they study these books they became capable of handling cases.** They did not know what they were handling – the mind – and so how could they be sensible in ordering what was to be run on a case?

Back in 1950 we used to have a small bunch of goony birds, ex-psychologists, ex-lunatics. They were constantly demanding a 2 second action that totally cleared someone. Behind this was an inability to concentrate attention or even to work. These were people striving for total effect instantly. Yet they couldn’t run with reality on any process heavier than “How are you?” and they never saw a wall – they saw a mock up of it!

So the impulse of **do it all now now** that destroyed any sanity of psychiatry is always around.

A student with a one item checksheet who does it in one minute is the ideal course to such.

A preclear run for 2½ minutes to total top grades becomes an ideal auditing session to such.

Such things just aren’t real. And such unreality got into the lines too hard and is being escorted right back out right now.

The following policies are in full force and are to be backed up fully.

1. Course checksheets may not be cut, edited or reduced after a fully approved checksheet is issued for use on any course.
2. No grade may be awarded for which all processes of that grade have not been run and where the end phenomena of that grade is not attested to singly and fully by the preclear before an examiner.
3. Anyone found relegating basic materials to unimportance, by reason of age or volume is to lose his post and certificates.
4. Any statistic claimed which is achieved by downgrading materials or grades or falsely pretending an end phenomena has been achieved for pcs, or skill by auditors shall result in the dismissal of the division head presenting it.
5. No suppressive person with a fat ethics file and no case gain may hold any executive position in a Scientology org.

---

If you in any org or franchise are having any field or financial trouble you need not look further than errors pointed out in this Policy Letter.

“Dianetic Triples” awarded after 1½ hours of processing, “multiple declares” after 10 minutes from 0 to IV, using checksheets from which all basic material has been cut, the failu-

re to realize gains and abilities and success have to be worked for to be true, are at the bottom of any trouble any org or franchise is having.

Beginning with the Pol Ltr of 10 May 1970 a more honest era has began.

Scramble around and put it right.

Deliver Scientology not a Cutative.

LRH:dz.nt.ka.aap

L. RON HUBBARD  
Founder





HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 19 APRIL 1972

Remimeo

*C/S Series 77*

**“QUICKIE” DEFINED**

The reason an auditor can say he doesn't “quickie a rundown” (and none ever say they do) is because he has no definition for the word **Quickie**.

The word has been used to designate rundowns that were not completely and fully done.

It is not a slang word.

In the dictionary you will find “*Quickie* also quicky: something done or made in a hurry. Also: a hurriedly planned and executed program (as of studies).”

What happens in auditing, for instance, is a “Grade Zero Expanded” is “done” by just doing a single flow to its first F/N.

That is obviously “quickie”.

A more subtle one is to do a “PTS Rundown” with no Ethics action to begin and no check for stability, holding gain and not ill a week or two after the RD. Only if both these actions were done would one have a “Complete PTS Rundown” as it would give a PRODUCT = A PC no longer PTS.

So what makes a Quickie “completion” quickie?

Is it length of time? Not necessarily.

Is it fewness of processes? Not necessarily as Power can be done quickie simply by not hanging on for the EP and only going to F/N.

To define **complete** gives us the reverse of Quickie.

“**Complete**: To make whole, entire or perfect; end after satisfying all demands or requirements. “ A Completion is “the act or action of completing, becoming complete or making complete”.

So “completing” something is not a loose term. It means an exact thing. “End after satisfying all demands or requirements” does not mean “doing as little as possible” or “doing what one can call complete without being detected”.

Anything that does not fully satisfy all requirements is **quickie**.

So “quickie” really means “omitting actions for whatever reason that would satisfy all demands or requirements and doing something less than could be achieved”.

In short a quickie is not doing all the steps and actions that could be done to make a perfect whole.

Standard auditing actions required for ages that auditors cleared each word of each command. Yet when they went quickie they dropped this. When this was dropped, **gains on 75% of all pcs lessened or vanished**. We are right

now achieving spectacular wins on pcs just by clearing up commands and words on all lists. We are finding that these pcs did not recover and **never before had been in session** even though previously “audited” hundreds of hours.

By omitting an essential action of clearing commands, processing did not work because the pc never understood the auditing commands!

So quickie action did not save any time, did it? It wasted hundreds of hours!

Quickie Programs are those which omit essential steps like Vital lists or 2wcs to get data. FESs for past errors are often omitted.

To slow down the torrent of quickie actions on clearing commands HCO P/L 4 Apr 72 Issue III “ETHICS AND STUDY TECH” has Clause 4 “An auditor failing to clear each and every word of every command or list used may be summoned before a Court of Ethics. The charge is **Out Tech**.”

Ethics has to enter in after Quickie Tech has gotten in. Because quickie tech is a symptom of out ethics. HCO P/L 3 April 72 (Est O Series 13) “Doing Work” and HCO P/L 4 Apr 72 (Est O Series 14) “Ethics” are vital know-how where a C/S is faced with Quickie actions – or flubby ones that will not cure.

Essential Quickie Tech is simply *dishonest*. Auditors who do it have their own Ethics out in some way.

To be sure their confront is down.

There are numerous remedies for the quickie impulse. The above mentioned Policy Letters and plain simple TR 0 are standard remedies. TR 0 properly done and completed itself usually cures it.

Quickie study in ‘67 and ‘68 almost destroyed auditing quality. LRH ED 174 Int which really pushes in Study Tech will achieve the primary reason for quickie-the auditor didn’t understand the words himself.

Wherever Quickie tendencies or false stats (the quickest quickie possible) show up, the above P/Ls had better be gotten into full use fast.

L. RON HUBBARD  
Founder

LRH:mes.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 25 JUNE 1970RB  
Issue II

Re-Revised and Reissued 27 September 1980

(Revisions in Arial)

Remimeo  
C/Ses  
Tech  
Qual  
Keeping Scientology  
Working Technical  
Checksheet

(This bulletin has been revised to give additional references for handling cases who have had «Quickie» Grades; to delete the reference to expansion of the Non- Interference Zone in regard to Dianetic Clears, as this was misinterpreted by some to mean no Grades could be run on a Dianetic Clear whereas it is Dianetics that is not to be run on Dianetic Clears; and to update the bulletin and include it in the Keeping Scientology Working Series.)

*C/S Series 12RB*

*Keeping Scientology Working Series 9*

**GLOSSARY OF C/S TERMS**

Reference:

HCOB 5 APR 77	EXPANDED GRADES
HCOB 24 SEP 78 III	DIANETIC CLEAR
HCOB 22 JUN 78R	NED SERIES 2R, NEW ERA DIANETICS FULL PC PROGRAM OUTLINE
	THE CLASSIFICATION, GRADATION AND AWARENESS CHART
HCOB 1 DEC 78R	PROGRAMMING THE DIANETIC CLEAR FOR HIS NEXT STEP
HCOB 23 JUN 80	CHECKING QUESTIONS ON GRADES PROCESSES
HCOB/PL 27 AUG 80	KSW-SERIES 21, EXAMPLES OF QUICKYING AND FALSE DECLARES
HCOB/PL 28 AUG 80	KSW-SERIES 22, HOW TO HANDLE THE QUICKIE IMPULSE
HCOB/PL 29 AUG 80	KSW-SERIES 23, HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDI-
TING	
HCOB/PL 30 AUG 80	KSW-SERIES 24, WINS, «STATES» AND GRADE CHART DECLARES
HCOB/PL 31 AUG 80	KSW-SERIES 25, PROGRAMMING AND HANDLING CASES WHO HAVE BEEN QUICKIED OR FALSELY DECLARED

When this bulletin was first issued in 1970, the Recovery Program included:  
The pack of LRH EDs

100 INT 10 MAY 70	LOWER GRADES UPGRADED
102 INT 20 MAY 70	THE IDEAL ORG
103 INT 21 MAY 70	FAST FLOW GRADES CANCELLED
104 INT 2 JUN 70	AUDITING SALES AND DELIVERY PGM NO. 1
106 INT 3 JUN 70	WHAT WAS WRONG
107 INT 3 JUN 70	ORDERS TO DIVISIONS FOR IMMEDIATE COMPLIANCE
10 SH 6 JUN 70	SH PCS
108 INT 11 JUN 70	AUDITING MYSTERY SOLVED
101 INT 21 JUN 70	POPULAR NAMES OF DEVELOPMENTS

which comprised the program to recover full use and results of **Expanded Lower Grades**.

(With the revision and reissue of this bulletin in 1980, LRH EDs 106R INT and 107R INT have been updated and reissued. A new Classification and Gradation Chart is being issued and the full Keeping Scientology Working Series is being released, all of which are to be used to again recover and *maintain* full use and results of **Expanded Lower Grades**.)

### **PROGRESS PROGRAM:**

What was called a «Repair Program» on the first issue of the C/S Series (HCOB 24 May 70, now HCOB 23 Aug 71, C/S Series 1, AUDITOR'S RIGHTS) has since been renamed a **Progress Program**. It has been found that case gain which has not been earlier achieved can be consolidated by a **Progress Program**. It can take 25 hours or more, and can be done by any Classed Auditor who is qualified to run the needed processes, as long as it is C/Sed by a qualified C/S who has also starred the C/S Series and the HCOBs referenced at the beginning of this issue. The **Progress Program** is quite a technical development in itself. It is the answer to a pc who had «Quickie Grades» and didn't actually reach full abilities in earlier Scientology auditing. It is followed by an Advance Program which follows below.

### **ADVANCE PROGRAM:**

This is what was called a «Return Program» in the first issue of C/S Series 1. The name has since been changed from «Return» to «Advance» as more appropriate. It gets the pc really up to where he should be. It may take 50 hours or more.

### **EXPANDED LOWER GRADES:**

Pcs won't like being told they «have to have their lower grades rerun». Actually that's not a factual statement anyway. The lower grades harmonic into the OT Levels. They can be run again with full 1950-1960 to 1970 processes as given on the Saint Hill courses all through the 1960s. These are now regrouped and sorted out and are called **Expanded Lower Grades**. See also HCOB 5 Apr 77, EXPANDED GRADES and HCOB 22 Jun 78R, NEW ERA DIANETICS

SERIES 2R, NED FULL PC PROGRAM OUTLINE. There are no Dianetic or Scientology single or «Quickie» lower grades anymore.

### **DIANETIC CLEAR:**

The state of Clear can be achieved on Dianetics.

It is not however attained by feeding people cognitions; Clears are made through auditing.

...

A Dianetic Clear must not be run on engrams, R3RA or any version of R3R or Dianetics.

After Dianetic Clear, you can and must run Grades 0-IV if the pc has not yet had Scientology Grades. You do not run the pc on the R3RA section of the new Service Fac handling, however. He can be given Touch or Contact Assists (as can Clears and OTs), but not a Dianetic Auditing Assist nor any Dianetic auditing.

A Dianetic Clear does the Purification Rundown and the Survival Rundown if he has not had these. He is given the Scientology Drug Rundown (unless he has previously completed a full NED Drug Rundown or other Dianetic Drug Rundown). He is run on Expanded ARC Straightwire and Expanded Grades 0-IV, to full Ability Gained for each Grade not previously standardly declared.

When each Grade has been fully handled to Ability Gained, the next step is the Solo Auditor Course at a Saint Hill or Advanced Org.

A Dianetic Clear is not run on Power, R6EW or the Clearing Course, but, upon completion of the Solo Auditor Course, goes directly onto OT 1.

### **CLASSIFICATION CHART:**

This chart «Classification and Gradation Chart» has been reissued many times. All issues are more or less valid. All the processes listed in the Processes Run Column and more are used in Expanded Lower Grades. The chart is *valid*.

### **QUICKIE GRADES:**

Persons were too demanding to be done quickly. On many cases these grades as given were valid but a large number of cases needed Expanded Lower Grades. 20 minutes from Grade 0 to IV and 5 minutes Power was far more than many could stand up to. These and all others who haven't fully made it need a **Progress PGM** and an **Advance PGM** «to pick up all the latent gain they missed».

**DIANETIC PCs:**

Dianetic pcs should be audited on New Era Dianetics until no somatics, then go up through . . . Expanded Lower Grades to Power, R6EW, Clearing Course and OT Levels.

**TRAINING:**

Any pc who has trouble needs training and the amount of time required in Expanded Lower Grades and so on makes it cheaper to be trained.

L. RON HUBBARD  
FOUNDER

LRH:sb:rd:nc:dr

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 21 JUNE 1970

Remimeo

*C/S Series 9*

**SUPERFICIAL ACTIONS**

One of the reasons Scientology tended toward disuse in the late 1960's was not its workability. It was a growing cultural disinclination to do things thoroughly.

"Fast, quick results" was interpreted as seconds or minutes. In old psychotherapy as practiced in the 19<sup>th</sup> Century it required **One Year** of weekly consultation to see if anything could be done about a case and **Four More Years** to produce a meager superficial result. Compared to that two or three hundred hours of processing was nothing.

As we began to dominate this field in terms of persons handled and results obtained, psychiatry invented "instant psychiatry" by which no result was gotten in no time.

**Speed** became the primary consideration of the culture. Jet planes, fast cars "saved time". But an old Chinese, when told by a driver that he had saved 4 minutes in speeding back from town asked, "What are you going to do with the 4 minutes?"

Time itself is a basis of aberration. Dropping time out is the consideration of factory managers of production lines as "the faster something can be made the more you have of it". But look at this again. Something can be done so fast it isn't done at all! The difference between a very fine camera and a cheap one is speed of manufacture. Cheap cameras don't get their parts carefully machined or matched – they don't fit together – they break, cease to work. A fine gun can be told by the lack of tool marks on the hidden places. A cheap gun's inner bolt is a mess of scars. It isn't smooth in operation. It didn't take much time to make but it also jams and freezes up when you try to use it. Maybe you've heard of "hotter than a 2 dollar pistol". A 2 dollar pistol is "hot" because it's so quickie made it usually blows up and blows off a hand.

There is a point where **Speed** is simply a cover for a cheap worthless product.

Let us take a filthy room. A lazy housekeeper comes in and sweeps a few bits of dust under the carpet, leaves soot all over the windows and garbage on the mantle and says it's clean. Somebody else not afraid of work spends an hour at it and leaves a really clean room.

## SHORT PGMS

A short pc program is economically and efficiently for the birds.

In the first place a C/S has to know the extent of his tech well to be able to think up light processes in quantity.

If one heard a C/S say, “But I don’t have time to spend an hour doing a long program for the pc,” one is listening to something peculiar. If one spent an hour or two doing up a real long 20 action program to repair the pc, then for the next 20 C/Ses it takes only a few minutes to look over the session and order the next action on the list. If one had no program one would have to study the *folder* each time. One actually saves C/S time by doing *long* programs both to repair and to get the pc back on the Class Chart where he’d gotten to.

Further, auditing is sold by the hour and it **wastes** money and income and pcs to short program them.

“Yes but we sell result! If we can get 200 pcs done in 100 auditing minutes we would make £18,233 clear profit...”

Well the cruel answer to that was when orgs began to do that on lower grades they didn’t attain the result on the pc and stats went **down!**

Power was once priced against the fact of 50 to 100 hours of auditing. It retained the price and by cutting out all End Phenomena or real gain it was at last being given in 20 minutes. And after just so many years of this economic dishonesty, SHs crashed! They had sold out the real value of the product for a quick buck. The “field” became “ARC Broken” and few takers came to an SH. It is a very long hard road back. And it is a very costly one.

“Quickie Grades”, instead of making fortunes for one and all, crashed the whole Scientology network.

**Because quickie results are lazy and dishonest.**

Let’s just face up to the facts of life!

Selling out the integrity of the subject for a buck wrecks the subject.

## SUCCESS

The real stat of an org is Success Stories.

Honest grades and time spent in C/Sing and in auditing to obtain them add up to success for the individual, the org, its field, the country and the planet.

The *time* it takes to process somebody is how long it takes to get *each* single result available. It is not how slowly or quickly it is done. A book is not a good book if it takes 7 years to write. And a bad book isn’t always written in 2 weeks. It takes as long to write a



good book as you get a good book. The *result is* the result and **time is just an entered arbitrary.**

A person who overwhelms at Grade IV is an easily overwhelmed person. It might take 50 hours just to repair the case and the person's life. That might be 20 or 30 steps on the program.

If the C/S can't dream up 8 or 9 ways to repair past auditing and 15 or 20 ways to repair a life, then it's time to go back and read THE ORIGINAL THESIS, EVOLUTION OF A SCIENCE, DMSMH, 8-80, 8-8008 and listen to a hundred or so SHSBC tapes.

"Yes, but I have no time to." Well, that's also saying "It can't be done well."

But there is time. If anyone looked over his area he would be able to throw out the time-wasting actions if it comes to that.

"Look. I'm the C/S, the D of P and have to audit 3 ..."

That's a statement that the job has already been done so badly that no persons show up to take over the extra hats! And the no-result programs cripple the economics and that becomes no help.

I have seen Mary Sue take over an HGC that had tons of unsolved cases and too few auditors and have watched her solve one case at a time and within 2 weeks have 35 auditors and no backlogs and in six weeks no unsolved cases! She was using the "old", "historical", "background", "we don't use them anymore" processes!

So it not only can be done, it is the thing to do.

That org's stats soared. It became solvent. It ran at a high run and was a happy org.

### SICK PCs

When there are sick people on a list one doesn't just "give a Dianetic Assist" and send to a doctor and write them off.

If one knows his tech, there was a *reason* the person got sick. One also knows a sick person goes into overwhelm easily.

One can do a touch assist, a contact assist, two-way comm, ruds on the accident, ruds before the accident, Dianetic Assist, medical treatment, life ruds, HCO B 24 July '69, two-way comm on suppression, 3 S & Ds, assessment for area of illness, prepcheck on area, ruds on area, hello and okay with the affected area, reach and withdraw from area, two-way comm, recall on persons similarly ill, location of the postulate that caused it with itsa earlier itsa, prepcheck on the body or its part, more HCO B 24 July '69, more ruds, assessment of failed purposes, two-way comm on the sickness.

That's not a program. It's just a helter-skelter list of a *lot* of things to do. It would not greatly matter what order they were done in but lighter actions should be the earlier. And in a program auditing repair comes before life repair.

## EXPECTANCY

Now if a C/S or an auditor has a magical complex, he expects **one** process to run a person from wog to OT VI and in **one** minute.

The missing knowledge is "gradient scales". Stairs and ladders have steps and rungs. It takes **Time** to climb a tower.

The magical complex thinks of processes as incantations or charms. A person C/Sing would always be trying to find **the** process the pc should be run on. The think is that **the** process, once discovered, would take no time at all and the pc would magically become well!

Pardon me, but that's pure goofiness.

And it would set the C/S up for constant **failure**.

One sees such a person scrambling through processes, trying to guess "which one which one which one. Oh there's one! Now we run it for 3 minutes on the pc. Oh dear. It didn't work. He isn't well. Let's see what's here still. Scramble scramble. Oh, here's one. This green paper is probably the right color. Auditor! Run this on the pc. Oh dear, it didn't work. He isn't well yet. So! We will take these 5 major processes and run them all in one session and add six grades. Do that! Do it! It's a desperate situation. Oh dear, the pc blew. Well I guess the subject doesn't work or I'm a failure..."

That is **not** how one should C/S.

If a workman was supposed to cure an ox hide and was told salt would do it and he had a magical complex, what would he do. Well, he might take a small salt shaker and sprinkle the corner of the hide (thinking the right thought) and find that the hide rotted in a few days. He could then conclude salt didn't cure ox hides. If someone kept hammering at him to cure ox hides with salt and he kept sprinkling the corner (knowing it wouldn't work) he'd get a very odd idea about his orders! But who would suspect that this workman thought it was magic! An honest rubbing of salt all over and into the ox hide is the meaning of "salt will cure ox hides"!

But that would take work. It would take **Time!** It would have to be honestly and thoroughly done. But one would have cured ox hides and gotten shoes and a profit and pay and everything for one had a *product*.

Magical thought in auditing isn't likely to give anyone a product of really able people!

## SHORT-CUTTING PROCESSES

Processes can be short-cut as well as programs.

Take an early (means basic, useful, useable) version of Rising Scale. There are 18 pairs. Each *pair* should be run to F/N, Cog, VGIs.

An auditor told to run Rising Scale can run along the 18 pairs until one F/Ns. And leave it.

The process has been short-cut. And with that shortcut went its ability to restore fertility!

So one hears Rising Scale will sometimes restore fertility or change eyesight. Orders it done. It is done to 1 F/N. No real result occurs.

Or take Dianetics. Dianetics can be chopped "to save **Time**". First feeble flutter of an F/N, no Cog, no VGIs, auditor barking "Did it erase? Did it erase?" Final result, no real gain. There goes the subject. Half an hour to run the chain, no extra 30 seconds for the real F/N, the Cog, the VGIs.

**So one wastes a result for the sake of saved time.**

## THE AGE

It is a symptom of the age that there is no time. But in the Data Series PLs one finds that "omitted time" is a basic insanity.

That a body lives only about 70 years puts an awful limit on Man.

Man's Empires endure at most only about 300 years if that.

70 years is not enough time to make a real career and 300 years is not enough time to even groove in a civil service.

Man pays for it with poor lives and rotten governments.

But it doesn't take 70 years or 300 years to process a pc. A year maybe up to homo novis. A few years to OT. Even traveling it casually slow.

25 hours to repair someone's life and 50 to 100 hours to get him up to no somatics with Dianetics is pretty satisfactorily fast.

What's this take? A week to repair. 2 to 4 weeks for full Dianetics. At 25 hours a week. That's very little.

And it's enough to tell him to get trained so he can have all he wants.

## SPEED LIABILITY

When speed is the consideration, not results, you get a very cheap camera or car. And you can expect it to fall apart very soon. You also get a cheap reputation.

We are in the Leica and Cadillac and Rolls Royce product class without trying.

Why settle for “Quickie Grades”?

You get no students that way and *that's* the heavy org income. You get no expanding field. And you won't ever get a cleared planet.

We've learned all this the hard way. So let's not let it go unheeded.

The place to handle the situation is with C/Sing.

And to gain the co-operation of C/Ses to make results real results by insisting that speed is the fast road to poverty in the long run.

If the C/S burden is too heavy, start pushing training. Then you'll get help.

Honest C/Sing gives an honest result.

It takes as long to correct a case as it takes. It takes as long to make a person well as it takes. It takes as long to get a real lasting grade result as it takes.

And that's a lot longer than the time spent on it in the late 60's.

**All** pcs "have to be OT tomorrow". Why let them C/S their case by demanding it only take 2 minutes?

Self C/Sing is no more effective than self auditing.

Registrars as well as pcs try to grab the C/S hat. "I will sell you a marital intensive because you have such a bad cold." And Execs, "Run this staff member on money..."

Well, a C/S's hat is the C/S's. And he should wear it for honest results. And damn others trying to C/S and wreck his job.

**There are no considerations which forgive any result that is not thorough and honest for every program or grade.**

L. RON HUBBARD  
Founder

LRH:dz.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 25 JANUARY 1980  
Reissued 30 August 1980

Remimeo  
All Execs Hats  
Tech Hats  
Qual Hats

*Keeping Scientology Working Series 11*

**EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE**

REF: HCO PL 7 FEB 65      KEEPING SCIENTOLOGY WORKING  
HCO PL 4 APR 72R III    ETHICS AND STUDY TECH  
HCO PL 16 NOV 73      STUDY TECH AND POST

Technical excellence is not just the concern of technical personnel. Administrators and executives alike in all orgs and internationally are responsible for seeing that Scientology is kept working.

Having crashing misunderstood words or no technical training does not excuse any lack of responsibility for ensuring the quality of the technology and may not be used as a justification in any Committee of Evidence that results from out-tech having been found in an area.

**HOW TO ENSURE TECHNICAL EXCELLENCE**

Whether trained or not, there are many ways in which incorrect application can be detected. Here are just a few ways it can be done and this is by no means a complete list:

1. Stamp out all instances of verbal tech.

REF: HCOB 9 FEB 79 HOW TO DEFEAT VERBAL TECH  
HCOB 15 FEB 79 VERBAL TECH: PENALTIES

2. Make sure you have an established and efficient Qualifications Division.

REF: HCO PL 31 JUL 65 PURPOSES OF THE QUALIFICATIONS DIVISION

3. Ensure that High Crime checkouts are done and that the log is kept in PT for inspection by the executives.

REF: HCO PL 8 MAR 66 HIGH CRIME

4. Ensure that HCO PL 16 Mar 71R, Rev. 29.1.75 WHAT IS A COURSE? and HCO PL 30 Oct 78 COURSES – THEIR IDEAL SCENE are in in in, in the Academy.
5. Make sure that sufficient word clearers are trained and posted to pick up the misunderstood words of students, staff and other publics.  
REF: HCO PL 30 AUG 74R II QUAL STAT CHANGE, A NEW ONE
6. Verify that the worksheets in the pc folders are legible.  
REF: HCOB 25 SEP 74 C/S SERIES 94 REDUCTION OF REFUNDS C/SES AND OVERLOAD
7. Check the % of F/N VGIs at examiner.  
REF: HCOB 25 AUG 71 C/S SERIES 56, AAS 2; HOW TO GET RESULTS IN AN HGC
8. Check the Success Stories stat and the actual success stories for their quality.  
REF: HCOB 21 JUN 70 C/S SERIES 9 SUPERFICIAL ACTIONS  
(Tech Vol X, pg. 37, paragraph on SUCCESS)
9. Make sure that HCO PL 4 Apr 72R III, Rev. 21.6.75 ETHICS AND STUDY TECH and HCO PL 16 Nov 73 STUDY TECH AND POST are fully applied in the org.
10. Observe the auditors; do they have a high professional conscience and are they willing to study, drill and do everything possible to perfect their tech?  
REF: HCOB 22 JAN 77 IN-TECH, THE ONLY WAY TO ACHIEVE IT

An executive or administrator can get all these things checked and handled. If he does, he will have an org known for its standard application of the technology.

I am asking you to get this policy applied.

Do this for me and you, your staff and your org will flourish and prosper.

L. RON HUBBARD  
Founder

Assisted by  
Msm. Ann Glushakow CS-5  
for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

BDCS:LRH:AG:gal:dr

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 31 JULY 1965

Remimeo  
All Qual Hats

*Qual Division*

(Star-Rated on all check-outs)

**PURPOSES OF THE QUALIFICATIONS DIVISION**

The Qualifications Division is Division Number 5 of the Organization.

This Division is headed by the Qualifications Secretary.

It consists of three departments.

The Department of Examinations, Department Number 13, is headed by the Director of Examinations.

The Department of Review, Department Number 14, is headed by the Director of Review.

The Department of Certifications and Awards, Department Number 15, is headed by the Director of Certifications.

The Departments have various sections and units.

**THE QUALIFICATIONS DIVISION**

The prime purpose of the Qualifications Division is:

**“To ensure the results of Scientology, correct them when needful and attest to them when attained.”**

The activities of the Division are covered by the prime purpose of the Division and all rules, regulations, policies and routes relating to that Division are for the purpose of assisting it to carry out its purpose and no order, rule, regulation, policy or route may swerve it or its Departments, Sections or Units or its executives or personnel from carrying out the purposes outlined herein.

**DEPARTMENT OF EXAMINATIONS**

The prime purpose of the Department of Examinations and all its sections and units is:

**“To help Ron ensure that the technical results of the organization are excellent and consistent, that students and preclears are without flaw for their skill or state when passed and that any technical deficiency of org personnel is reported and handled so that the technical results of the organization continue to be excellent and consistent.”**

**It must be kept in mind that the product of the organization is not Scientologists, but conditions changed by Scientology. Therefore the *ability* of the auditor to change conditions in, preclears and the ability of the preclear or clear to change conditions along the dynamics are the only concern of the department of examinations.**

The orders, rules, regulations, policies and routes relating to this department were intended to assist it and expedite the carrying out of its purpose. Therefore no order, rule, regulation, policy or route may be interpreted to swerve the Department of Examinations from its prime purpose, which is paramount in all its activities. Its policies and routes exist to carry out its prime purpose and for no other reason.

The integrity of Scientology and its hope for beings in this Universe are entrusted to the Department of Examinations.

### **THE DEPARTMENT OF REVIEW**

The prime purpose of the Department of Review and all its sections and units is:

**“To help ron correct any non-optimum result of the organization and also to advise ways and means based on actual experience in the department to safeguard against any continued poor result from any technical personnel or the function of the organization.”**

The Department of Review must take over any non-optimum product of the organization, whether a technical project, an activity, a student or a preclear and bring about an attainment of the expected result regardless of obstacles.

The orders, rules, regulations, policies and routes relating to this department were intended to assist it and expedite the carrying out of its purpose. Therefore no order, rule, regulation, policy or route may be used to swerve the Department of Review from its prime purpose of ensuring that the results of Scientology are excellent and consistent.

### **THE DEPARTMENT OF CERTIFICATIONS AND AWARDS**

The Department of Certifications and Awards has the prime purpose in all its functions:

**“To help Ron issue and record valid attestations of skill, state and merit honestly deserved, attained or earned by beings, activities or areas.”**

The validity of issue and decrying any false issue are the concerns of the Department of Certifications and Awards.



The Department is fully within its rights to recommend issue when it is unjustly denied or to refuse issue when it is obviously not in keeping with its prime purpose.

The orders, rules, regulations, policies and routes were intended to assist it and expedite the carrying out of its purpose. Therefore no order, rule, regulation, policy or route may deny the personnel of the Department the right to carry out its prime purpose as above.

L. RON HUBBARD

LRH:ml.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 8 MARCH 1966

Remimeo  
Exec Sees Hats  
ES Comm Qual Hat  
HCO Sec Hat  
Dir I & R Hat  
Ethics Hat  
Tech & Qual Hats  
LRH Comm Hat

*Exec – HCO – Tech – Qual*

*Ethics*

**U R G E N T**

**HIGH CRIME**

Effective 1 June 1966

In any instance of a heavily falling statistic in Tech or Qual or a chronically low statistic in Tech or Qual in an org or in any org which has chronically low statistics in all divisions:

The Ethics Officer must look for this policy violation which is the highest crime in Tech and Qual:

**Tolerating the absence of, or not insisting upon star-rated check outs on all processes and their immediate technology and on relevant Policy Letters on HGC Internes or Staff Auditors in the Tech Div or Staff Auditors or Internes in the Qual Div for the levels and actions they will use before permitting them to audit org Pcs and on Supervisors in Tech and Qual who instruct or examine or failing to insist upon this policy or preventing this policy from going into effect or minimizing the check outs or lists.**

If an Ethics Officer or any person in HCO Dept 3 discovers this high crime to exist he must report it at once to the HCO Area Secretary.

The HCO Area Secretary must at once order a thorough investigation into any and all persons who might have instigated this high crime and report the matter to the HCO Exec Sec.

The HCO Exec Sec must then convene a Committee of Evidence with the persons accused as interested parties and must locate amongst them the suppressive or suppressives by the “reasonableness” of their defence, state of case and other signs.

The Committee of Evidence must declare the located SP suppressive by HCO Ethics Order and dismiss.

If any Ethics Officer, Director of I & R or HCO Area Secretary fails to obtain co-operation by superiors in carrying out this Policy Letter quickly then he or she must inform the LRH Communicator.

The LRH Communicator must then cable full particulars to Worldwide.

The Worldwide AdCouncil must then carry out this policy letter expeditiously and at any cost.

If the HCO personnel making this discovery cannot obtain action in any other way he or she must go outside the org and cable LRH Comm WW and his actions and costs in so cabling will be reimbursed on claim to WW and his post will be fully protected.

If the AdCouncil WW suspects this policy not to be in full force in any org despite assurances an HCO WW personnel must be sent to that org to investigate and may be deputized to remove either or both Exec Sees of that org by Comm Ev on the spot or at WW.

It has been discovered that failure to check out, Star Rated, the Tech and Qual HCO Bs applying to levels being audited or taught or examined and their processes and the data used in Review and relevant policy on those using the material in orgs results in a crashed Division 4 completion statistic, crashed income and low statistics throughout and a failing org and was the reason through 1965 for struggling orgs-the public would not pay more for service than it was worth to them and with this policy out, the service was not worth very much.

It has been found that a suppressive person will discourage this check out policy as one of his first actions.

This policy applies whether an auditor has been trained or not with star-rated check outs. Staff and Review auditor and Supervisor are special technical status grades and one cannot consider this double training.

“Star-Rated” means = 100 percent letter perfect in knowing and understanding, demonstrating and being able to repeat back the material with no comm lag.

Org Exec See Communicator for Qual WW is the final authority for any check sheets on this matter and is responsible for preparing and standardizing them from time to time. But the lack of a check sheet from ES Comm Qual WW does not set aside any provision or penalty of this policy letter.

This policy letter is issued in the complete knowledge that the absence of this policy in full effect is the primary reason for orgs not growing and is based on actual experience.

The only higher crime I could think of would be to pretend to have an org but have no technical personnel on staff in Tech or Qual. That is suppressive also and will crash an org. Handle it similarly to the above.

L. RON HUBBARD

LRH:ml.cden

[Added to by HCO P/L 21 November 1971, Scientology Courses Examination Policy, Volume 5-page 139, which made it firm policy that anyone examining a student for certification on any Scientology Course, including Admin, must have first star-rated related Policies, HCO Bs or other issues before writing or grading exams.]

[Note: In the original issue of this Policy Letter the words “THE ABSENCE OF” in the first line of the 3rd paragraph were omitted. However, in a poster issued by Flag in 1971 quoting this capitalized paragraph of the “High Crime” P/L, these words were included, and accordingly have been added in this printing. – Ed.]



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 10 MAY 1970

Remimeo  
All Tech  
And Qual Hats

*URGENT*

*IMPORTANT*

**SINGLE DECLARE**

**Multiple Declare**

**Cancelled**

(This cancels HCO PL 6 Aug 1966, Declare, Multiple,  
which permitted a pc to be run from Grade 0 to IV and  
declare them all at once.)

Policy: Only one grade of auditing may be declared or attested to at one time.

Many pcs have been found not to have attained the End Phenomena of each lower grade as per both the 1966 and 1968 Classification Charts.

Unless a pc directly attests the end phenomena to an Examiner the Grade cannot be awarded and the pc may not proceed.

The examiner is permitted to ask the end phenomena question for that grade. If the pc cannot attest he has attained it, he must be returned to session to have the process completed, additional processes of that grade run.

The Triple Grade and its havingness is run.

There are many other processes for each grade which help attain that End Phenomena.

The condition has arisen where the lower grades have become slighted in orgs and the pc is not being set up well for a stable gain.

For instance Grade III can be repeated a dozen times.

The CCHs and others listed on the "Process Taught" Training Column of the 1966 and 1968 Classifications Chart have become neglected **yet are all valid for that grade and should all be run, for a grade.**

The Abilities Attained Column, Processing section of the 1966 and 1968 Classification Chart give the question that must be answered positively before the pc is let have the Grade or to have further grades.

The huge version of the Classification Chart should be republished in a huge format modified in text only as it extends upwards into OT grades.

These Classification Charts, particularly the Column under Training “Processes Taught” and under Processing “Abilities Attained” are valid. “Processes Taught” should also appear as “Processes Used” under the Processing side. Other Class VI Processes may also be used to attain these abilities.

**It is possible to have several F/Ns per grade.**

It is Policy NOT to downgrade Scientology lower grades just for the sake of speed and Admin flows.

TRs (0 to 9) are curing some drug addicts. They belong *before* Dianetics.

Probably the main trouble orgs have had recently has come from tossing aside all Lower Grades. Thus the route to Total Freedom became impeded.

The Multiple Declare PL and any other advice from anyone permitting pcs to escape direct attestation of lower grades and Power are **not valid and are cancelled**.

You will note that even the Multiple Declare PL (6 Aug 66) was SH Only and was intended only for rehabilitation of already run grades so Power could be run.

**Don't downgrade lower grades.**

L. RON HUBBARD  
FOUNDER

LRH:nt.rw.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 26 AUGUST 1970

Remimeo  
C/S Book  
Class VIII Checksheet  
Class VIII

*C/S Series 17*

**INCOMPLETE CASES**

**Overshooting** and **Undershooting** are two very defeating errors in C/Sing.

**Overshooting** would be defined as going beyond a completion or completing a completion.

In such a circumstance the pc for instance reaches an F/N VGI point in Review and *then* the C/S decides to handle the case in Review.

Example: 2 or 3 sessions have been goofed. Review patches them all up to F/N VGIs all okay. Then a C/S C/Ses to Review the case to repair the errors. The case feels invalidated, caves in, needs further repair.

I have seen more than one folder where this cycle has been done three times! In one of these an action had to be taken to patch up a goof so the pc could go back onto a grade. The goof was patched up to F/N VGIs. The correct action would have been to put the pc back on the incomplete grade. But no, a *new* Review cycle was laid out, audited, pc caved in. A *new* cycle to repair this was entered in upon. It was successful. The pc got F/N VGIs at Exam. The C/S ordered a *new* Review of the case, the case caved in, was then patched up and finally got an F/N VGIs. And was ordered to be reviewed...

Studying what was wrong with the cases I found the above. I ordered an assessment of a list, got "unnecessary actions" and got the *cases* back onto *the incomplete cycle of the grade* and they did fine.

This can be done with a grade. It was the fault of early Power.

**Undershooting** would be to leave a cycle incomplete and go off to something else.

Example: Case sent to Review or given a Review session to repair goofs. One goof is handled but there are three to handle. Case returned to the grade before being set up.

This can be so bad that the case never made *any* grade at all.

The modern Repair (Progress) Pgm as outlined in this C/S series takes care of this.

**QUICKIE GRADES AND ACTIONS**

Quickie grades left us with a totality of incomplete cases.

You look over a folder and you see the pc at “OT IV”. The folder is *thick*. He has had lots of auditing. He has aches and pains, problems, makes people wrong.

Probably he could be audited for another thousand hours without ever coming right! Unless there was an orderly program to complete his case level by level on the Class and Grade Chart.

It would take a Repair (Progress) Pgm and then an Advance Pgm that included each grade to completion.

He would have to have his ruds put in, any flubs at once handled session to session, just to complete Dianetics. Finally, his chronic somatics gone, he would F/N on the Health Form and that would complete his Dianetics with his attestation.

And so on right on up the Grades, each one done fully to the voluntary declare for that grade as per the Grade and Class Chart.

In doing Dianetics, Grades, etc you still have to get in ruds and handle the case so it is set up for each major action and repair the flubs at once when they occur.

While completing an action you have to keep the case running, not audit over ARC Brks, PTPs, W/Hs and flubs.

The best answer is **No Flubs**. But when they occur they must be repaired in 24 hours.

When repaired (and not re-repaired and re-re-repaired with overshoots) you get the case back on the same cycle that was incomplete.

## COMPLETE CASES

A case is not complete unless the lowest incomplete Grade Chart action is complete and then each completed in turn on up.

As you look over current folders who have had years of auditing, some of them you generally don't find *any* completed actions and you do find overshoots on Reviews.

It is not the least bit hard to handle these cases. This C/S series shows you how. Auditing and Life Repairs (Progress), Advance Pgm completing fully each incomplete grade.

The C/S is blessed who follows these two rules:

**Recognize a completion of an action and end it off.**

**Recognize an incomplete action and complete it.**

Don't overshoot, don't undershoot.

Follow the rules.

L. RON HUBBARD  
Founder

LRH:rr.rd

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 2 NOVEMBER 1961  
Issue II  
(Reissued 3 March 1967)

Gen Non-Remimeo  
Tech Hats  
Qual Hats  
Keeper of the Seals  
and Signature

## TRAINING QUALITY

It becomes fantastically, screamingly apparent that we *must not ever* turn out or let go a bad auditor, poorly trained.

Accordingly put permanent signs where D of T and Dir of Exams can see them in their offices as follows:

**Every time you turn out a bad auditor you make enemies for scientology.**

**Incompetent auditors are a major source of our troubles.**

L. RON HUBBARD  
Founder

LRH:jp.eden



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 15 JANUARY 1970  
Issue II

Remimeo  
Registrar's Hat  
Ltr Reg Hat  
OES Hat  
Tech Sec Hat  
Qual Sec Hat  
Dir Success Hat  
Dn C/S Checksheet

## HANDLING WITH AUDITING

There is no reason or excuse not to actually **Handle** a pc's desire or complaint with auditing.

By *handle* is meant finish off, complete, end cycle on.

To give you an idea of the reverse – in admin we sometimes find terminals that refer despatches to others, let them drift, give excuses why not. This all adds up to **not handling**. This is the basic reason for **DEV-T** (Developed, meaning excessive, traffic). Like the stationery company writes somebody in the org to please specify the number of sheets wanted. So whoever's hat it is refers it to somebody else who refers it to another who fails to answer. In this way, the org can look industrious while accomplishing nothing. Nobody **handles** it.

You can get a similar situation going with pcs. Nobody **handles** the pc. And if you keep this up, your whole area fills up with unhandled pcs, the org's repute goes down and stats eventually crash.

The org is being paid to **handle** pcs. It is not being paid to put them off or explain or let them drift away.

Here is an example from the early 1960s. An org had it going that anybody who was feeling bad and demanding help got a review. The review consisted of a Green Form to F/N. While this would clean up an ARC Brk or PTP or a poor prior session, it sure wasn't about to remedy a feeling of nausea. So a pc would come in with a feeling of nausea. He would be sent to Review, get a Green Form and F/N on an ARC Break. Then Review would shrug off the fact that the pc was still nauseated by saying all it could do was a GF! In short, it wouldn't *handle* the pc.

Another recent case – pc with migraine headaches. Got some (evidently poor) Dianetic Auditing. No change. When the pc's friend complained, he was told it was "the illegal life she was living" and no action was taken. So the pc went to another org and *there* they refused auditing due to painkillers (instead of waiting 2 or 3 days until it wore off).

These are cases of **not handling**.

The idea of non-handling can also go into fees. A pc once paid a Franchise for auditing to be done in an org. The Franchise did not forward the fee so the org sent the pc back home.

Service and **Handling** are the same thing. When you give service you handle.

There are thousands of ways of not handling. Letting backlogs occur in Tech and Qual is probably the most serious to org income and to field repute. Also if a person is goofed up in Tech he probably is suffering and to be put off in Qual for any reason at all is a severe blow to the org. A 3 hour Qual backlog is too long.

So, part of **Handling** cases is **handle n-o-w!**

I recall a Qual backlog I once found of 10 pcs. They were of all varieties – but the main fault was just nobody had the idea except the pcs that they should be handled **now**. And **handled**. I sat down and did four of them in the next four hours and grabbed off auditors from Admin and Exec areas and handled the rest. Within 6 hours of finding this backlog, they were all **handled**, happily, finally and wholly satisfied.

What was required was (a) a determination to handle cases, (b) a surety they could be handled and (c) the actual handling. All three points are needful.

Only two things prevent the above. When the help factor is low in the org or its auditors, there is no real determination to *handle* cases. A commercialism enters where the payment of the money is more interesting than the delivery of the service. This is self-defeating. One has to have the money but one won't continue to get money unless one is vitally interested in actually delivering service – which means actually handling the cases.

The certainty that one *can* handle cases depends in the main upon good training and exact application of the technology. There can be an awful lot of tech to apply but the point is to apply the tech that is applied with exactness. "Squirreling" is not really different processes – it is careless, incomplete, messed up auditing procedure. An auditor auditing a process that reads with excellent TRs to an F/N with good indicators seldom has any loses. But even given good procedure, one occasionally gets a lose. This tends to reduce one's certainty that he can get a result on a pc. Usually it isn't one's own pcs that cause this – it's hearing about some pc who didn't get a result, but not hearing the whole story.

If one's command of the subject of auditing is poor he doesn't recognize why there was a lose. A pc lies about having eaten or slept or is being audited on someone else's determination or some such thing and because of these, the pc gets a lose. This causes the auditor to have a lose.

Some auditors can get 20 wins and 1 lose and then mourn only about the 1 lose.

What is missed here – with pc loses – is that it is almost always a short-term lose. They lost in this one but nobody thinks to **keep at it with Dianetics and Scientology until it's a win**.

I've seen somebody audited for years before he finally and forever lost his chronic trouble. He would get better and then relapse, never quite so bad. And finally he recovered totally.

So there must be some idea extant amongst auditors that all "wins" in auditing must be fast, total and appreciated volubly. This isn't always the case. In fact, it is in the minority.

So an auditor's and an org's certainty should depend only on being certain of eventual permanent result and to be very extra happy when it is fast, total and appreciated.

To *handle* a case one keeps at it. So the pc got an intensive. So the pc wasn't handled *in that* intensive. Well, one doesn't just dust it off and say that's it forever. The Case Supervisor looks harder and gets the Registrar to get more auditing bought.

If Dianetics didn't handle, Scientology will. If this process didn't handle completely, that process may.

This is the winning attitude. I know one case that's still goofed up after a decade. The medics put a steel pipe in his leg bone. He won't get it taken out and insists on auditing only. So every few months somebody tries again. Sooner or later this case will be handled. The point is to keep trying to handle, not dream up reasons it can't be.

Auditors brought up with the idea that 5 hours of auditing should always resurrect a decayed corpse haven't been brought up right. Some SP around them has been making demands of the subject and auditing that **build in loses**.

Girl with migraine, 15 hours of Dianetics, still has migraine. Okay. So we don't brush her off. We get her to buy a good long Scientology intensive and do a full "GF 40". Still has migraine. So we now do another Dianetic Intensive.

We don't mislead her. We say, "Okay, you want to get rid of your migraine. So we'll stay with you if you'll work along with us as long as it takes. It might happen fast, it might happen slow. You might have to go all the way to OT Grades. But we'll try all the way."

A Registrar that promises instant miracles is cutting the Tech Sec's throat and the GI as well!

The condition *can* be handled. The whole point is, for the good of the pc and the org it eventually must be handled.

There are literally thousands of processes and approaches available for use.

The pc expects the condition to be handled. So one way or another one gets the pc handled. To do otherwise is to court disaster for the org.

Now and then a pc gets away, nearly always because of errors that get the pc upset with the subject of auditing, never when the org wasn't still trying to handle. A session was goofed and not repaired, somebody in the org inferred the condition couldn't be handled, that's the sort of thing that loses pcs.

Keep on trying to handle and you will succeed.

Auditing is remarkable enough already not to cripple it by leading pcs to expect instant results every time.

But the main point is, you audit a pc with Dianetics and Scientology until the pc's case is handled.

And sooner or later, it will be.

L. RON HUBBARD  
Founder

LRH;jz.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 19 JUNE 1971

Issue II

Remimeo

*C/S Series 46*

**DECLARES**

It is the C/S's responsibility that a pc or Pre OT is sent to Declare?

This is *not* an Admin point I'm making. It is a technical point.

Every so often a pc is found hung up in not having declared and attested the state attained.

A Declare Completes his cycle of action and is a *vital* part of the action.

One never forces or feeds one to the pc. I recall one org where the entire tech and income structure crashed, the C/O and several personnel had to be removed because they were forcing "clear cogs" on their Dianetic pcs who hadn't had them (and then telling them they couldn't be audited further on Scientology) (Connie Broadbent, ASHO, March '70).

So this goes two ways.

**The pc or pre OT who knows he made it must be sent to exams and C & A to attest.**

**The pc or pre OT who hasn't made it must never be sent to exams to declare and attest.**

This gives us a third:

**Pcs and pre OTs who haven't made it must be handled until they have made that specific declare, even though it means signing up for more auditing.**

**Truth** is the keynote, the essence, the point here.

All the "PR" (slang for promotional talk) in the world will not supplant truth.

The pc **knows** he made something. Therefore he must be sent to declare it whether it's a standard grade or not!

The pc who hasn't made it **knows** he hasn't and so when forced to declare or ordered to attest tends to cave in.

His concept of the validity of the org and honesty of Scientology depends on this, and really on this alone.

The correct declare or not declare decision of the C/S is a vital C/S action.

L. RON HUBBARD

LRH:nt.rd

Founder

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 8 OCTOBER 1970

Remimeo  
C/Ses  
All Auditors  
Level 0  
HGC Checksheet

*C/S Series 20*

**PERSISTENT F/N**

**A Floating Needle** *can persist.*

This fact tells you at once why you cannot do three major actions in a row in the same ten minutes.

This was the bug behind “Quickie Grades” (0 to IV in one session. This also occurred in Power when it was run all in one day). The auditor would attain a bona fide full dial F/N. The pc was still cogniting, still in a big win. The auditor would “clear the next process command”, he would see an F/N. He would “clear the next process command”, and see an F/N.

**But it was the same F/N!**

Result was that processes 2 and 3 **were never run on the case.**

This is really what is meant by “Quickie Grades”.

In 1958 we got real Releases. You could not kill the F/N for *days*, weeks.

Several processes had this effect. Today’s real Clear also goes this way. You couldn’t kill the F/N with an axe.

By running a lot of Level Zero processes, for instance, you can get a real swinging un-killable F/N.

It not only gets to the Examiner, it comes in at the start of the next day’s session!

Now if in one session you ran all of Level Zero and went on up to Level One, you would just be *auditing a persistent F/N*. The pc would get no benefit at all from Level One. He’s still going “Wow” on Level Zero.

If you ran Level Zero with one process that got a big wide floating F/N and then “ran” Level I, II, III and IV, you would have just a Level Zero Release. The pc’s bank was nowhere to be found. So next week he has problems (Level I) or a Service Fac (Level IV) and he is only a Grade Zero yet it says right there in Certs and Awards log he’s a Grade IV. So now we have a “Grade IV” who has Level I, II, III and IV troubles!

A session that tries to go beyond a big dial-wide drifting floating F/N only distracts the pc from his win. **BIG WIN.**

Any big win (F/N dial-wide, Cog, VGIs) gives you this kind of persistent F/N.

You at least have to let it go until tomorrow and let the pc have his win.

That is what is meant by letting the pc have his win. When you get one of these dial-wide F/Ns, Cog, VGIs WOW you may as well pack it up for the day.

## GRADUAL WIDENING

In running a Dianetic chain to basic in triple you will sometimes see in one session a half dial on Flow 1, 3/4 of a dial on Flow 2, a full dial on Flow 3.

Or you may have 4 subjects to two-way comm or prepcheck in one session. First action 1/3 dial F/N. Then no F/N, TA up. Second action 1/2 dial F/N. Then no F/N. Third action 3/4 dial F/N. Fourth action full dial-wide floating swinging idling F/N.

You will also notice in the same session-long time for 1<sup>st</sup> action, shorter, shorter, shorter for the next three actions.

Now you have an F/N that anything you try to clear and run will just **F/N without affecting the case at all.**

If you audit past that you are wasting your time and processes.

You have hit an “unkillable F/N”, properly called a persistent F/N. It’s persistent at least for that day. Do any more and it’s wasted.

If an auditor has never seen this he had better get his TR0 bullbait flat for 2 hours at one unflunked go and his other TRs in and drill out his flubs. For that’s what’s supposed to happen.

F/Ns on pcs audited up to (for that session) a persistent F/N always get to the Examiner.

If you only have a “small F/N” it won’t get to the Examiner. However, on some pcs maybe that’s good enough. May take him several sessions, each one getting a final session F/N a bit wider. Then he gets an F/N that gets to the Examiner. After that, well audited on a continuing basis, the F/N lasts longer and longer.

One day the pc comes into session with a dial-wide floating swinging F/N and anything you say or do does nothing whatever to disturb that F/N.

It’s a real Release man. It may last weeks, months, years.

Tell him to come back when he feels he needs some auditing and chalk up the remaining hours (if sold by the hour) as undelivered. Or if sold by result, chalk up the result.

If the F/N is truly persistent he will have no objections. If it isn’t, he *will* object. So have him come back tomorrow and carry on whatever you were doing.

## SUMMARY

The technical bug back of Quickie Grades or Quickie Power was the Persistent F/N.

This is not to be confused with a Stage 4 (sweep, stick, sweep, stick) or an ARC Broke needle (pc Bad Indicators while F/Ning).

This is not to be used to refuse all further auditing to a pc.

It is to be used to determine when to end a series of major actions in a session.

L. RON HUBBARD

LRH:rr.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 16 JUNE 1970

Remimeo

(Reissued & corrected 3 Oct. 71. Only change –  
[page 79] word „arrived“ corrected to „aimed“.  
*Correction in this type style.*)

*C/S Series 6*

**WHAT THE C/S IS DOING**

In *Dianetics: The Modern Science of Mental Health* considerable stress is placed on the words and phrases in engrams. This is still functional. However as I did further research I found that (a) many pcs were unable to get the words in the engram and (b) the apparent force of the words was derived wholly from the pain, emotion, effort contained in the engram. In Standard Dianetics the words in an engram play no major role in the auditing.

The use of the words to de-aberrate and concentration on phrases in engrams is valid but *junior* in force to the pain, misemotion, etc in the engram. Thus if you run out the *force* the words drop into insignificance. This is often how the pc gets cognitions: the words and meaning concealed in the engram are changing value and devaluating. The pc can then think clearly again on a subject previously pinned down by the *force*. Get the *force* out and the words take care of themselves and need no special handling.

The *meaning* of things plays a secondary role in processing to forces.

Thetans find counter-forces objectionable. Almost all chronic (continual) somatics have their root in force of one kind or another.

In that the handling of things with bodies involves force to greater or lesser degree, incapability and derangement of mental values is proportional to the thetan's objection to force.

This objection descends down to a wish to stop things. It goes below that into overwhelmedness in which propitiation and obsessive agreement manifest themselves.

**LOW TAs**

The low TA is a symptom of an overwhelmed being.

When a pc's TA goes low he is being overwhelmed by too heavy a process, too steep a gradient in applying processes or by rough TRs or invalidative auditing or auditing errors.

A low TA means that the thetan has gone past a desire to stop things and is likely to behave in life as though unable to resist real or imaginary forces.

**HIGH TA**

Chronically high TAs mean the person can still stop things and is trying to do so.

However, all one has to do is restimulate and leave unflat an engram chain to have a high TA. High TA is reflecting the force contained in the chain.

An „over-run“ means doing something too long that has engrams connected with it which means an engram chain with too many engrams on it being restimulated by life or auditing. Hence Over-run.

If this overrun persisted unhandled eventually the pc would be overwhelmed and one, in theory, would have a low TA.

### MENTAL MASSES

Mental masses, forces, energy are the items being handled by the C/S on any pc.

If the C/S loses sight of this he can wander off the road and go into the thickets of significance.

Engrams, secondaries, locks all add up to mental masses, forces, energies, time, which express themselves in countless different ways such as pain, misemotion, feelings, old perceptions and a billion billion thought combinations buried in the masses as significances.

A thetan can postulate or say or reason anything. Thus there is an infinity of significances.

A thetan is natively capable of logical thought. This becomes muddled by out-points held in by mental forces such as pictures of heavy experiences.

As the masses and forces accumulated and copied from living build up, the logic potential becomes reduced and illogical results occur.

### PC SEARCH

The pc is continually searching for the *significance* of a mass or force – what is it, why is it.

The C/S is easily led astray by this.

All forces in the bank contain significances.

All forces can be unburdened and lightened up by the various procedures of auditing.

The search of the pc is for significance.

The action of the C/S is reduction of forces.

### THE E-METER

The E-Meter records what force is being discharged in every slash, fall and blowdown. The amount of TA per session is the C/S's index of gain.

Note that a discharged process no longer gives TA and gives case gain.

The amount of significance recovered or realized by the pc only shows up as cognitions.

As the TA works off the case, then one has two indicators:

1. There is needle and TA action.



## 2. The pc cognites.

One shows that force is coming off. Two shows that thought is releasing from force.

### BACKWARDS C/Sing

If a C/S processes toward significance only he will get cases that do not progress.

The needle action detects not so much significance as where the force is.

Diving toward significance the C/S winds up shortening grades, looking for „magic one-shot buttons“ and overwhelming cases by shooting them on up the grades while levels remain *loaded* with force.

### RELIABLE INDICATORS

When a pc gets no more TA action on Level I he will have made Level I and will *know* it. He will therefore attest to „No problems“.

The reliable indicators are TA action and cognitions while a level is still charged.

Diminished TA action and cognitions mean the purpose of the level has been reached.

A feeling of freedom and expansion on a subject is expressed in a normal TA and a loose needle.

The pc will now attest to an ability regained.

### F/N ABUSE

To process only to F/N and even chop off the cognitions on a process abuses the indicator of the F/N.

You can find many pcs who bitterly resent F/N indications. They have been:

- A. Not run on all the processes of a level;
- B. Still have force on the subject;
- C. Were chopped off before they could cognite.

The ARC Break in this is **unfinished cycle of action**.

The proper End Phenomena for a process is F/N Cognition VGIs. Now look at that carefully. That is the proper end phenomena of a **process**. It is not the end phenomena of a **level** or even of a **type** of process.

Let us say there are 15 possible Scientology processes for orienting a pc in his present location.

To run *one* of these 15 and say, „F/N that’s it. You’re complete,“ is a Quickie impatient action that rebounds on the pc eventually. If there are 15, run 15!

Possibly the pc on no. 12 will cognite he’s really right where he is. Only then could you cease to work at it.

An F/N Cog VGIs tells you a *process* is finished, not a whole class of actions!

Thus 2½ minutes from 0 to IV is not only impossible, it is murderous. It will result in an overwhelm, a low TA or a high TA eventually.

Level I says, amongst other things, „Problems Processes“. There are certainly half a dozen. Each would be run to F/N Cog VGIs. When these and the *other* processes of the Level are run, the pc will come to have no further reaction to problems and will be able to handle them.

A cognition in lower levels is not necessarily an ability regained. Thirty or forty cognitions on one lower level might add up to (and probably would) the realization that one is free of the whole subject of the level.

It is safe to run more processes. It is unsafe to run too few.

### PC ABILITIES

It is not enough for the pc to have only negative gains of deleting force. Sooner or later he will have to begin to confront force.

This comes along naturally and is sometimes aided by processes directly *aimed* at further confront. „What problem *could* you have?“ sooner or later is needed in one form or another.

What force can the pc now handle?

All auditing in a body – and any living in a body – makes a being vulnerable. Bodies break, suffer, intensify pain.

Sooner or later a pc will go Exterior. The Interiorization Rundown must be ordered as the next action or you will have a pc with a high TA. 2-way comm Ext-Int must be given in a following session (not the same one) so the full cognitions will occur.

After this the pc is less subject to the body and his ability to confront force will improve.

Do not be too worried or surprised if after this the pc has some minor accident with the body. Exterior he forgets its frailty. However, such things are minor. He is „learning how to walk“ a new way and will run into chairs! He gets this figured out after a while.

Pcs sometimes improve their ability to handle force while interior so as to have mysterious headaches or new body pressures. Inevitably they *have* been *exterior* and need Interiorization run. They were just using too much force while still inside!

Thus force is the thing, significance very secondary.

Force of course is made up of time, matter, energy, flows, particles, masses, solids, liquids, gasses, space and locations. All this gets inherently handled in processes published long since.

The pc tends to dive for the *thought* imbedded in the force. He will tell you he’s being processed to find out who his parents were or why he is sterile or who did him in, etc, etc. The C/S who chases after this is a deerhound illegally chasing mice!

### **C/S PURPOSE**

The C/S is there to make certain that the pc makes gains and attains the actual abilities of the level.

*The C/S is for the pc.*

C/S auditor control exists only to keep the auditing standard, the TRs good, the processes ordered done and to End Phenomena each one.

No other reasons for C/Sing exist.

L. RON HUBBARD  
Founder

LRH:nt.rd



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 27 AUGUST 1980  
(Also issued as HCO POLICY LETTER  
Execs same date, same title.)

All Tech  
All Qual  
KOT

*Keeping Scientology Working Series 21*

**EXAMPLES OF QUICKYING AND FALSE DECLARES**

(Ref. HCO PL 26 Oct 71 TECH DOWNGRADES  
HCO PL 10 May 70 SINGLE DECLARE  
HCOB 19 Apr 72 „QUICKIE“ DEFINED  
HCOB 21 Jun 70 SUPERFICIAL ACTIONS  
HCOB 15 Jan 70 II HANDLING WITH AUDITING  
HCOB 19 Mar 78 QUICKIE OBJECTIVES  
HCO PL 26 May 61 QUALITY COUNTS  
HCO PL 25 Jan 80 EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE  
HCO PL 29 May 61 QUALITY AND ADMIN IN CENTRAL ORGS)

When Standard Tech is used, we get rave results as a usual occurrence. When processes are fully run to EP, and each process or action of a Grade is run to the full Ability Gained, pcs get gains even beyond their expectations. Not only do they write Success Stories but they stop people in hallways and on street corners and talk about their wins. They promote and disseminate to both friends and strangers, and demand that others get auditing so that they will get the same gains too. We've seen this for years in Dianetics and Scientology. Anything less than this has invariably traced to misapplication or non-application of the Tech.

Over the past few months, folders have been reviewed from various orgs in several parts of the world. In many of these folders there was evident *quickying*, and there were *false declares*.

This is a poor show indeed, as these persons have been denied the full benefits available from their processing on the Grades and other rundowns. Very often the pc doesn't know this, and is under the impression that that is all that there is to the Grade or Level. Quickying a pc on a process or, worse yet, on a series of processes, prevents the pc from having the cognitions and gains that the processes would have resulted in. Falsely declaring a pc or pre-OT to be complete on a Grade or Level, not only denies gains but it also leaves the person with the false idea that there isn't anything more to be gotten from that process, Grade or Level.

In contrast to this are the fantastic Success Stories and reports of gains and wins and new abilities that pcs and pre-OTs have been making for years in Dianetics and Scientology. Those are the results that we are all working for and want to see.

## CASE HISTORIES

The following case histories are published to illustrate the point of why it is necessary for each and every Scientologist to actively ensure that the processes of Dianetics and Scientology are not altered, quickied, nor falsely declared.

(As a technical note, these case histories are examples of cases and how they were handled. It is not intended that they serve any other purpose than to act as examples. Every case is C/Sed per the C/S Series and Grade Chart and one would never C/S or program a case without *full* use of all technical references covering the subject.)

### Case History #1:

This folder arrived for review with the pc just having caused considerable upset to those around her, and feeling that she would have to blow as she wasn't doing anything constructive nor contributing toward the aims of Scientology. The pc had attested to Clear and up through Grade II, but these are contrary to her behaviour, and her folder was studied to find what was actually run and whether or not these processes had been completed.

Prior to Scientology the pc had been hypnotized and when this came up in a session it BD'd (showing that it was heavily charged), but it had never been run out. Hence it is possible that the person is still prone to dramatize whatever post-hypnotic commands were laid in during the hypnotism. (See DIANETICS: THE MODERN SCIENCE OF MENTAL HEALTH.)

The pc had been receiving covertly hostile letters from her father which would upset and restimulate her. This means that she is in the condition of being PTS (Potential Trouble Source), and would not be able to retain the gains that she did make in auditing and training. (See THE VOLUNTEER MINISTER'S HANDBOOK and the book WHAT IS SCIENTOLOGY? There are also more materials contained on the „PTS/SP DETECTION AND HANDLING COURSE“.)

In early auditing, the pc was apparently in some kind of games condition with others about „how fast“ she „could get through“ the Grade and continually asserted that she felt it was all „unnecessary“ and just wanted to get on to something higher. This shows that the pc was not in session (Definition of IN SESSION: interested in own case and willing to talk to the auditor), and was getting auditing for some other reason than to make case gain. (But why else would one get auditing other than to make case gain?) Had the auditor and case supervisor known their HCOBs, they would not have let this situation continue but would have found out what was going on with this pc and gotten her into session and making case gain. Instead, due to pc assertions that it was „all unnecessary“ and out of a very misguided idea that the pc would „feel invalidated“, they let the pc attest without the pc actually having been run on this action, nor having made the gains nor the Ability Gained from this action. This false declare not only

did a disservice to the pc, it was also an invalidation or degrade of the action itself (as it gives the false impression that that is all there is to it).

The PC had some Objective processes begun on her, but these processes were quickied too, and the poor pc, not making gains from the processes as they were not run long enough, soon started to invalidate the workability of these processes and to assert that she felt that they too may be unnecessary. By now the PC was figure-figuring as to what was wrong with her or her case and, either on her own or suggested to her by another, hit upon the idea that she might be a Dianetic Clear. The Objective processes never were flattened nor completed and so the PC didn't get the gains available from them. (SEE HCOB 12 MAY 80 DRUGS AND OBJECTIVE PROCESSES.)

The PC was then put onto a DCSI (Dianetic Clear Special Intensive) but the case supervisor erred badly here by not having studied her folders and not seeing that this PC had not been making case gain in auditing. There was no evidence in her folders to show that she may have gone Clear. And while being audited on the DCSI, the PC was confused about what the state of Clear was, as she had heard a lot of verbal data on it. The main concern was that someone else might beat her to declare on it! There was no resurgence of gains during the DCSI as there was no state of Clear to be rehabilitated. Puzzled by this the pc then hit upon the idea that it must be something else, and wondered if she could be a natural Clear, and even began to assert this to be so.

On ARC Straightwire, the processes didn't run right and the pc had a hard time doing them (of course, as by now the case had several false declares, and hadn't run the earlier processes on the Grade Chart which would have given her the ability to run these processes). A wrong conclusion was then made that the reason for the trouble was that the pc didn't need these processes and, despite the PC not having reached the Ability Gained of that Grade, she was allowed to declare. The „success story“ was mainly to the effect that it was „good to have the action completed“, which is a very sour statement when compared to the gains and abilities usually achieved on ARC Straightwire. The PC got an improvement in her ability to recall (and it would be very difficult not to get such an improvement on these processes), but that is not much compared to what could have and should have been achieved on the Grade.

Grade 0 was a similar story in that the pc had difficulty doing the initial processes of the Grade and instead of the C/S realizing that this was due to earlier outnesses on the case, she was allowed to declare because by now the pc was asserting that she already had the ability of Grade 0, before the Grade had been run. Due to a fear of „invalidating her reality“ or something like that, she was allowed to declare Grade 0. This of course was a very incorrect solution as the reason she couldn't run the Grade 0 processes was not because there was no charge on them, but because the pc, not having run the earlier processes on the Grade Chart, was not up to being able to run Grade 0.

The same story repeated on Grade I and on Grade II. The pc was not able to run the processes successfully, started to assert that she „had already made it before“ and was allowed to declare.

Then due to her inability to communicate, inability to handle problems, and overts and withholds in life, she got involved in difficulties and made a mess of her life. This seemed

puzzling to others around her, and even seemed puzzling to the auditor and C/S. But an inspection of her earlier Grades revealed that she had not attained them, and had dropped down to pretending Grades and states not attained.

The handling for a case in this condition is already covered in the C/S (Case Supervisor) Series HCOBs – especially C/S Series 1-10. It is a matter of handling the by-passed charge of the unflat and misrun processes, getting off the pc's withhold of pretending states and Grades not attained, and getting the processes run and flattened to their full result. Then the pc will make the gains and abilities of the Grade Chart. (See a copy of the Classification and Gradation Chart – or the copy of it in the book, *WHAT IS SCIENTOLOGY?*)

The first session after this folder study was a light two-way communication session of the level of Life Repair, and it changed the course of the pc's entire life and future for the better.

### **Case History #2:**

This pc had hardly had any auditing at all, had attested to Native State, Serenity of Beingness, Static, Natural Clear, Cleared Theta Clear, Clear OT, and all Grades at once in a multiple declare. (Definition of Multiple Declare: declaring Grades 0 to IV all at one time mostly without any mention of the end phenomena of the Grade. Technical Dictionary)

All of the above declares were found to be false in that the pc by folder inspection had not in fact attained any of them, and didn't even understand the meaning of some of these states, except in a dim sort of manner.

The pc had consistently from early on in her auditing asserted that she had already attained the Grade before the process had been run, that each process was unnecessary, and was in fact on a heavy status kick. (Note that the necessity to assert that one has already made it, before the process has been run, is actually an unwillingness to permit anything to have an effect on self, and an attempt to be total cause. This is low on the Effect Scale. See *SCIENTOLOGY: 0-8*.) Several of the Case Supervisors on this pc's case had permitted her to declare or attest to these states through their own misunderstandings on estimating a pc's case level, and out of the mistaken idea that it would be better not to upset the pc by not permitting these false declares. In actual fact, these errors denied the pc most of the case gain that she could have gotten, and must have resulted in an attitude that there wasn't much to get out of auditing.

The pc's actual auditing history started with two flubbed sessions on Dianetics, after which the pc started to assert that she must be a Dianetic Clear (as she wasn't able to run R3RA). This of course is not the basis for deciding that someone is Clear! The reason the pc was not able to run R3RA was that she had taken heavy street drugs, had not done the Purification Rundown, nor had she been audited on Objective processes. The pc was not yet up to being able to confront a mental image picture. Yet someone suggested to her that her next step was the AO! The pc was falsely declared Natural Clear and other states and has not run a single process in session since, but „rabbits“. (Definition of Rabbit: A person who runs from everything including his bank. Technical Dictionary) The pc had the misfortune of having auditors and case



supervisors who felt that they had to „validate“ her, but were in fact validating the bank, not the being.

There was an attempt to run ARC Straightwire, but the processes that were run were quickied and not all the processes of the Grade were run, but the pc was permitted to declare it complete.

After this the pc started to consider that Grades 0-IV would probably be unnecessary too, though she hadn't had any of these run. (A person who has been declared complete on a Grade not run and not attained could easily start to get the idea that all Grades were not „necessary“ or that he might not get anything out of them either.) The pc started to originate that she wanted to do the OT Levels next (without Grades), probably in the desperate hope that somewhere on the Grade Chart she would make a case gain, and became fixed on the idea that the answer had to lie higher up on the Grade Chart. Then the pc originated that maybe she had had all the Grades in her last life. The pc had no recall of having been audited on any of these processes in her last life, and attributed it to „knowingness“. And then the pc had a non-standard, out tech session to „rehabilitate her last life releases“. Although no processes were recalled and no release point could be found, the pc was assumed to have run and released on all the Grade 0-IV processes in her last lifetime and was declared „Grades Release“. (A violation of HCOBs and policy on Multiple Declare.)

(Note: This does not mean that it is not possible for a person to have been audited on the early Dianetic and Scientology procedures in last lifetime. Several cases have been found where the person was in Dianetics and Scientology in the last lifetime. Such cases respond quite differently than the case described above, and processes run in such last life auditing can be found and either flattened, or rehabbed if they were run to release. These respond to the usual standard actions, in the standard way.)

The pc was gotten through the Purification RD and she was going to start the Survival Rundown, but because she thought that her next step was OT Levels, she went into a protest about it.

The handling for such a case is to clean up any protest and assertions, including getting off any withhold about having pretended Grades or states not attained, and do the Survival Rundown. When the effects of drugs have been fully handled on the case, then get the pc back onto and up the Grade Chart per C/S Series 1-10. It isn't difficult to do. It's a matter of standardly applying the Tech, running each process to its end phenomena, and *not omitting any*. Then the pc will get all the case gains the Tech, as it will have been applied.

In subsequent sessions a SCN CS-1 was started, and although a CS-1 had been „done before“ in about 30 mins, common rudiments terms and the word „Scientology“ were found to be misunderstands and clearing these produced TA action and had pc interest.

### **Case History #3:**

This case had not had any Grades. He had done the Purification Rundown and had had some very quickied Objective processes. After this the case supervisor was concerned that he was not a product. He was programmed for and given extensive reviews.

During these reviews the pc continued to figure-figure about his case and auditing and wonder what was wrong. The reason for this is that he was now being audited on subjective or thinkingness processes, over unflat Objective processes. Case-wise he was not able yet to confront and handle mental image pictures. So these various repair actions such as a C/S 53, ruds on various subjects and Prepchecks were all too steep a gradient and were not addressing what was wrong with the case.

Folder study showed that he had only been run on CCHs 1-4 for 1 hr, 23 mins, S-C-S on an object for 0:30 mins, S-C-S on the body for 0:23 mins, SOP 8-C for 0:25 mins, Op Pro by Dup for 1 hr 20 mins. He exhibited the case characteristic of figure-figuring, which the Objective processes would have handled.

The handling for this case was to fly his rudiments and then put him through the Survival Rundown. This way the pc will get the Objective processes flattened, giving him the full gains available from them, including coming up out of figure-figure and being able to confront and as-is mental charge. (See 1957 HCOBs on Objective processes and the book, CREATION OF HUMAN ABILITY.)

#### **Case History #4:**

Another case who had had quickied Objectives on the Survival RD and frequently red-tagged thereafter. Extensive efforts to repair the case using subjective or thinkingness processes wore *not working*, and folder inspection revealed both quickied Objectives and figure-figure.

The handling for this case was simply to do the Survival RD Correction List (which revealed that the pc had thought his Objectives were unflat all along), and then get these run and flattened on the Survival Rundown, which he immediately started making gains on.

#### **Case History #5:**

This is the case of a person who had been supervising some of the cases above. His case was looked into to find out if there was any similar out tech on his case.

His own Objectives had been quickied too. (CCHs 1-4, 0:20 mins; CCH 5, 0:15 mins; CCH 6, 0:10 mins; and so on)

He had been declared natural Clear (although he wasn't), and had attested to Clear OT (also a false declare).

He was on his OT Levels, but he shouldn't have been allowed to start on Advanced Courses as his case had not been properly set up for these. Consequently he didn't run well on OT Levels, and frequently ran into BPC in these Solo sessions. Instead of getting the BPC cleaned up by using the appropriate correction list, the Solo auditor and the case supervisor went unusual, and did what is called „rabitting“. He did not run OT II to its end phenomenon, but got the idea that he may have completed it already and might be overrunning it, as an explanation for the difficulty. But he had not run well on the Level and had BPC. He was gi-

ven a consultation about it, and F/Ned on the idea of relief about getting off the Level and was permitted to declare. But this is not an F/N on the Level itself.

On OT III, he had even more difficulty, and only did four sessions which is extremely quickied. In the last session he started altering the procedure and ended up quite confused and massy. Once again an incorrect assumption was made that the cause of the difficulty was due to having already completed and overrun the Level. The actual BPC was not handled as the appropriate correction list was not done, and he was allowed to attest to OT III after a „rehab“ of something that was not the end phenomenon for the Level.

The folder thereafter is a succession of difficulties, illnesses and complaints of not doing well, both personally and on post. He dramatized the quickie impulse on pcs and students that he was supervising. Regarding his own case he had gotten into the frame of mind that what was wrong with him must belong on the next Level up.

The handling for this case was to indicate and cancel the false declares. Then get him through the Non Interference Zone (C/S Series 73 THE NO-INTERFERENCE AREA), so that he can then get the outnesses on his case fully handled, and a Return Program done that would include the Survival Rundown (as he has done the Purification Rundown), the OT Drug Rundown, then full case repair per C/S Series 95 „FAILED“ CASES, and unflat Grades or Levels then taken to the full end phenomena and full abilities gained, per the Grade Chart.

The case was returned to Solo on OT III and started making progress again.

### **Case History #6:**

This pc had earlier had some of the Objective processes run but some of these were quickied. She had had quickied Grades 0-IV. She had attested to natural Clear, and had somehow gotten the idea that she was ready for Solo and OT Levels. Subsequently she had done the Purification Rundown, and was about to start the Survival Rundown but balked as she thought it might not be necessary and that she might be able to persuade someone to let her just start Solo and OT Levels (without being set up for them). There was just one thing bothering her – she was introverted much of the time, and having difficulties with someone in her environment. (Introversion would have been handled by Objective processes run to their end phenomena, and interpersonal relations, especially the ability to communicate, are handled on the Grades.)

The handling on this case was to repair a misrun process that had been interjected into her earlier Objectives, and to handle the protest about misrun Objectives, which resulted in quite a win for the pc. Then the unflat Objective processes would be flattened (but those that had been *run* to EP would not be run again), followed by an Scn Drug RD, repair and completion of Grades 0-IV to their full Abilities Gained. Then this person could go onto Solo, properly set up and would get all the wins available from OT Levels.

By contrast the following two case histories illustrate the difference it makes when Scientology Tech is fully and correctly applied. (These are just two selected at random out of many similar successfully handled cases.)

#### **Case History #7:**

This pc had had no previous auditing prior to doing the Purification Rundown, which was fully and thoroughly done. Then the Survival Rundown was done with each process actually run to its EP, and a very good result on the Survival Rundown. Following this the pc was begun on a standard NED program. He is currently on his NED Drug Rundown and doing very well. Several of the R3RA sessions ran for 3-4 hours which is not uncommon in well run Dianetic chains. But each chain was correctly run to its full EP of F/N, VGIs, Cognition, Erasure and the basic postulate blown. The first NED session completely changed the pc's life and his outlook about it, for the better. Currently the pc is winning in both auditing and life and making gains every session.

#### **Case History #8:**

This case had had quickied Objectives, followed by numerous „repairs“ – which of course didn't repair anything.

Then the pc did the Purification Rundown to its EP, the Survival Rundown (during which all the earlier quickied Objectives were fully flattened), and then was begun on NED.

This case, too, is making huge gains and resurgences in every session on NED. The chains are being run to their full EP and the pc is well on the way up and out of the conditions he was in prior to Scientology. He is making great case gain every session. And that's the way it should be!

---

It must be noted that while each of the cases who had been quickied and/or falsely declared on states not attained had missed out on the full gains available from their processing, each of these still had made some gain. So powerful is the Technology of Scientology that it has to be very *misapplied* (*or not applied at all*) to get a „no results“ situation. Some of those cases didn't even know what gains they were missing out on!

But getting just some gains is not our business. Dianetics and Scientology produce fabulous results when fully applied. Help Keep Scientology Working by insisting on *full application* of the Tech!

L. RON HUBBARD  
Founder

LRH:bk

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 28 AUGUST 1980  
(Also issued as an HCO PL  
of same date, same title.)

All Tech  
All Qual  
KOTs  
Execs

*Keeping Scientology Working Series 22*

**HOW TO HANDLE THE QUICKIE IMPULSE**

Ref.	HCO PL 7 Feb 65	KEEPING SCIENTOLOGY WORKING
	HCO PL 26 May 61	QUALITY COUNTS
	HCO PL 29 May 61	QUALITY AND ADMIN IN CENTRAL ORGS
	HCO PL 2 Nov 61 II	TRAINING QUALITY
	HCO PL 14 Feb 65	SAFEGUARDING TECHNOLOGY
	HCO PL 30 May 70	IMPORTANT – CUTATIVES
	HCO PL 17 Jun 70R	URGENT AND IMPORTANT; TECHNICAL DEGRADES
	HCO PL 26 Oct 71	TECH DOWNGRADES
	HCO PL 31 Jul 65	PURPOSES OF THE QUALIFICATIONS DIVISION
	HCO PL 25 Jan 80	EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE
	HCOB 19 Apr 72	„QUICKIE“ DEFINED

This issue is an examination of some of the factors involved in recent instances of Quickying and False Declares. Knowing what factors have led to quickying and false declares enables both Tech/Qual personnel and Executives to be on guard against them.

It gives examples of handlings that have been done successfully on Tech/Qual personnel and the results, and provides a list of references that can be used by anyone encountering Quickying and False Declares, and enables you to help **Keep Scientology Working**.

**„2WC-ING TO EP“**

„2WC-ing to EP“ is really an expression of an impossibility, as one cannot „2WC a process to its EP“. It means that instead of *running the process* to its EP, somebody rabbited, stopped running the process, and tried to get the EP of the process by 2WC-ing. Yet the only thing that will get the EP of the process is continuing to run the process until its EP is reached.

Trying to „2WC Objectives to EP“ is covered in HCOB 19 Mar 78 QUICKIE OBJECTIVES, but there are still instances of this showing up in folders. Sometimes it is called „verify-

ing“ or „rehabbing“ Objectives. The only valid EP on an Objective process is when that process has been run and continued until its EP has been reached while running that process.

In earlier years auditors would never have thought of starting to run an Objective process and then putting the pc on the meter to 2WC or discuss the process, get an F/N, and call that the EP of the process.

The same holds true for other processes as well. On repetitive processes, it is *the process* that is run to its FP. Not a 2WC or discussion of the process to an F/N. That’s an entirely different F/N. *It’s an F/N on a discussion, not an F/N on the process!*

There have even been examples of a person Solo auditing on an OT Level, and without any EP having been attained in the actual Solo auditing on that Level, the person given a consultation and „2WCed“ to an F/N and this considered the EP. But it is not the EP of the Level, nor was such an F/N attained *while running the Level*. (Lest anyone get the wrong idea, an F/N isn’t the EP for any Solo Level anyway.) But, there have been instances of this sort of thing occurring and the Pre-OT sent to declare. That is of course a quickied Level and a false declare. It is the reason there are persons who are „OT III“ yet can’t communicate, have problems, get easily overwhelmed, etc., etc.

HCOB 20 Nov 73 Issue II, C/S Series 89, F/N WHAT YOU ASK OR PROGRAM is a key reference. The main technical violation described above is „changing the process“, or „failure to flatten a process“, and is actionable per HCO PL 19 Apr 65 ETHICS – TRAINING AND PROCESSING REGULATIONS. (It is also a breach of the Auditor’s Code.)

The same rule of course is true when rehabbing. You *can’t rehab* a process *that hasn’t been run to EP*, as there is no EP on the process to rehab. Often one sees in folders an auditor „2WC“ a process, get an F/N on the 2WC, and consider that the process has been rehabbed. If the process has been run, and the EP occurred while running the process, *then* that EP on that process could be rehabbed.

## LACK OF R-FACTOR

Lack of sufficient R-Factor can put a pc into mystery about a process or why it is being run. Thus the pc is not fully in-session on the process, may protest it, or even start asserting that it is unnecessary. And sometimes pcs have already been given false or confusing „R-Factors“ by friends or acquaintances spouting Verbal Tech about processes they know nothing about.

The most basic R-Factor is the Gradation Chart, and copies of these should be on display and made known to preclears. HCOB 5 Apr 69 (reissued 26 May 70), NEW PRECLEARS – THE WORKABILITY OF SCIENTOLOGY, is to be applied to educate the public.

And *very importantly*, a thorough Dn CS-1, and a thorough Scn CS-1, must be done on preclears, as neglect of these actions results in a preclear being audited over misunderstands, which is a **Code Break**.

## EVALUATIVE, SUGGESTIVE OR „LEADING“ QUESTIONS

Evaluative, suggestive or „leading“ questions are all breaches of the Auditor’s Code, Clause #1, as they are both: (a) Evaluation, and (b) telling the preclear what to think about his case.

While most auditors do not evaluate outright, there have been recent instances of auditors evaluating covertly by asking the pc suggestive or „leading“ questions, feeding cognitions or EPs under the guise of „clearing definitions“ or „showing the pc references“. When this is done with the intention *or* result of telling the pc what to think about his case, or with the intention *or* result of feeding a cognition or EP, it is Evaluation, is a breach of the Auditor’s Code and is actionable in Ethics.

One notorious SP even fed confidential data to a lower level pc, under the guise of „references“ and „clearing words“! That is an extreme case of this and is suppressive.

But sometimes auditors are tempted to „help“ the pc by evaluation or suggestion. Not only does it not help the pc, it is not Scientology, and is akin to what was done in earlier destructive mental practices.

The way to get cognitions and EPs on cases is by *running the process, Grade or Level*. And if you are trying to rehab a process or state, if the pc had the EP or cognition *while running the process*, he will know about it. Otherwise the pc didn’t have the cognition or EP and there is nothing to rehab.

## NOT CLEANING UP BPC OR ASSERTIONS

If you by-pass charge on a case and fail to clean it up the PC will become less and less in-session, may try to find ways to get out of the session or process, or in extreme – blow the session. Pcs audited over by-passed charge often start protesting or asserting and it is a grave mistake to rabbit from handling this by seeking to pass it off as „process over-run“, „by-passed a win“ or „by-passed a state“, when those are not true. The only solution is to handle the truth, and if it is by-passed charge or protest or assertion, then that is what will handle it. The most extreme version of this is asserting that the process „isn’t necessary“ or that the person „had already made it“ without the process having been run at all

It is sometimes necessary to clean up all the protests, assertions and considerations that the pc has had (or has gotten from others), in order to get the pc into session. But if that is needed to get the pc to run the process (and get the gains from it!), then it must be done. Otherwise it would violate the three basic laws from DIANETICS: THE ORIGINAL THESIS, as a pc asserting or protesting is contrary to „pc plus auditor is greater than the bank“.

It sure is a fast way to false declares though, to rabbit from BPC by failing to repair it and flatten the process. And when there is no EP on running the process, pretending that there was or that the pc must be a „natural Clear“, is no answer at all. Only finding and handling the correct BPC will handle. (See HCOB 19 Aug AD13 HOW TO DO AN ARC BREAK ASSESSMENT, and Technical Dictionary definition of By-Passed Charge.)

The best solution is to have perfect TRs, metering and to follow the Grade Chart, so as not to by-pass charge in the first place.

### LOWERED TECHNICAL INTEGRITY

This whole matter of quickying and false declares comes down to an ethics situation on the part of those who did it, those who condoned it and those especially who did nothing about it.

Enquiries into why the various C/Ses and auditors, Examiners and Dir Vals and other Tech/Qual personnel either quickied processes or whole Grades, sent people to falsely declare or went along with these, revealed the following:

a) Some claimed that they didn't know what else to do if the pc asserted he didn't need a process or Grade or asserted that he had already made it or that he wanted to declare to a particular state. (Yet the answer to this is contained in C/S Series 1-10, 46, HCO PL 31 Jul 65 PURPOSES OF THE QUALIFICATIONS DIVISION and the HCO PLs in part 2 of OEC Vol 5, the KEEPING SCIENTOLOGY WORKING Section.)

As these issues are broadly known amongst Tech/Qual personnel it is really more an inability to confront a preclear and his reactions (= out TR 0).

b) Another reason given was „not wanting to ARC break or upset the preclear“ and/or feeling that they „had to ‘validate’ the pc“. This reason was quite common. While it is understandable, it is very short-sighted as it ARC breaks a person much more to be left in an unflat process, in an incomplete Grade or hung up in a false declare. (See HCO PL 26 Oct 71 TECH DOWNGRADES.)

As this is already adequately covered in policy and HCOBs, this reason too is really an inability to confront a preclear and his reactions (= out TR 0).

c) The most common reason given is because „everyone else is doing it“ and variations of that such as „if we don't let them quickie and skip Grades and Levels or don't let them attest to these weird states, they'll go to another org who will! and so on. One can find many variations of justifying compromised Technical Integrity, and selling the results of Scientology down the drain, just because some other person has done so or is doing it!

This too is an inability to confront *and* an inability to hold a position (= out OT TR 0).

Also per HCOB 3 Feb 79 Issue II CONFRONT TECH HAS TO BE PART OF THE TR CHECKSHEET, „The inability to confront is basically caused by withholds and where a person cannot be drilled into confronting, he has to have his withholds pulled.“

The dwindling spiral exposed here is that Tech/Qual personnel with withholds (especially Tech O/Ws) (1) lose their ability to hold a position and confront (2) lower their Technical Integrity further by doing or condoning Out Tech (3) develop more withholds, and thus due to a lowered ability to confront (4) lower their Technical Integrity further and so on. Just because others have gone down this route is no reason to follow them!

The solution is very easy and obvious. Get off their Tech O/Ws and get all Tech/Qual personnel through the Professional TRs Course, Upper Indocs, Objective processes and a Drug RD.



## EXECUTIVE RESPONSIBILITY

Any executive who thinks that the quality of Tech in his org doesn't have anything to do with him, ought to take a look at what products his org produces and exchanges with its public. And he should study HCO PL 26 May 61 (reissued 21 Jun 67), QUALITY COUNTS and HCO PL 25 Jan 80 EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE. Of what value are Paid Comps if they are false declares?

## COMPULSION TO „VALIDATE“

One of the most common reasons found for a person permitting and agreeing to quickying and false declares could be described as a compulsion to „validate“ others. So when a pc mistakenly asserts that he feels that a process is „overrun“ or is „unnecessary“ or that he „had already made it before the process or Grade was even run“, (or even suggests that he had „run all the Grades or OT Levels last lifetime“), auditors and C/Ses who are inclined toward propitiation could make the big mistake of „validating“ a lie, rather than maintaining their Technical Integrity.

The answer to this is contained in C/S Series 46, DECLARES, in HCO PL 31 Jul 65, PURPOSES OF THE QUALIFICATIONS DIVISION and in HCO PL 20 Nov 65, THE PROMOTIONAL ACTIONS OF AN ORGANIZATION (under the section on Qual Div 5).

The word „valid“ means: „sound; fulfilling all the necessary conditions“, so it is not possible to *validate* something that isn't true. It simply adds another lie or alter-is to the case.

## TECH/QUAL PERSONNEL

### WITH THE SAME OUT TECH ON OWN CASE

It is an observed fact that a person can tend to dramatize the Out Tech on his own case, on others. A person does not always do so though, as such a dramatization is pretty low toned and also certainly never has been an extenuating circumstance.

But all too often when an auditor or case supervisor or examiner has been involved in a false declare or quickying, an inspection of that person's folders has revealed that he/ she was quickied and had often falsely attested to Grades, Levels and states.

Thus, not having made real case gains themselves and operating over a pretense of Grades or Levels not attained, they haven't even got a subjective reality themselves of the fabulous wins and gains available from processing. This tends to lessen the overt of denying others gains through quickying and false declares.

The handling is to get such a person's own integrity in, cancel the false declares, get the case repaired and honestly making case gain and moving up the Grade Chart.

Tech and Qual personnel are also required to make good case gain themselves, and failed cases and no-case-gain cases should be handled before being allowed on Tech/Qual lines, if allowed on Tech/Qual lines at all.

## SOMEONE ELSE PROGRAMMING THE CASE

„To people who have no personal reality on the results of processing it is especially easy to be „reasonable“ about no results.

„The public is not result conscious.“ (HCO PL 26 Oct 71 TECH DOWNGRADES)

There have been many examples of the above in recent folders where the pc's insistence was simply on being allowed to declare and get onto the next Grade or Level without any real result, and, even worse, where the pc's insistence was that he be allowed to skip standard Grades or processes on the basis that these were „unnecessary“! This is the pc C/Sing or programming his own case.

Sometimes registrars have gotten into C/Sing or programming the case. Examples of this are registrars suggesting that the pc might be a Clear and thus „not need“ New Era Dianetics, or that the Grades might not be „necessary“, or that the person „doesn't need“ any case set-up before a major Grade or Level. There have also been instances of games conditions between orgs on special deals and promising quickie by „arranging“ for the pc to get quickie Grades instead of Expanded Grades, so that the pc could „get through in less hours of auditing“. Of course these examples are both Out Tech and cut the Registrar's and org's stats in the long run, as well as doing a disservice to Tech/Qual personnel and the pc. Registrars are forbidden to C/S or program cases by HCO PL 28 Sep 71, SELLING AND DELIVERING AUDITING.

I have also seen and heard of some pcs resorting to using a control mechanism of „If you ... I will red-tag“, „...get my auditing at another org“, etc. Such a person is not being self-determined but is acting at the dictates of his bank and trying to get others to do so too. (Under those circumstances both the person's motivation and earlier Out Tech on the case should be looked into and handled right away.)

If Tech/Qual personnel do not hold their ground and stick to their HCOBs, they can go effect and even PTS to such demands and give in to quickie, false declares and betraying the trust placed in them.

Cases are C/Sed and programmed by case supervisors in accordance with Standard Tech, never by the demands of pcs, registrars or executives.

An org can become sloppy as there is no *visible* demand for results. There is only an invisible hope. And a definite reaction when they don't occur.

We **can** and **do** achieve results beyond anyone's hopes.

So long as we continue to do this our area control will expand. When we don't it will contract.

## SAMPLE CRAMMING ORDERS ISSUED

The Cramming Orders issued on the various Tech/Qual personnel are published here as samples of Cramming Orders that may be used to handle Quickying and False Declares.

*Cramming Order #1:*

This was issued on the auditors, C/Ses and Examiner responsible for declares of various states such as: Natural Clear, Clear-OT, „Past Life Grades Release“ (a multiple declare) and at the time when the folder was inspected a declare of „overall Objective EP“ was being considered. This was a case that had not done any OT Levels, or Grades, and had had very little auditing.

There had been a non-standard „rehab“, in that *no process* was rehabbed nor was any *specific release point* found to be rehabbed. Instead a general „grades release“ was „rehabbed“ from last life – even though the pc didn’t recall any process run last life, nor anything particularly about such auditing.

The persons involved were crammed on:

HCO PL 7 Feb 65	KEEPING SCIENTOLOGY WORKING
HCO PL 17 Jun 70R	URGENT AND IMPORTANT TECHNICAL DEGRADES
HCO PL 26 Oct 71	TECH DOWNGRADES
HCO PL 26 May 61	QUALITY COUNTS
	THE CLASSIFICATION AND GRADATION CHART
	THE CHART OF HUMAN EVALUATION
	THE EFFECT SCALE
HCO PL 10 Feb 66R II	TECH RECOVERY
HCO PL 21 Jul 66	TECH VS QUAL
HCOB 30 Jun 70R	C/S Series 13R, page 3, re MULTIPLE DECLARE FORBIDDEN
*	All materials from 1965 onward on the subject of Rehabs/ Rehabbing (see just below)
HCOB 19 Jun 71	C/S Series 46, DECLARES (including getting off any False Data about „states‘ or reasons to falsely declare states not attained.)
HCO PL 15 Sep 67	URGENT – RELEASE AND CLEAR CHECKOUTS

\* The following is a list of the materials on Rehabs:

PAB #115	THE REHABILITATION OF ABILITIES
HCOB 30 Jun 65	RELEASE, REHABILITATION OF
HCOB 12 Jul 65	STATES OF BEING ATTAINED BY PROCESSING
HCOB 2 Aug 65	RELEASE GOOFS
HCOB 30 Aug 65	RELEASE STAGES
HCOB 22 Sep 65	RELEASE GRADATION, NEW LEVELS OF RELEASE
HCOB 27 Sep 65	RELEASE GRADATION, ADDITIONAL DATA
HCOB 7 Nov 65	RELEASE REHABILITATION ERROR
HCOB 26 Nov 65	INFORMATION ON REHABILITATION
HCO PL 10 Feb 66	TECH RECOVERY
HCOB 11 Feb 66	FREE NEEDLES, HOW TO GET THEM ON A PC
HCOB 18 Nov 66	REHAB ON SELF ANALYSIS
HCOB 23 Sep 68	DRUGS & TRIPPERS

HCOB 3 Mar 69	CASE GAIN, COMPLETING LEVELS
HCOB 13 Feb 70	HIGH TA, FULL HANDLING OF
HCOB 19 Jun 70	C/S Q AND A
HCOB 19 Dec 80	REHAB TECH

*Cramming Order #2:*

This Cramming Order was issued on persons who had quickied Objective processes by ceasing to run the process and had „2WCed the Objective process to F/N“. It was also issued on some who had „verified“ or „rehabbed“ Objective processes by „2WC-ing about these processes to F/N“.

Cram on:

HCOB 12 May 80	DRUGS AND OBJECTIVE PROCESSES
HCOB 19 Mar 78	QUICKIE OBJECTIVES

Also check for False or Verbal Data on Objective processes, and if so False Data Strip.

Additionally on some persons who had left Objective processes unflat on a case and tried to repair the case with various subjective/thinkingness processes, Cramming was done on all references listed in Vol X Index under: „Objective processes“, „Subjective processes“ and „Thinkingness“.

*Cramming Order #3:*

The following issues are all relevant to the subject of Keeping Scientology Working, and Quickie and False Declares, and if there is a spate of this going on in an area, both the Tech/Qual personnel and the Executives should be crammed on the following:

HCO PL 7 Feb 65	KEEPING SCIENTOLOGY WORKING
HCO PL 26 May 61	QUALITY COUNTS
HCO PL 14 Feb 65	SAFEGUARDING TECHNOLOGY
HCO PL 30 May 70	CUTATIVES
HCO PL 17 Jun 70R	TECHNICAL DEGRADES
HCO PL 26 Oct 71	TECH DOWNGRADES
HCO PL 31 Jul 65	PURPOSES OF THE QUALIFICATIONS DIVISION
HCO PL 8 Mar 66	HIGH CRIME
HCO PL 10 May 70	SINGLE DECLARE
LRH ED 103 INT	FAST FLOW GRADES CANCELLED
HCO PL 2 Nov 61 II	TRAINING QUALITY
HCO PL 25 Jan 80	EXECUTIVE RESPONSIBILITY FOR TECHNICAL EXCELLENCE
HCOB 19 Apr 72	„QUICKIE“ DEFINED, C/S SERIES 77
HCOB 19 Jun 71 II	DECLARES, C/S SERIES 46
HCOB 8 Oct 70	PERSISTENT F/N, C/S SERIES 20
HCOB 21 Jun 70	SUPERFICIAL ACTIONS, C/S SERIES 9
HCOB 25 Jun 70RA II	GLOSSARY OF C/S TERMS, C/S SERIES 12RA

HCOB 26 Aug 70	INCOMPLETE CASES, C/S SERIES 17
HCOB 12 Jun 70	PROGRAMMING OF CASES, C/S SERIES 2
HCOB 14 Jun 70	THE RETURN PROGRAM, C/S SERIES 4
HCOB 15 Jun 70	REPAIR EXAMPLE, C/S SERIES 5
HCOB 16 Jun 70	WHAT THE C/S IS DOING, C/S SERIES 6
HCOB 19 Jun 70	C/S Q & A, C/S SERIES 7
HCOB 15 Jan 70 II	HANDLING WITH AUDITING
HCOB 23 Jun 80	CHECKING QUESTIONS ON GRADE PROCESSES
HCOB 19 Mar 78	QUICKIE OBJECTIVES
HCO PL 20 Sep 76	THE STAT PUSH
HCO PL 20 Sep 76-1	STAT PUSH CLARIFIED
LRH ED 306 INT	MAKING AUDITORS
HCO PL 29 May 61	QUALITY AND ADMIN IN CENTRAL ORGS
HCOB 5 Apr 69	NEW PRECLEARS THE WORKABILITY OF SCIENTOLOGY THE CLASSIFICATION AND GRADATION CHART

*Successes As a Result of These Crams:*

The following are excerpts from the Success Stories showing the results of the cramming on the above issues.

„The biggest gain I’ve had was from the Cram Order on... (Cramming Order #1 above). I got Comm Eved and removed from post back in April and I got pretty stuck into it. I realized the main thing that stuck me was that I never got a *correct* technical indication of what I did wrong.

„But the indication of a whole broad scene of quickying pcs and false declares *was* the why at the time. And I did deserve the Comm Ev. I was not able to end cycle on it until now. But as a result of the Cram and resultant corrections all the pieces fell into place and my certainty and responsibility are back.“

---

„This Cram changed my whole viewpoint as a Tech person and indicated to me the major out tech in this entire area.

„Also I spotted when I first ran up against this whole body of data regarding false declares.“

---

„The first thing about ‘states’ and falsely declaring states I realized, is that it is a symptom of a quicky, druggy ‘age’ in which anyone who can’t confront something experiences a huge ‘keyout’ similar to a false drug high and goes off to attest to some super state such as ‘Totally at cause over the universe’. The fact is that the original false data got laid into this society by the drug culture which promoted the benefits of being ‘spaced-out’ (i.e., out of

PT), due to the poisons in the body. 'Elation' as an Awareness Level is way down below 'Hallucination'. So there is a societal tendency toward 'feeling high' rather than face reality. I first ran into this in college, when I was first exposed to the drug society.

„Recently I seem to have picked up a lot of False Data on 'by-passed states' as the key case remedy. A pc who was in trouble was thought to have 'undeclared states', which is an alter-is of a proper rehab of a real release. I saw one 'state attained' declared as 'Perfection as a Being'. This crept into my thinking that unless you declare a lot of states on a pc, the pc would bog.

„I see now that this in effect has prevented pcs from *running* processes. A pc at the lower level of the Effect Scale, would be most likely to want to declare huge states as an effort to blow from the bank!“

---

„I feel more honest as a Tech person and have learned that if you align the data (Chart of Human Evaluation, Effect Scale), you will see the real scene.

„I blew some False Data and cleared up misunderstands that made me afraid to 'invalidate someone'. **But** if you're honest and call it like it is, that is the only way.

„I had a lot of realizations and a lot of **Basic** Tech aligned for me. I feel more certain about handling cases in general.“

---

„I realized that you attain states and releases by doing the processes in auditing and not by rabbiting, being polite, or using PR. A good win!“

---

„My own technical perceptions have increased by doing this Cram and my ethics level on the point has markedly changed as well. The point is to simply *really* duplicate the case and not attest states not attained as you hang the being at that point.“

---

„This Cram handled a basic reasonableness for me, and it feels very good. It is clear to me why it is that you cannot keep Tech in passively, that continued diligence is the way to do this, and that any other way invites your own failure and the failure of others around you.“

---

„I have been having tremendous Tech wins and results since that Cram. It came up on a GF that a process had been overrun, and when asked the PC said 'Objectives'. From this I checked which process. I got it down to the session it was overrun in and rehabbed. It was very simple, but had I not been crammed, I may have rehabbed 'Objectives' and caused the case endless trouble.

„Next I got a Grades pc who was C/Sed for Grade II to be continued. I studied the folder and saw that on Grade I the PC didn't run anything 'because it was all handled' , yet on Grade II the PC had problems each session. I also noted that the PC had originated she went release on 'Objectives' and all Objectives on her were skipped! I sent the folder back to the C/S.

„Then we went in and started from scratch. We had to flatten an unflat CCH, another Objective was unflat, and we ran the ones not run, and then got onto S-C-S (which had been run be-fore). It produced change like crazy. In the first session of S-C-S the PC went anaten, turned on circuits, couldn't execute the command, you name it. Finally she had a big valence shift and said she felt herself now and in control! I ended there to let her have her win.

„I am finally getting a real reality on what Standard Tech is all about, and how you really go about handling cases!“

---

### **CRAMMING CAUTIONS**

Remember that in order to get Tech in after it has been out it may be necessary to get Ethics in first and that the purpose of Ethics is to get Tech in. HCO PL 1 Sep AD15 Issue VII, ETHICS PROTECTION.

It may be necessary to get O/Ws of Quickying and of False Declares off Tech/Qual personnel and Executives involved in order to be able to effectively Cram and call a halt to these forms of Out Ethics. This can be done in an O/W write-up provided it is meter checked for completeness or it can be done in a confessional.

The various Qual Corrective actions such as CRMU, Cramming Repair List and especially False Data Stripping must be used where needed.

### **ETHICS CAUTION**

Once Tech has gone in, the scene has reverted and Tech and Scientology are being fully applied, do not continue to take Ethics actions (as happened in one area), as Tech is now in and Scientology is being applied.

### **TO WHOM DO THESE POLICIES APPLY?**

The Policies mentioned in this issue apply to every Scientologist whether pc, student, staff member or executive and they apply from here on out. It is not just up to someone else to keep Tech in and Keep Scientology Working. It is up to every Scientologist to do so.

If you didn't do so, someone else might not do so either, and the end result of that would be squirreling and the loss of results of the Technologies of Dianetics and Scientology, not only for everyone else, but for you too!

But if you do help Keep Scientology Working, then you by doing so have helped contribute to the most priceless gift to Mankind – Dianetics and Scientology – and all the gains and abilities that amount to full recovery of self and true freedom.

Help keep our Tech pure and being applied.

L. RON HUBBARD  
Founder

As assisted by Senior C/S Int

LRH:DM:bk



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 29 AUGUST 1980

BPI  
Tech  
Qual  
Execs  
C/Ses  
KOTs  
Auditors  
Reges

(Also issued as HCO PL, same title, same date.)

*Keeping Scientology Working Series 23*

**HOW NOT TO MISS OUT ON GAINS  
FROM YOUR AUDITING**

References:	HCOB 30 Jul 80	THE NATURE OF A BEING
	HCOB 15 Jan 70 II	HANDLING WITH AUDITING
	HCO PL 7 Feb 65	KEEPING SCIENTOLOGY WORKING
	HCO PL 30 May 70	IMPORTANT CUTATIVES
	HCO PL 17 Jun 70R	URGENT AND IMPORTANT
	Rev. 9.4.77	TECHNICAL DEGRADES
	HCO PL 26 Oct 71	TECH DOWNGRADES
	BOOK:	WHAT IS SCIENTOLOGY?

Auditing is one of the most valuable services that there is to a being. The reason we get auditing is to make case gains and to advance up the Bridge to Clear and onward to higher states. It is therefore wise to know how not to miss out on gains from auditing.

**DEFINITIONS**

**AUDITING:** The application of Scientology processes and procedures to someone by a trained auditor. Auditing gets rid of unwanted barriers that inhibit, stop or blunt a person's natural abilities as well as gradiently increasing the abilities a person has so that he becomes more able and his survival, happiness and intelligence increase enormously. (Technical Dictionary)

**CASE GAIN:** The improvements and resurgences a person experiences from auditing. Any case betterment according to the pc. (Tech Dictionary)

**ABILITY GAIN:** The pc's recognition that pc can now do things he could not do before. (Tech Dictionary)

**QUICKIE:** In the dictionary you will find „Quickie also quicky: something done or made in a hurry. Also: a hurriedly planned and executed program (as of studies).“ Anything that does not fully satisfy all requirements is quickie. So „quickie“ really means „omitting actions for whatever reason that would satisfy all demands or requirements and doing something less than could be achieved.“ In short a quickie is not doing all the steps and actions that could be done to make a perfect whole. (Technical Dictionary)

*QUICKIE GRADES*: A derogatory term denoting grades „run“ without all the processes of the grades each to full end phenomena thus reducing the effectiveness of Scientology by failure to apply it properly. (Technical Dictionary)

*END RESULT FOR A GRADE (OR LEVEL)*: A cognition in lower levels is not necessarily an ability regained. Thirty or forty cognitions on one lower level might add up to (and probably would) the realization that one is free of the whole subject of the level. It is safe to run more processes. It is unsafe to run too few. (HCOB 16 JUN 70 WHAT THE C/S IS DOING)

*RELEASE REHABILITATION ERROR*: The most laughable error commonly being made in Release Rehabilitation is one in which the auditor discounts the value of his own auditing, keys out a lock in a pre-Scientology period and tells the pc he was a Release sometime before he was audited. Of *course* if you key out a major lock you may *today* get a Release State. The pc today, with better understanding through auditing, can attain Release by keying out an incident which made him *worse* than normal. I've never seen a „natural floating needle“ in the absence of auditing. I never expect to. (HCOB 7 NOV 65 RELEASE REHABILITATION ERROR)

### WHY QUICKIE?

The reasons why people get into quickying are covered in the HCOBs and HCO PLs on the subject of „Quickying“ as listed under the title of this issue. The individual reasons found on some cases studied recently are as follows.

### „LACK OF TIME“

In a desperate race to get up the Grade Chart by yesterday, some persons have thought they didn't have time to run all the processes and grades on the way. Unfortunately if one does not follow and run each of the processes and actions as developed, one never does get up the Grade Chart. The Grade Chart shows the processes, actions and the sequence of these, that enable a person to climb from aberrated humanoid up through Clear to OT.

This has never, throughout the many trillenia of the whole track, been possible until the techniques and the route out of aberration and up to OT were developed in Dianetics and Scientology. Now the whole track is very long indeed and so it is no wonder that after so long, long a period of aberration, people are eager to get Clear and OT. And in fact this is the normal or natural state for a thetan to be in anyway, so of course all want to get back up to those states. But if you omitted Tech in the interests of speed and carried this to the extreme, then you would end up getting nowhere, even though it didn't take you any time!

Actually in view of the length of the whole track and the fact that until Dianetics and Scientology it never was possible to attain the state of Clear or OT, it is really a very fast route indeed – it only takes a few years in one lifetime!

The states of Clear and OT are so desirable, so well worth achieving, and so infinitely preferable to staying aberrated, that any time spent on actually and factually attaining these states is very well worth it.

## STATUS

Sometimes people get into a wrong importance about status by desiring to be better than or beat someone else. When this affects one's auditing and case progress it is a very misplaced importance indeed.

Auditing is not a game of beating someone else, nor of attesting to a higher state than someone else. Auditing could be said to be a game of beating the bank or one's case, and a game of getting better and increasing one's abilities.

Getting auditing with the purpose of trying to out-do another, or seeking to attest to a higher state than another is off-purpose, and could deny one the gains and abilities attainable from auditing. Approach auditing with the purpose of making gains and new abilities; after all, that is what the auditing is for; it is *your* auditing and *you* who will benefit.

## LOWER HARMONICS

Many of the states on the route up through Clear and OT have lower harmonics. (For further data on this hear SHSBC lecture 6608C16 SH Spec 75, „RELEASES AND CLEARS“.)

For example, a person who is unable to communicate and can't conceive of the idea of communicating, let alone being able to do so, would in processing come up scale to a point where this person began to realize that communication exists and that it is possible and that he could become able to communicate. This in itself would be a release state. It is not Communications Release as the person is not yet able to communicate. But it is a release state, and far preferable to the condition the person was in prior to the auditing. One would not declare the person a Grade 0 Release. One would continue the auditing until the person had the full abilities of Grade 0 – Communications Release.

Similarly, a person can get quite a release in processing when he keys out sufficiently and gets the idea of what it would be like to be Clear, OT, or even gets the idea of what it would be like to attain Native State, or Static. This could be accompanied by the realization that one actually could attain these states, and this would be accompanied by a resurgence of hope about getting out of the dwindling spiral. Obviously the person has not yet attained any of these states, and should not be sent to declare or attest that he has. While it is a lower harmonic of the actual state, it is still very good that the person has achieved this heightened reality and hope. If the person were sent to, or allowed to, declare that he had made any of these states of Clear, OT, or Native State when he had not yet done so, then it could actually act as a stop on the person's forward progress up the Bridge. False declares give the person the false impression that he has already made it, and so there is nothing higher to achieve! (This gives the person a very incorrect idea of the value of these states, and to others seeing this it acts as a degrade of both these states and of Scientology.)

The answer is not to mistake the lower harmonic for the real thing, but to recognize the difference, and acknowledge these lower harmonics or release points as they indicate progress toward the real thing. Continue on with the auditing and the genuine state will be attained.

### NATURAL CLEAR AND „NATURAL OT“

In recent times there have been quite a number of people who have wondered if they might be natural Clears, and some who have thought they might be „natural OTs“.

In HCOB 5 MAR 79R DIANETIC CLEAR FALSE DECLARES, it is stated:

„Technically a very few thetans have never been anything but Clear.“

It should be noted that such instances are rare, so one can ask: Why then would so many people sometimes feel that they are natural Clears?

To understand this one needs to understand the basic nature of a thetan. (Definition: „The awareness of awareness unit which has all potentialities but no mass, no wave-length and no location.“) (HCOB 3 Jul 59) („The person himself – not his body or his name, the physical universe, his mind, or anything else; that which is aware of being aware; the identity which is the individual. The thetan is most familiar to one and all as you.“) (Technical Dictionary)

Before a thetan became aberrated in the first place he *was* an OT. (OT = Operating Thetan, definition: „highest state there is.“, Technical Dictionary) In other words he was operating at his full potential as a thetan. This is so much higher than the condition that people are in today, that it can be difficult to imagine what that would even be like.

But, despite how far Man has come down from the natural or normal state for a thetan to be in, it never seems „normal“ or „natural“ for him to be aberrated either. After all he is *basically* himself, a thetan.

During processing when a preclear gets rid of an aberration, he returns that much more toward being fully himself again, and it always seems perfectly natural to him to be this way. It is more natural, too! For example, if a preclear had an aberration of „being afraid of the water“ and this was so strong that the person felt extremely restimulated at the sight of a river, then in auditing the preclear got rid of this aberration, it would not seem anything but normal or natural for the person to now feel at ease about or even like the sight of a river. The person correctly knows that this is the natural way for a thetan to be. But that doesn't mean that he was always this way – he wasn't until that auditing session in which the aberration was handled!

Similarly, when a person goes Clear, it seems perfectly natural for him to be Clear, and it is. As a Clear does not dwell on earlier misfortunes, it can often seem that he or she „has always been this way“. Thus it is not at all unusual for a person to consider that he/she is a natural Clear. It certainly is natural for the person to be Clear, and it is closer to the thetan's original state. But here again it doesn't mean that the Clear *was* always this way.

So it is not uncommon for a Clear to go through a period of feeling that he/she has „always been Clear“. It requires a slightly higher awareness to also be aware that it wasn't always that way, and that usually comes a little later on.

None of this means of course that anyone should contradict or invalidate someone for feeling that he is a natural Clear, nor to try to change his mind about it. It doesn't make any difference to his auditing program either, as all do the steps and actions on the Grade Chart,

anyway. The main point is whether the person is Clear or not. Going Clear is a very important point, and a very valuable achievement, both for the person himself, and as a validation of Dianetic and Scientology processing.

### **PRETENDING**

Pretending, while an ability, is a low scale activity and usually accompanied by withholds, even if it is only the withhold that one is pretending.

There have been instances of a pc resorting to pretending to have had a cognition (sometimes someone else's cognition that was told to the pc) or pretending to have attained a grade or state not really attained. The only person who actually suffers from this is the pc – and then, only until the truth of the matter is made known. It can and has prevented case gain.

One of the early maxims of Scientology is: „If it is true for you, it is true for you.“ Pretending violates this, as one really knows that it isn't true.

It is far better to get off the withholds of pretending gains or states and any other withholds on the case, as then real case gains can be made.

### **MONEY OR ECONOMICS**

Some have thought that the faster they got through their auditing, the cheaper it would be. This is actually a false economy. Quickied auditing and false declares invariably result in a case bog sooner or later. Then, it is not only necessary to repair or review the quickied auditing, but it is also necessary to correctly run and flatten the processes, grades and levels that were missed or quickied.

By experience with many cases, it is invariably cheaper to do it thoroughly the first time.

### **FOLLOWING A BAD EXAMPLE**

On some cases studied the pc actually started wanting to quickie or assert states not truly attained, by copying the bad example set by others. In some areas this has led to quickying and such attests becoming popular or the thing to do.

Just because one person insists and asserts having attained the „state“ of „perfection as a being on all Dynamics“ (while acting in a most aberrated manner) or wants to attest to being a „natural superliterate“ without doing the study course (in actual fact the person was having trouble studying and sought to get out of confronting learning how to study) or says he's „attained“ the state of natural Clear, or that he or she did all the Grades and OT levels last lifetime, or is already full OT and doesn't need to go up the Grade Chart; none of these is a valid reason why anyone else should follow such a bad example, and get their cases messed up too!

Of course when one hears that others are zipping through their processes or grades in very little time, one could get the idea that he or she is slow case gain, or at least that there is something wrong with himself or herself, by comparing speed of progress with others. It is an

incorrect comparison as each process does in fact take as long as it takes on each case, and this is a variable. The actual end phenomena of the processes and Abilities Gained of Grades are not variable, and it is these which the processes and grades are run for.

The actual mechanism of feeling bad or inferior due to others falsely claiming states or grades or abilities, is described in HCOB 18 DEC 57 PSYCHOSIS, NEUROSIS AND PSYCHIATRISTS.

The whole point here is that it is an error to base one's own reality regarding his case or auditing on what another or others do – far better to be true to oneself.

### VERBAL DATA

There have been examples of some persons doing the severe disservice of feeding cognitions or end phenomena to others, despite how illegal and actually suppressive this is. Such recipients who are dishonest may think that they can then reiterate it themselves in order to get out of running a process or in order to be allowed to attest.

It can make matters more difficult for Tech and Qual personnel as they have to determine whether the pc has had the cognition himself or whether another told it to him.

It is even a disservice to a person honestly trying to get auditing for case gain as it can then give him cause to wonder whether he is having the cognition himself or whether it is because he has already been told what it is.

*And* very often persons who are low enough to feed cogs or EPs to others, have very poor confront and duplication themselves, thus they generally alter the cognition or end phenomenon anyway, and further hang others with their alter-ised version!

This occurrence can be easily cleaned up and handled on a case as an Evaluation, but persons who *do* this should be reported to Ethics.

### AN UNUSUAL SOLUTION TO BPC

BPC (bypassed charge) is often difficult to confront (unless one has done the Professional TRs Course). One could easily prefer to blow from the BPC rather than confront it.

When bypassed charge becomes severe a person can become unwilling to be audited further, and may seek to find ways to avoid the BPC or even further auditing.

In some folders an unusual solution was adopted of seeking to find or assert that the process had been overrun, or was unnecessary, or that the person had already released on it or had attained some state. The hope being that by so doing the person would be able to attest to something and never have to confront that session or process again. Of course this is no solution as the person stays stuck in that BPC until the matter is confronted and handled.

It is an established technical rule that if a process or procedure is overrun past its end phenomenon, the pc can become upset until this is established and the release point on that process is rehabilitated. But this is only where the release point or end phenomenon has occurred, and then been bypassed.

It is an entirely different matter to consider that a process has been overrun, or „was unnecessary“, when the end phenomenon of the process has never occurred in the first place, or worse yet the process hasn't even been run at all!

This is easily detected though because if the end phenomenon hasn't occurred, or the process hasn't been run, then the answer is to locate and indicate the actual BPC using an appropriate correction list, and flatten the process to its full result.

## **DRUGS**

Persons who have taken drugs, especially heavy street drugs or other toxic chemicals or some medicines, frequently confuse hallucinatory euphoric states of mind (sometimes known as „drug highs“ or „drug releases“), with actual states of release. This has become increasingly more prevalent since the early 60s, and is thoroughly covered in HCOBs on the subject of Drugs and Drug Rundowns

Persons so affected by drugs can mistakenly think that they are in or have attained a very high state of existence when it is only a drug in restimulation, and because one of the effects of drugs is that of lowering the person's ability to confront (often to a point where the person can't confront a mental image picture at all), it is not uncommon these days to see folders where persons have even considered themselves to have been released on the grades already, or to be Clear or even OT, or even some invented delusory state. These of course are not backed up by the person's performance in life.

The handling is very easy. The Purification Rundown, the Survival Rundown and the Drug Rundown fully handle this phenomenon and make it possible for the person to make case gain in auditing, sometimes for the first time.

## **LACK OF ENLIGHTENMENT**

Where Gradation Charts are not displayed and not in use and well known, the purpose of the various grades can become unknown. The Abilities Gained and the Inabilities Lost determine whether a person has attained a Grade or not. If the pc doesn't know the Grade Chart he could be easily influenced into thinking that he had gotten all there was to get from a grade or level after one or a few processes – so great are the wins and cognitions obtained on each process. But it would be a disservice to let someone think he'd gotten it all, when he had barely scratched the surface.

Gradation Charts should be well displayed, and the public enlightened on them by the registrars and other org personnel.

## **IF YOU FEEL THIS APPLIES TO YOU**

If you feel that any of the above points apply to you or your auditing, realize that it can be handled. The first thing to do is to make it known to the Registrar in your nearest org, who will inform the Technical Division and advise you on how to get it handled.

There isn't any condition encountered in auditing that cannot be handled with 100% Standard Tech. Countless case histories and success stories demonstrate this.

### **BLACK PR**

(See the definition of „Black PR“ listed under „Black Propaganda“ in the Management Dictionary.)

There are the 2½% of suppressive persons who would do anything to keep Scientology from working. The only way this could be done is by preventing it from being applied, altering its processes and/or quickying them.

By quickying processes, grades or levels, the pc is prevented from making the gains of that process, grade or level, and the Black PR artist can then say or imply that Scientology doesn't work.

By omitting processes, grades or levels entirely, or claiming these to be „unnecessary“, there is an apparency that Scientology didn't work – but it wasn't applied at all!

By falsely declaring or falsely attesting to grades or states not attained, or pretending to these, a Black PR artist belittles or degrades the actual grade or state. And by inventing strange and unusual states to declare or attest to, some have tried to make a mockery of or ridicule *actual* grades and states.

These persons are described in HCOB 27 SEP 66 THE ANTI-SOCIAL PERSONALITY, THE ANTI-SCIENTOLOGIST and in HCO PL 7 AUG 65 SUPPRESSIVE PERSONS, MAIN CHARACTERISTICS OF.

One of the tricks of SPs has been to talk about past lives with unreality and in such a manner as to ridicule the subject. A more recent version of this is that of *pretending* to have „run it all last life“ – often including of levels that weren't even issued during the time span of the person's last lifetime, or to pretend to states such as natural Clear or invented „states“. These are easily detected as the person while claiming to be in fantastic case shape, is by observation incapable and low-toned in life. (This doesn't mean everyone who says they were audited last lifetime as there are many who actually were.)

Not everyone who has said or done these things is suppressive of course, but those persons who deliberately make a mockery of Scientology states or attainments, or who claim to have „done it all all, and it didn't work“, will be found to be in an ethics category and should be so handled. Invariably it will turn out that not only have they not „done it all“, but usually have done very little if any of what they are claiming „didn't work“!

### **THE MOST OPTIMUM ROUTE**

The most optimum route is the Grade Chart.

The Grade Chart today is a better bridge due to technical developments over the past year.

Today's Grade Chart consists of:

- THE PURIFICATION RUNDOWN,



- THE SURVIVAL RUNDOWN,
- THE NED DRUG RUNDOWN (for preclears),
- or, THE SCN DRUG RUNDOWN (for Clears),
- FULL NED PROGRAM (for preclears),
- FULL EXPANDED GRADES ARC S/W, 0-4
- POWER & POWER PLUS (for preclears),
- then to an Advanced Org for Solo training and Solo levels.

The new additions of the Purification Rundown and the Survival Rundown at the beginning of the Bridge vastly increase the amount of gains that one will get out of subsequent auditing, and on some cases, make the case auditable for the first time. Thus one not only gets gains from these and the Drug Rundown, but these actions result in greatly increased gain from auditing thereafter.

While some have wondered if Expanded Grades were necessary for those who have gone Clear prior to Grades, I can assure you that they definitely are. Without full Expanded Grades it is not possible to successfully do the Solo Levels, and some might not succeed at all. Therefore Expanded Grades are a very vital part of the Bridge for both preclears and Clears alike.

And when I speak of Grades, I mean fully and thoroughly audited Grades, each process fully run to its full EP, and each Grade run to the full Ability of that Grade.

Only someone with other than the pc's best interests at heart would advise skipping or skimping any of the Rundowns or Grades listed above. To do so would be to minimize the amount of gain and result from auditing.

Your abilities and your freedom as a being are dependent upon getting the full results from each process, action and Grade, with no quickying and no false attests. Otherwise, in the long run it is you who would lose.

I do have your best interests at heart, and I recommend that you fully do each of these Rundowns and the Expanded Grades, so that you will gain all of the priceless abilities and results being attained routinely today. As I read the glowing Success Stories and accounts of wins that Scientologists are getting today from each Grade and Level of the Bridge, I would want nothing less for you. Why settle for less?

Insist on getting the most from your auditing. I have been working on and have made great strides in improving the quality of auditor TRs and metering and auditor training in general to upgrade the quality of auditing. And I have refined and improved the Bridge with these new Technical developments. These are all aimed toward better gains for you. I have built a better Bridge.

By getting the full gains and results from each level, you will eventually attain the ultimate gain of full freedom and recovery of self. I make these gains available to my friends – Scientologists, everywhere.

L. RON HUBBARD  
Founder

Assisted by Snr C/S Int

LRH:DM:dr

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 30 AUGUST 1980  
(Also issued as HCO PL same date, same title.)

All Qual  
All Tech

*Keeping Scientology Working Series 24*

**WINS, „STATES“, AND GRADE CHART DECLARES**

(Ref.	HCOB 19 Jun 71	DECLARES
	HCO PL 26 Oct 71	TECH DOWNGRADES
	HCO PL 31 Jul 65	PURPOSES OF THE QUALIFICATIONS DIVISION
	HCOB 8 Oct 70	PERSISTENT F/N
	HCOB 16 Jun 70	WHAT THE C/S IS DOING
	HCO PL 29 May 61	QUALITY AND ADMIN IN CENTRAL ORGS
	HCOB 27 Aug 80	EXAMPLES OF QUICKYING AND FALSE DECLARES
	HCOB 29 Aug 80	HOW NOT TO MISS OUT ON GAINS FROM YOUR AUDITING

**PC WINS**

Due to the Technical breakthroughs of the past two years, and due to raised quality of auditing as a result of improvements in TR training and metering, processing results today are at a new high. Pcs get bigger and more frequent wins in auditing. And now the subject of how to correctly handle auditing wins has come to the fore.

Today, we are so used to pcs and pre-OTs having wins and gains in auditing as a very frequent occurrence, that it could easily be overlooked that there is an actual tech to handling them. Correct handling enhances case progress, but if one doesn't know how to handle these correctly, it can take the edge off of results. Therefore, the correct way to handle wins and gains in auditing is well worth knowing.

The most common and frequent method of handling wins is by acknowledgement. And of course the failure to acknowledge a win or gain can hang a case up. Failure to acknowledge is a lesser version of invalidation. A suppressive will actually invalidate case gains, but someone whose TR 2 is poor could err in failing to appropriately acknowledge. It is important that pc wins are acknowledged. An acknowledgement conveys recognition that something is what it is, and makes neither more nor less of it.

There are varying degrees of wins. Some are bigger than others. A series of smaller wins, usually adds up to a larger win or even a major case change. All wins are valuable to pcs, but how valuable a particular win is varies from one pc to another.

Major case gains are the subject of declares or attestations. When a pc completes a Grade or Level through full application of the processes, he or she is sent to declare and writes a Success Story. Declares signify completion of a Grade, Level or major Rundown.

Sending a pc to „declare“ a minor win is an error as it seeks to make more out of it than there was. Failing to declare a major case change is incorrect as it makes less out of the win.

The gradient of handlings of wins in auditing from small to large is:

- (a) acknowledging the win (TR 2),
- (b) having the pc write the win in a Success Story,
- (c) declaring the completion with an attestation and Success Story,
- (d) and in the case of a Persistent F/N, letting the pc have the win and not attempting to audit over the win, for as long as the Persistent F/N lasts.

## DEFINITIONS

*ABILITY GAIN*: The pc’s recognition that pc can now do things he could not do before. (TECHNICAL DICTIONARY)

*CASE GAIN*: The improvements and resurgences a person experiences from auditing. Any case betterment according to the pc. (TECHNICAL DICTIONARY)

*COGNITION*: As-ising aberration with a realization about life. (TECHNICAL DICTIONARY)

*WIN*: A victory or success. (DICTIONARY)

*STATE*: A mode of existence, a phase or stage, condition. (DICTIONARY)

*END PHENOMENA*: Those indicators in the pc and meter which show that a chain or process is *ended*. It shows in Dn that basic on that chain and flow has been erased, and in Scn that the pc has been released on that process being run. (TECHNICAL DICTIONARY)

*END PHENOMENA FOR A PROCESS*: The proper End Phenomena for a process is F/N, Cognition, VGIs. Now look at that carefully. That is the proper end phenomena of a PROCESS. It is not the end phenomena of a **Level** or even of a **Type** of process. (HCOB 16 JUN 70 WHAT THE C/S IS DOING)

*GRADE*: A series of processes culminating in an exact ability attained, examined and attested to by the pc. (TECHNICAL DICTIONARY)

*END RESULT FOR A GRADE (OR LEVEL)*: A cognition in lower Levels is not necessarily an ability regained. Thirty or forty cognitions on one lower Level might add up to (and probably would) the realization that one is free of the whole subject of the Level. It is safe to run more processes. It is unsafe to run too few. (HCOB 16 JUN 70 WHAT THE C/S IS DOING)

*PERSISTENT F/N*: An F/N that anything you try to clear and run will just F/N WITHOUT AFFECTING THE CASE AT ALL. If you audit past that you are wasting your time and processes. You have hit an „unkillable F/N“, properly called a Persistent F/N. It's persistent at least for that day. (HCOB 8 OCT 70, C/S SERIES 20, PERSISTENT F/N)

*RELEASE REHABILITATION ERROR*: The most laughable error commonly being made in Release Rehabilitation is one in which the auditor discounts the value of his own auditing, keys out a lock in a pre-Scientology period and tells the pc he was a Release sometime before he was audited. Of *course* if you key out a major lock you may *today* get a Release State. The pc today, with better understanding through auditing, can attain Release by keying out an incident which made him *worse* than normal. I've never seen a „natural floating needle“ in the absence of auditing. I never expect to. (HCOB 7 NOV 65 RELEASE REHABILITATION ERROR)

## DECLARES

There are two types of results from auditing that are declared. The first of these is the *achievement of an ability*. The second type is a new condition or *state of being*.

The achievement of an ability is the result of a Program, Rundown, Grade or Level (of the Grade Chart). These result in a new or regained ability as a being, and/or loss of an inability. The important point regarding such declares, is that the action, such as a Rundown or Grade, must be fully completed to the full ability stated for that Rundown or Grade. Whether the pc or pre-OT has completed the Grade is very easy to ascertain. If he has the full ability of the Grade or end phenomena of the Level, without any coaching or suggestion, then he may declare. But until the pc or pre-OT has achieved the full ability, one must not order, nor may one permit, any declare. Instead the pc or pre-OT *must be continued in auditing until the full results and abilities are achieved*.

Sometimes a pc or pre-OT achieves a new condition or state of being through auditing. An example of this is „Thetan Exterior“. The person exteriorizes from his body, and may remain that way for a short or long period of time. The state of „Thetan Exterior“ is the subject of a declare and acknowledges or validates that achievement. It may or may not be accompanied by an increase of ability, but it is accompanied by an increased awareness.

A „state of being“ is more a matter of subjective reality, rather than an ability that can be observed in action. And as a pc's reality changes, so do his considerations about his state of being. Thus „states of being“ tend to be conditional, and change in processing for the better continuously and are not normally the subject of declares. They are also not as easily determined as abilities are. For example the ability to communicate freely can be readily observed, as it is evident in life and livingness and not just a matter of the pc's reality.

There are certain states of being which are definite states. For example: „Thetan Exterior“ and „The State of Clear“. These are accurately determined states, and must be declared when and if they have been attained, (and never declared when they have not been!). These states can easily be determined as to whether they have been achieved by a qualified Case Supervisor as there are specific evidences or phenomena that accompany these states. It is not

just a matter of what the pc says or thinks, they are actual real states. And these states, when achieved, are beyond anything Man has experienced. They have been sought after and struggled for for eons and are not to be wasted or treated with disrespect. The gains from Dianetic and Scientology processing are available to be achieved and enjoyed and this is what we have been doing and what we must continue to do.

### **FALSE DECLARES**

Sometimes people encounter lower harmonics of these states and sometimes a preclear can run into a dramatization of a false high from an engram. Unhandled drugs and toxins in the body can go into restimulation and cause the person to experience hallucinations, including the false highs and euphoria contained in drug trips. The person will sometimes state or even assert that he or she has attained some new high and wonderful state and may even want to declare it. But the Case Supervisor must never acquiesce nor propitiate to such demands by permitting a declare. It is always obvious as to whether the pc has genuinely attained a state through auditing, or whether the pc is asserting something not attained but possibly hallucinatory, or is even just hopeful or in wishful thinking.

Worst of all, is the matter of a pc having been fed a cognition or EP and then falsely asserting he or she has attained a state for dishonest reasons. Instances of such false declares have occurred, and must be cleaned up and handled, *and* such cases must be continued in auditing until they have genuinely attained such states.

Then there are instances of persons who have not gone Clear at all, who have asserted that they have and that they attained the state in an earlier practice, or outside of auditing, or that they are a natural Clear. If these persons were in fact Clear the actual evidence and phenomena of the state would be present and obvious to a qualified C/S as verified in a DCSI. In many instances these declares were done simply on the person's assertion that he was Clear, without any evidence of Clear being present, because someone „didn't want to invalidate the person's reality“, or felt they „had to validate“ the person. This is a mis-application of the Auditor's Code, in that you can't validate something that isn't true to start with. Besides it does a great disservice to the person, both by permitting the person to think there is nothing more to achieve, and by risking exposure to upper level materials before the person is ready for them.

A common reason for such false declares is that the person, never having gone Clear, does not have the evidence or phenomena of the state of Clear, and some have mistakenly thought that this could mean that the person was a natural Clear. That isn't so, of course, and is pretty obvious if you look at it. If he were a natural Clear, he would exhibit the phenomena of Clear. Sometimes having been unable to find the point when the person went Clear (either due to poor auditor skill, or due to there not being any such point as the person isn't yet Clear), the auditor has then assumed that the pc might be a natural Clear. But states such as the state of Clear have very definite and precise phenomena, and if these do not exist then the person simply is not Clear. The only correct handling is to continue handling the case per the Grade Chart until he or she actually does make the state.

Similar to the above is the example of the person who sought to assert the state of „natural Superliterate“, rather than confront the study course which would have resulted in Superliteracy’. This is silly of course as the person wasn’t able to study, and by trying to blow from study by asserting „natural Superliterate“, the person was denying himself all the advantages of becoming able to study and being Superliterate! So if anyone feels that they simply „have to validate“ someone’s assertion, they should realize that by not doing so, and by insisting that the person continue and get the full gains and results available, they are doing that person a favor!

Some Technical personnel have felt that they might cause an ARC break if they didn’t go along with a false assertion by permitting a declare. Most often it doesn’t cause an ARC break at all. But even if there is a slight upset, it can easily be handled in session, and let me assure you – it would cause a far far greater ARC break to let someone falsely attest. The being always knows when he hasn’t made it, and if you make him think that you are a fraud by permitting a false declare, you could make an enemy.

It is only honest to tell a pc that there are more gains to be had from a process, Grade or Level, that it is not yet complete and so cannot be declared, *and* to continue the action to its full EP and result. The pc will always appreciate this in the end.

Likewise, with students, the course supervisor would never permit the student to attest complete until the student really did know and could apply the data successfully. While there may be work to do to complete the course, that supervisor’s graduates will respect him and Scientology highly.

### REMEDY FOR FALSE ASSERTIONS

Whenever you encounter a false assertion from a preclear that he „has made it“, you will find that the preclear is overwhelmed, is either being audited too steeply, or sometimes has not been audited at all. The false assertion is invariably an effort to solve a difficulty or difficulties the person is encountering, but doesn’t think he can confront and handle. The false assertion is a false solution, and is an effort to blow.

Similarly with students seeking to false attest, they are overwhelmed, and don’t think they can make it honestly. But with study Tech and a correct gradient they could.

The solution, in either case, is to repair the by-passed charge or errors, and then resume the auditing or study at a lower gradient that the person can do.

*Never* resort to false declares as a solution to HE&R and by-passed charge, even if it is being demanded.

*Always* handle the by-passed charge and get the case winning again an continued in processing until the *full result* is achieved.

If you do the above, and apply Dianetics and Scientology fully, your preclears and students will respect and appreciate you, and you will respect yourself. Ignore the dishonest who tell you that all their pcs are natural Clears, or how these processes are unnecessary, or

how fast they managed to get through a process or Rundown. Follow your HCOBs and Tech materials, and work at it until you get the full end phenomena of each process, the full results and abilities of each Grade and Level.

In years and years to come you will be rewarded as you see your preclears and students winning and succeeding as they go up the Bridge.

*Keep Scientology Working* and everybody will win. I am counting on you to do it.

L. RON HUBBARD  
Founder

LRH:dr



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 31 AUGUST 1980  
(Also issued as an HCO PL same date, same title.)

Classed Auditors  
Case Supervisors  
Tech/Qual

*Keeping Scientology Working Series 25*

**PROGRAMMING AND HANDLING CASES WHO HAVE BEEN QUI-  
CKIED OR FALSELY DECLARED**

REFERENCES:

THE CLASSIFICATION AND GRADATION CHART  
VOLUME X OF THE TECHNICAL VOLUMES  
THE BOOK OF CASE REMEDIES  
BOOK – DIANETICS: THE MODERN SCIENCE OF MENTAL HEALTH  
BOOK – SCIENTOLOGY 0-8  
BOOK – SCIENCE OF SURVIVAL  
THE CHART OF HUMAN EVALUATION  
BOOK – DIANETICS: THE ORIGINAL THESIS  
HCO PL 26 OCT 71    TECH DOWNGRADES  
HCOB 15 JAN 70 II    HANDLING WITH AUDITING  
HCOB 4 AUG 63        ALL ROUTINES – E-METER ERRORS COMMUNICATION CYCLE ERROR  
HCOB 1 OCT 63        SCIENTOLOGY ALL – HOW TO GET TONE ARM ACTION  
HCOB 15 MAR AD12    SUPPRESSORS  
HCOB 29 MAR 62        CCHS AGAIN – WHEN TO USE CCHS  
HCOB 5 APR 62        CCHS – AUDITING ATTITUDE  
HCOB 11 APR 62        DETERMINING WHAT TO RUN  
HCOB 19 AUG AD13    HOW TO DO AN ARC BREAK ASSESSMENT  
HCOB 12 NOV 71RB    FALSE TA ADDITION  
HCOB 8 JUN AD13R    THE TIME TRACK AND ENGRAM RUNNING BY CHAIN – BULLETIN 2  
HCOB 22 APR 80        ASSESSMENT DRILLS  
HCOB 12 MAY 80        DRUGS AND OBJECTIVE PROCESSES

---

As societies tend towards an impulse to do things quickly, I have often cautioned audi-  
tors and C/Ses against allowing this impulse to enter into our auditing technology.

Although many auditors and C/Ses have heeded my cautions, you will still encounter cases who have been quickied or falsely declared. Some of these mishandled cases can be quite a challenge (to both auditor and C/S) to straighten out and get back on the rails.

Of course, it is far better to handle a case standardly in the first place but it is necessary to know how to handle any cases which are the result of such out tech.

The higher trained the auditor and Case Supervisor, the more efficiently they will be able to handle these case conditions.

In the hope of making easy the task of undoing such a case tangle, the key references which tell how to do so are set out in this issue.

### **THE CONDITION OF A CASE THAT HAS BEEN QUICKIED OR WHO HAS FALSELY ATTESTED**

The first thing to know when trying to remedy such a case, is the condition that the case is in so that one doesn't err by misestimating the case.

Regardless of what case level is stated on the folder, if the person hasn't made the grade one cannot expect the case to respond to processes and techniques of the stated case level.

A common error is failing to correctly estimate the case state of the pc and approaching the case on too steep a gradient. It is always safest to undercut.

Very often, the first thing that has to be done on a quickied or falsely declared case, is to get off any withhold or pretence of having falsely attested. It is not just a matter of past auditors or C/Ses having erred, as the pc always knows when he hasn't made it.

(REFERENCES: C/S SERIES 46 DECLARES; HCO PL 26 OCT 71 TECH DOWNGRADES)

The case, having gotten up to higher Grades or Levels than he or she has honestly made, is also in a state of overwhelm due to having been run on processes or techniques above and beyond the ability of the case to as-is. Hence the case will usually be over-restimulated and require repair of by-passed charge.

(REFERENCES: HCOB 1 OCT 63 HOW TO GET TONE ARM ACTION; HCOB 19 AUG AD13 HOW TO DO AN ARC BREAK ASSESSMENT; BOOK: THE BOOK OF CASE REMEDIES)

One should also realize how this condition comes about in the first place. For a pc to get into the frame of mind where he would false attest or assert states of case not attained, he would have to already have given up hope of accomplishing real gains in auditing (due to losses or lack of wins) and would have been out of session. (See THE BOOK OF CASE REMEDIES and HCOB 12 NOV 71RB FALSE TA ADDITION, SUB-SECTION: „PCS WHO FALSIFY“.)

In order to be able to correctly estimate cases, an auditor and especially a Case Supervisor must know and be able to apply the basic data on cases and case states as given in:

BOOK: DIANETICS: THE MODERN SCIENCE OF MENTAL HEALTH

BOOK: SCIENCE OF SURVIVAL

THE CHART OF HUMAN EVALUATION  
IMPORTANT SCALES SUCH AS THE EFFECT SCALE AND THE TONE SCALE,  
WHICH CAN BE FOUND IN THE BOOK: SCIENTOLOGY 0-8  
THE STATE OF CASE SCALE (IN HCOB 8 JUN ADL3R)  
THE CASE SUPERVISOR SERIES HCOBS (TECH VOLUME X).

## CASE REPAIR

The first action is to repair the case's by-passed charge and get the case to a point of in-session-ness so that you can now do something for the case. (Definition of In-session: interested in own case and willing to talk to the auditor. Technical Dictionary)

The most comprehensive and versatile repair lists that there are, are the C/S 53 (which contains everything that could be wrong with the mind) and the Green Form 40 Expanded (which contains the reasons for case resistiveness and the handling of such). Programming for a „C/S 53 to F/Ning List“ followed by a „GF 40 Expanded to F/Ning List“, would handle most cases with these provisos: (1) that the auditor's TRs and metering are up to being able to make a prepared list read; (2) that the case is not in need of a more specific repair action to handle immediate by-passed charge before a more general action is done; (3) that the case is up to being audited on subjective or thinkingness processes. Full data on these points is contained in the following references:

HCOB 22 APR 80	ASSESSMENT DRILLS
C/S SERIES 90	THE PRIMARY FAILURE
C/S SERIES 95	„FAILED“ CASES
C/S SERIES 34	NON F/N CASES
HCOB 15 MAR AD12	SUPPRESSORS
PAB #120	CONTROL TRIO (VOL III, P. 119)
HCOB 29 MAR 62	CCHS AGAIN – WHEN TO USE THE CCHS
HCOB 5 APR 62	CCHS – AUDITING ATTITUDE
HCOB 11 APR 62	DETERMINING WHAT TO RUN
HCOB 12 MAY 80	DRUGS AND OBJECTIVE PROCESSES.

On lower level cases the only action one may be able to take is to get the case's Rudiments in (including getting off any withhold about having falsely attested) and then get the person through the Purification Rundown, the Survival Rundown and the Drug Rundown so that the case can be audited successfully. (And remember that these rundowns do not just apply to badly of f cases and also that any case who has been quickied or who has falsely attested will need these rundowns. The rougher the case is though, the more imperative these three RDs are and these may have to be done before anything else.)

Cases in the Non-Interference Zone (see C/S Series 73), are an exception in that they can only have their Rudiments gotten in and the correction lists appropriate to the Solo Levels they have done or are on.

Apart from cases in the Non-Interference Zone and those unable to run thinkingness processes, other cases will most readily be handled with the appropriate correction list for the actions which they have been run on.

There is also the rule that one can resort to if necessary, of simply **getting TA action**. This principle is covered in HCOB 4 AUG 63 E-METER ERRORS – COMMUNICATION CYCLE ERROR and in HCOB 1 OCT 63 HOW TO GET TONE ARM ACTION. While this is not the fastest or most accurate way to resolve a case situation, it is of value and may have to be resorted to and it will work.

Any auditor or C/S handling cases who have been quickied or falsely declared, is well advised to re-study the materials given above even though he or she has studied these before. They do contain all the answers.

Full data and examples of such repairs and Repair Programs are given in the C/S Series, especially: C/S Series 1-14, 17, 19, 29, 34, 42, 43, 44R, 44R Addition, 62, 77, 90 and 95 (Tech Volume X).

## REPAIR CAUTION

The worse off the case condition of the pc is, the lighter the approach must be. (See C/S SERIES 6, THE EFFECT SCALE, and THE CHART OF HUMAN EVALUATION „WHAT TO AUDIT“ COLUMN.)

Also, the worse off the case is the more desperate the pc usually is for an immediate total solution and the more demanding and assertive the case is likely to be. This often includes false assertions of what fantastic shape the person thinks he is in accompanied by pc demands to be run on „powerful“ techniques or procedures. The greatest error the C/S or auditor could make is to go into propitiation to these demands and accept the pc's orders regarding what to run or what to let the pc „attest“ to. Don't use this to never advance a case that is running well, to higher level actions. Go by the basic rules of auditing and programming. Determine how you address a case by correctly estimating the case state of the pc and by the indicators of whether the pc gets TA action, the expected results and EPs of processes and actions, cognitions (or their absence) and whether the case condition of the pc is changing for the better. In short, determine your actions by *how the case responds*, not by what the case demands or asserts. Hold to the that if the pc knew what was wrong with him, *it* would no longer be wrong. (See C/S SERIES 3, 6, 7.)

There is a handling for an overly assertive, protesty or demanding pc. The pc is *not in session*, the pc almost invariably is *being audited above his or her ability to as-is* (too steep, despite PC assertions or demands to the contrary) and the pc's *session rudiments are not in* (including buttons: Assert, Protest, and pc considerations about his case and how it is being handled and about the processes or techniques being used).

The tools to use are: LIC; Rudiments (including Ruds „in auditing“ or „audited over“), getting in the buttons of Asserted, Protested and sometimes all the Repetitive Rudiments, Middle Rudiments and End Rudiments; 2WCs, including getting off the pc's conside-

rations about his or her case or auditing; C/S prepared assessments and Prepchecks such as the „Class VIII, C/S #6“ (Tech Vol XI, pg. 169).

*The rougher the current or chronic case condition of the Pc, the more essential it is to handle the pc's or case's reactions and considerations to the auditing.*

One not only has to handle what is wrong with the case but also the case reaction towards being handled or even helped. As cases in good shape usually require minimum handling (if any) on their reaction to the auditing, it is easy (but disastrous) for a Case Supervisor or auditor to overlook these actions on a case in rough condition. Most cases do not need such delicate handling so it is possible for a C/S to overlook or forget the necessity of handling the case's reaction(s) to auditing, getting the case into session (or back into session) and then undercutting the previous approach (which would have to have been too steep, for these reactions to have occurred).

(The references listed in Volume X index under the headings: "Session", "Sessionable", "Set-up(s)", "Rudiment(s)" and the book: DIANETICS: THE ORIGINAL THESIS are vital materials to know and could make all the difference between failure and success in handling the above case conditions and in auditing in general.)

## CASE RETURN

The general rule of case return programming is that having repaired the pc of bypassed charge and gotten the Repair EP (per C/S Series 3), one must then find the lowest level of the Grade Chart that the pc honestly and completely attained and move the case on up from there. If the Repair Program has been competently and thoroughly done, the case will now be in-session and will be able to run processes well. It is simply a matter of flattening processes left unflat earlier, running processes that were omitted previously and ensuring that the PC does make the full Ability Gained and Inability Lost of each Grade.

The only exceptions to the above are pre-OTs in the Non-Interference Zone and those on NED for OTs. These can only be repaired with the appropriate correction list(s) for the Level, with Rudiments gotten in, and then the action the pre-OT is on continued and completed until the pre-OT is out of the Non-Interference Zone.)

On many cases the very first action will have to be a properly and thoroughly done Dianetic and Scientology CS-1. This has become necessary to call to attention as one of the most common omissions during the recent Quickie craze has been the omission of Dianetic and Scientology CS-1 actions! The necessity of these actions and of proper pc education (but not feeding the pc EPs or cognitions) has been covered in materials too numerous to mention. A PC cannot even understand or answer an auditing command containing words that he or she doesn't fully comprehend, much less make any gain in such auditing.

Checking „Audited over misunderstood words?“ or „Audited over words you didn't fully understand?“ and then *clearing* each word so found, will be very beneficial to such a case in addition to a thoroughly done Dianetic and Scientology CS-1.

From cases recently studied who had been quickied and falsely declared, misunderstands were a very common factor. One relatively unaudited case (about 25 hours total) who had attested to: Cleared Theta Clear, Static, Clear-OT, Natural Clear and a host of other „states“, was very wisely put onto a CS-1, despite the fact that the PC had previously „had a CS-1“ (in 30 mins). The very words of the rudiments were found to have been misunderstood and had to be cleared and the word „Scientology“ took 45 mins to clear. Not only didn't the case understand what had been attested to, but the case couldn't have made much progress in auditing over these and other misunderstands. The rule is: **Do a full and thorough Dianetic and Scientology CS-1, clear all misunderstands the PC has been audited over and clear all new words or terms encountered in auditing thereafter.** Also encourage preclears to become educated in Dianetics and Scientology via the books and introductory services. It will pay off in greater PC participation and greater gains.

Even with a well done Repair Program it is quite possible that you may encounter some residual by-passed charge during the Return Program. This is usually simply repaired with the appropriate correction list and the process or action completed to its full EP. An incomplete cycle (and an unflat process is an incomplete cycle) can be the source of by-passed charge until that cycle is completed. Therefore one must not too hastily depart from a Return Program and go back to a Repair Program (see C/S Series 17). Handle the immediate by-passed charge) flatten the earlier incomplete process or action and continue the Return Program, wherever possible.

While doing a Return Program, do not again make the error of quickying or falsely declaring. Be sure to run each process, action and Grade to its full EP and result this time.

The main references for the Return Program are: C/S Series 1-10, 11, 12R, 13, 17, 19, 20, 30, 31, 38, 41, 42, 43, 46, 47, 51, 58, 73, 77, 88R, 89, and 93 – Volume X; HCOB 15 JAN 70, HANDLING WITH AUDITING; THE CLASSIFICATION AND GRADATION CHART.

### CAUTION REGARDING EPs & COGNITIONS

Unfortunately, there have been numerous examples of pcs having been „fed the cognition“ or „fed the EP“. Sometimes this has been done under the guise of „word clearing“ by carefully selecting out words (which usually do not have anything to do with the words of the auditing command or question) and by „clearing“ these words, suggesting the cognition or EP to the PC. This is actually quite suppressive and can cause quite a case snarl up. Persons who would stoop low enough to do this are also invariably quite dishonest and seldom if ever report that they have done so in the worksheets. Thus neither a C/S nor an FESer can always rely on what is in the worksheets or FES. Where the case reaction of the PC differs from what one would expect from processes actually run and EPs reported in the folder, it must be suspected that the worksheets are false. For example, the case is said to be a Grade III Release but frequently has problems in life and PTPs in session, showing that at least Grade I Release is out and probably other Grades lower than Grade III are out too. (See C/S Series 97 and 98

for full data on how to detect and handle omissions and falsification in worksheets and folders.)

Pcs who assert „cognitions“ or „EPs“ have often been fed these by „friends“ (who certainly do not have the pc’s best interests in mind).

Any instance of the above must be reported to the Ethics section of the org or nearest org and acted on with alacrity.

When a case has been „fed a cognition or EP“, it puts the case in the position of having a more difficult time being in session and running the process. As the Pc has been told what to expect, his attention is not on his case and running the process but is to some degree tied up in figure-figure-ing about the EP. This can result in the Pc, when he does have the cognition or EP, wondering whether he has really cognited or whether it is just because he already knows the cognition. If so, the Evaluation and any Invalidation and considerations should be cleaned up. Otherwise, even though the process is run to EP, it would be somewhat spoiled for the pc.

Of course if the Pc simply repeated the cognition or EP as if he had had it and did not get off the withhold of having been „fed the EP“ (sometimes it will be a withhold of the pc having asked for it or searched it out) and if the process was not run or it was ended on such an „EP“, the poor Pc would have just denied himself all the gains available from that process. And, as processes and Grades each depend to a large degree on earlier actions and Grades being in, he will probably not progress further case-wise until this is made known and handled.

There is another way „feeding cognitions“ can adversely affect the case. Although the PC had not had the cognition or EP at the time and the process was ended or the Grade or action was declared falsely, the person might have subsequently in auditing actually had the cognition or EP. Yet because of the earlier false declare, the action could be considered out or unflat. The tangle the auditor or C/S could run into here is that of trying to now flatten a process, action or Grade, that was out (unflat) earlier but is now in, and thus won’t run and results in overrun. Should you encounter this phenomenon, suspect the above and handle accordingly. One instance is known of where the person was falsely declared Clear, but in subsequent auditing actually went Clear. It was not at once suspected that the Pc could have actually gone Clear *subsequent* to the original false declare. Thus looking for the person went Clear earlier than the original declare, the actual Clear point was overlooked and it was falsely assumed that the person was a natural Clear!

Due to the tremendous Dev-T, upset, denial of gains to pcs, and the work that has to go into untangling such a case snarl, certain cognitions and EPs are kept confidential. Anyone found to have violated this has done a great disservice to all and must be handled in Ethics so as to prevent any recurrence.

It can be undone, but why cause that much trouble or permit others to do so, in the first place?

The usual handling for a case that has been “fed the cognition or EP” is to clean up the Evaluation and any Invalidation, get off the pc’s considerations about it and any withhold of the pc’s regarding it and then run and flatten the process, action or Grade, keeping the session rudiments in while doing so. This way it will come out fine.

## **DRUGS AND MISUNDERSTOODS**

Drugs and the effects of drugs, are the main reason why a person flinches from or is unable to confront his bank.

Misunderstoods and failure to educate the preclear on the basic terms of auditing, Dianetics and Scientology, and on the Grade Chart gives you a PC who can’t even understand or answer auditing commands.

These are the two most common case reasons leading to quickying and false declares. It is therefore very important that the handling of these two factors be stressed.

The Purification Rundown, the Survival Rundown, the NED or Scn Drug Rundown, and the OT or NOTs Drug Rundowns, are the way to fully handle drugs and their effects on the body, mind and being.

Dianetic and Scientology CS-1s, Introductory courses, books on Dianetics and Scientology, and the Grade Chart are the way to bring about understanding and reality on the part of the preclear and thus his participation and maximum gain.

## **TRs AND METERING**

TRs and metering are the two main factors in an auditor that make all the difference between failure and success. Thus the training of auditors on Professional TRs, Upper Indocs, the E-meter course and on Assessment Drills must be stressed and kept in, in order to ensure that pcs do get the full and complete results that Dianetics and Scientology are capable of.

## **SUMMARY**

Although it is more difficult to repair and return a case that has been quickied than it is to correctly audit and C/S a case in the first place, it can be done and all the references needed are contained herein. There is no condition of the spirit that cannot successfully be addressed and handled with auditing today. Cases that have been quickied can be handled. But that’s no reason not to do it right the first time.

The gains and wins and speed of progress of cases audited to full result in the first place exceeds those who have been quickied or tried to get through in the “fastest cheapest way”.



Gains beyond the pc's expectations lie at every Grade and Level of the Bridge. Do your jobs and keep this a reality.

L. RON HUBBARD  
Founder  
As assisted by Snr C/S Int

LRH:DM:bk



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO BULLETIN OF 13 SEPTEMBER 1965R  
REVISED AND REISSUED 16 FEBRUARY 1981

Remimeo

Vital Data for

Tech Secs

Ds of P

HGC Training Officers

Ds of T

Course Supervisors

All Students

Tech/Qual

(Revision in this type style.)

(Paragraph three under the ASSESSMENT section on page 4 of this HCOB has been revised to update and expand upon the use of Prepared Lists in handling cases.)

*Keeping Scientology Working Series 26*

**OUT TECH  
AND HOW TO GET IT IN**

The term „**Out Tech**” means that Scientology is not being applied or is not being correctly applied. When Tech is **in** we mean that Scientology is being applied and is being correctly applied. By **Tech** is meant *technology*, referring of course to the application of the precise scientific drills and processes of Scientology. *Technology* means the methods of application of an art or science as opposed to mere knowledge of the science or art itself. One could know all about the theory of motor cars and the science of building them and the art of designing them and still not be able to build, plan or drive one. The *practices* of building, planning or driving a motor car are quite distinct from the theory, science and art of motor cars.

An auditor is not just a Scientologist. He or she is one who *can apply* it. Thus the technology of Scientology is its actual application to oneself, a preclear or the situations one encounters in life.

Tech implies **use**. There is a wide gap between mere knowledge and the application of that knowledge.

When we say tech is out, we might also say, „While that unit or person may *know* all about Scientology, that person does not actually apply it.”

A skilled auditor knows not only Scientology but how to *apply* the technology to self, pcs and life.

Many persons auditing have not yet crossed over from „knowing about” to „applying”. Thus you see them fooling about with pcs. When a *skilled* auditor sees a critical pc he knows **bang** – pc has a withhold and pulls it. That’s because this auditor’s tech is in. Meaning he knows what to do with his data.

Some other person who *knows* a lot of Scientology, has had courses and all that, yet sees a critical pc and then tries to add up everything he knows about pcs and stumbles about and then decides on a Zero pc it's a new thing that's wrong that's never been seen before.

What's the difference here? It's the difference between a person who knows but cannot apply and a skilled technician who can apply the knowledge.

Most golfers know that you have to keep your eye on the ball just before, during and after you hit it. That's the basic datum of powerful, long drives down the fairway. So if this is so well known then why do so few golfers do it? They have arrived at a point of *knowing* they must. They have not yet arrived at a point of being able to. Then their heads get so scrambled, seeing all their bad drives which *didn't* go down the fairway, that they buy rabbits feet or new clubs or study ballistics. In short, not being able to do it, they disperse and do something else.

All auditors go through this. All of them, once trained, *know* the right processes. Then they have to graduate up to *doing* the right processes.

Observation plays an enormous role in this. The auditor is so all thumbs with his meter and unfamiliar tools he has no time or attention to see what goes on with the pc. So for 15 years lots of auditors made releases *without ever noticing it*. They were so involved in knowing and so unskilled in applying, they never saw the ball go down the fairway for a 200 yard drive!

So they began to do something else and squirrel. There was the pc going release, but the auditor, unskilled as a technician for all his knowledge of the science, never saw the auditing work even though even the auditing done that badly *did* work.

Do you get the point?

You have to know your tools *very very* well to see past them! An auditor who squirrels, who fools about with a pc, who fumbles around and seldom gets results just isn't sufficiently familiar with a session, its patter, his meter and the mind to see *past* them to the pc.

Drill overcomes this. The keynote of the skilled technician is that he is a product of practice. He has to know what he is trying to do and what elements he is handling. *Then* he can produce a result.

I'll give you an example: I told an auditor to look over a past session of known date on a pc and find what was *missed in that session*. Something *must* have been missed as the pc's tone arm action collapsed in that session and ever afterwards was nil. So this auditor looked for a „missed withhold from the auditor in that session”. The ordered repair was a complete dud. Why? This auditor did not know that anything could be missed except a withhold of the hidden overt type. He didn't know there could be an inadvertent withhold wherein the pc thinks he is withholding because the auditor didn't hear or acknowledge. This auditor didn't know that an item on a list could be missed and tie up TA. But if he did know these things he didn't *know* them well enough to *do* them. A second more skilled auditor took over and bang! the missed item on the list was quickly found. The more skilled auditor simply asked, „In that session what was missed?” and promptly got it. The former auditor had taken a simple order,

„Find what was missed in that session,” and turned it into something else: „What withhold was missed in that session?”

His *skill* did not include applying a simple direct order as auditing looked *very* complex to him as he had so much trouble with doing it.

You can train somebody in all the data and not have an auditor. A real auditor has to be able to *apply* the data to the pc.

Importances play a huge part in this. I had a newly graduated darkroom photographic technician at work. It was pathetic to see the inability to apply important data. The virtues of ancient equipment and strange tricks to get seldom required effects were all at his fingertips. *But* he did not know that you wiped developer off your hands before loading fresh film. Consequently he ruined every picture taken with any film he loaded. He did not know you washed chemicals out of bottles before you put different chemicals in them. Yet he could quote by the yard formulas not in use for 50 years! He *knew* photography. He could not apply what he knew. Soon he was straying all over the place trying to find new developers and papers and new methods. Whereas all he had to do was learn how to wash his hands and dry them before handling new film.

I also recall a 90-day wonder in World War II who came aboard in fresh new gold braid and with popped eyes stared at the wheel and compass. He said he'd studied all about them but had never seen any before and had often wondered if they really were used. How he imagined ships were steered and guided beyond the sight of land is a mystery. Maybe he thought it was all done by telepathy or an order from the Bureau of Navigation!

Alter-is and poor results do not really come from not-know. They come from can't-apply.

Drills, drills, drills and the continual repetition of the *important* data handle this condition of can't-apply. If you drill auditors hard and repeat often enough basic auditing facts, they eventually disentangle themselves and begin to do a job of application.

### IMPORTANT DATA

The truly important data in an auditing session are so few that one could easily memorize them in a few minutes.

From case supervisor or auditor viewpoint:

1. If an auditor isn't getting results either he or the pc is doing something else.
2. There is no substitute for knowing how to run and read a meter perfectly.
3. An auditor must be able to read, comprehend and apply HCO Bs and instructions.
4. An auditor must be familiar enough with what he's doing and the mechanics of the mind to be able to observe what is happening with the pc.
5. There is no substitute for perfect TRs.

6. An auditor must be able to duplicate the auditing command and observe what is happening and continue or end processes according to their results on the pc.
7. An auditor must be able to see when he's released the pc and end off quickly and easily with no shock or overrun.
8. An auditor must have observed results of his standard auditing and have confidence in it.

### CASE REACTION

The auditor and the Case Supervisor must know the *only* six reasons a case does not advance. They are:

1. Pc is Suppressive.
2. Pc is **always** a Potential Trouble Source if he Roller Coasters and only finding the **right** suppressive will clean it up. No other action will. There are no other reasons for a Roller Coaster (loss of gain obtained in auditing).
3. One must *never* audit an ARC Broken pc for a minute even but must locate and indicate the by-passed charge *at once*. To do otherwise will injure the pc's case.
4. A present time problem of long duration prevents good gain and sends the pc into the back track.
5. The *only* reasons a pc is critical are a withhold or a misunderstood word and there is NO reason other than those. And in trying to locate a withhold it is not a motivator done to the pc but something the pc has done.
6. Continuing overts hidden from view are the cause of no case gain (see number 1, Suppressive).

The *only* other possible reason a pc does not gain on standard processing is the pc or the auditor failed to appear for the session.

Now honestly, aren't those easy?

But a trainee fumbling about with meter and what he learned in a bog of unfamiliarity will *always* tell you it is something else than the above. Such pull motivators, audit ARC Broken pcs who won't even look at them, think Roller Coaster is caused by eating the wrong cereal and remedy it all with some new wonderful action that collapses the lot.

### ASSESSMENT

You could meter assess the first group 1 to 8 on an auditor and the right one would fall and you could fix it up.

You could meter assess the second group 1 to 6 on a pc and get the right answer every time that would remedy the case.

You have a C/S Series 53 which lists any general thing that can be aberrated in a thetan and you have a Green Form which covers the things bugging a case. Plus there are dozens of other Prepared Lists which are designed to handle various things that can be wrong in a case, an auditing action or a session. HCOB 29 April 80 PREPARED LISTS, THEIR VALUE AND PURPOSE, summarizes the various types of Prepared Lists and their use.

When I tell you these *are* the answers, I mean it. I don't use anything else. And I catch my sinning auditor or bogged down pc every time.

To give you an idea of the simplicity of it, a pc says she is „tired” and therefore has a somatic. Well, that can't be it because it's still there. So I ask for a problem and after a few given the pc hasn't changed so it's not a problem. I ask for an ARC Break and bang! I find one. Knowing the principles of the mind, and as I observe pcs, I see it's better but not gone and ask for a previous one like it. Bang! That's the one and it blows completely. I know that if the pc says it's A and it doesn't blow, it must be something else. I know that it's one of six things. I assess by starting down the list. I know when I've got it by looking at the pc's reactions (or the meter's). And I handle it accordingly.

Also, quite vitally, I know it's a limited number of things. And even more vitally I know by long experience as a technician that I can handle it fully and proceed to do so.

There is no „magic” touch in auditing like the psychiatrist believes. There is only skilled touch, using known data and applying it.

Until you have an auditor familiar with his tools, cases and results you don't have an auditor. You have a collected confusion of hope and despair rampant amongst non-stable data.

Study, drill and familiarity overcome these things. A skilled technician knows what gets results and gets them.

So drill them. Drill into them the above data until they chant them in their sleep. And finally comes the dawn. They observe the pc before them, they apply standard tech. And wonderful to behold *there* are the results of Scientology, complete. Tech is **in**.

L. RON HUBBARD

LRH:ml.rd





HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 16 MARCH 1971R  
REVISED 29 JANUARY 1975

Revision in this type style

Remimeo  
Course Super Course  
Course Super Checksheet  
LRH Comm to Enforce

## WHAT IS A COURSE?

In Scientology a course consists of a *checksheet* with *all* the actions and material listed on it and *all* the materials on the checksheet available in the same order.

“Checksheet Material” means the policy letters, bulletins, tapes, mimeo issues, any reference book or any books mentioned.

“Materials” also include clay, furniture, tape players, bulletin boards, routing forms, supplies of pink sheets, roll book, student files, file cabinets and any other items that will be needed.

If you look this over carefully, it does not say “materials on order” or “except for those we haven’t got” or “in different order”. It means what it says exactly.

If a student is to have auditing or word clearing rundowns or must do auditing those are under ACTIONS and appear on the checksheet.

A course must have a Supervisor. He may or may not be a graduate and experienced practitioner of the course he is supervising but **he must be a trained Course Supervisor.**

He is not expected to *teach*. He is expected to get the students there, rolls called, checkouts properly done, misunderstands handled by finding what the student doesn’t dig and getting the student to dig it. The Supervisor who tells students answers is a waste of time and a course destroyer as he enters out-data into the scene even if trained and actually especially if trained in the subject. The Supervisor is NOT an “instructor”, that’s why he’s called a “Supervisor”.

A Supervisor’s skill is in spotting dope-off, glee and other manifestations of misunderstands, and getting it cleaned up, not in knowing the data so he can tell the student.

A Supervisor should have an idea of what questions he will be asked and know where to direct the student for the answer.

Student blows follow misunderstands. A Supervisor who is on the ball never has blows as he caught them before they happened by observing the student’s misunderstanding before the student does and getting it tracked down by the student.

It is the Supervisor's job to get the student through the checksheet fully and swiftly with minimum lost time.

The successful Supervisor is tough. He is not a kindly old fumbler. He sets high checksheet targets for each student for the day and forces them to be met or else.

The Supervisor is spending Supervisor Minutes. He has just so many to spend. He IS spending Student Hours. He has just so many of these to spend so he gets them spent wisely and saves any waste of them.

A Supervisor in a course of any size has a Course Administrator who has very exact duties in keeping up Course Admin and handing out and getting back materials and not losing any to damage or carelessness.

If Paragraphs One to Three above are violated it is the Course Administrator who is at fault. He must have checksheets and the matching material in adequate quantity to serve the course. If he doesn't he has telexes flying and mimeo sweating. The Course Admin is in charge of routing lines and proper send-off and return of students to Cramming or Auditing or Ethics.

The final and essential part of a course is students.

If a course conforms with this P/L exactly with no quibbles, is tough, precisely time scheduled and run hard, it will be a full expanding course and very successful. If it varies from this P/L it will stack up bodies in the shop, get blows and incompetent graduates.

The final valuable product of any course is graduates who can apply successfully the material they studied and be successful in the subject.

This answers the question What is a Course? If any of these points are out it is NOT a Scientology Course and it will not be successful.

Thus, the order "Put a Course there!" means *this P/L in full force*.

So here's the order, **when offering training put a course there**.

L. RON HUBBARD  
Founder

LRH:nt.rd jh