

# **BASIC DICTIONARY OF DIANETICS AND SCIENTOLOGY**

**from the works of L. Ron Hubbard**

1981

## INTRODUCTION

by L. Ron Hubbard

One of the biggest barriers to learning a new subject is its nomenclature, meaning the set of terms used to describe the things it deals with. A subject must have accurate labels which have exact meanings before it can be understood and communicated.

If I were to describe parts of the body as "thingamabobs" and "whatsernames," we would all be in a confusion, so the accurate naming of something is a very important part of any field.

A student comes along and starts to study something and has a terrible time of it. Why? Because he or she not only has a lot of new principles and methods to learn, but a whole new language as well. Unless the student understands this, unless he or she realizes that one has to "know the words before one can sing the tune," he or she is not going to get very far in any field of study or endeavor.

Now I am going to give you an important datum:

*The only reason a person gives up a study or becomes confused or unable to learn is because he or she has gone past a word that was not understood.*

The confusion or inability to grasp or learn comes **after** a word that the person did not have defined and understood.

Have you ever had the experience of coming to the end of a page and realizing you didn't know what you had read? Well, somewhere earlier on that page you went past a word that you had no definition for.

Here's an example. "It was found that when the crepuscule arrived the children were quieter and when it was not present, they were much livelier." You see what happens. You think you don't understand the whole idea, but the inability to understand came entirely from the one word you could not define, *crepuscule* which means twilight or darkness.

This datum about not going past an undefined word is the most important fact in the whole subject of study. Every subject you have taken up and abandoned had its words which you failed to get defined.

Therefore, in studying Scientology be very, very certain you never go past a word you do not fully understand. If the material becomes confusing or you can't seem to grasp it, there will be a word just earlier that you have not understood. Don't go any further, but go back to **before** you got into trouble, find the misunderstood word and get it defined.

That is why we have a dictionary. It will not only be the new and unusual words that you will have to look up. Some commonly used words can often be misdefined and so cause confusion. So don't depend on our dictionary alone. Use a general English language diction-

ary as well for any non-Scientology word you do not understand when you are reading or studying.

Scientology words and their definitions are the gateway to a new look and understanding of life. Understanding them will help you live better, and will assist you along the road of truth that is Scientology.

L. Ron Hubbard

**EDITORS' NOTE**

This dictionary is based on the works of L. Ron Hubbard. Many of the definitions in it are taken verbatim from two larger Scientology dictionaries by L. Ron Hubbard: *Dianetics and Scientology Technical Dictionary* and *Modern Management Technology Defined*. Other definitions have been taken from various books and tape lectures by L. Ron Hubbard and some were compiled by the editors especially for this Basic Dictionary of Dianetics and Scientology.

The purpose of this dictionary is to give you an understanding of the words you are likely to encounter early in your study of Dianetics and Scientology. If you cannot find a particular word in this dictionary, please refer to the two larger Scientology dictionaries mentioned above. More information on those two books appears in the back of this dictionary.

The Editors

**A**

**AA:** Attempted abortion.

**A = A = A:** Anything equals anything equals anything. This is the way the reactive mind thinks, irrationally identifying thoughts, people, objects, experiences, statements, etc., with one another where little or no similarity actually exists.

**aberration:** A departure from rational thought or behavior. From the Latin, aberrare, "to wander from"; Latin, ab, "away," errare, "to wander." It means basically to err, to make mistakes, or more specifically to have fixed ideas which are not true. The word is also used in its scientific sense. It means departure from a straight line. If a line should go from A to B then if it is "aberrated" it would go from A to some other point, to some other point, to some other point, to some other point, to some other point and finally arrive at B. Taken in its scientific sense, it would also mean the lack of straightness or to see crookedly as in example, a man sees a horse but thinks he sees an elephant. Aberrated conduct would be wrong conduct, or conduct not supported by reason. Aberration is opposed to sanity, which would be its opposite.

**academy:** In Scientology the academy is that part of the Technical Division in which courses and training are delivered; Department 11 (Dept of Training).

**acceptance level:** The degree of a person's actual willingness to accept people or things, monitored and determined by his consideration of the state or condition that those people or things must be in for him to be able to do so.

**acknowledgment:** Something said or done to inform another that his statement or action has been noted, understood and received. "Very good," "okay," and other such phrases are intended to inform another who has spoken or acted that his statement or action has been accepted. An acknowledgment also tends to confirm that the statement has been made or the action has been done and so brings about a condition not only of communication but of reality between two or more people. Applause at a theater is an acknowledgment of the actor or act plus approval. Acknowledgment itself does not necessarily imply an approval or disapproval or any other thing beyond the knowledge that an action or statement has been observed and is received.

**Addresso:** A section in Dept 6 (Dept of Registration) of Division 2 (Dissemination Division). This section handles all address actions and equipment and keeps address files. The word *Addresso* is a shortening of *Addressograph*, which is a trademark for a machine designed for the rapid, automatic addressing of mail in large quantities.

**Addresso Officer:** The person in charge of the Addresso section in Dept 6 (Dept of Registration) of Division 2 (Dissemination Division).

**admin:** Administration or administrator.

**Admin Scale:** A scale for use which gives a sequence (and relative seniority) of subjects relating to organization:

- goals
- purposes
- policy
- plans
- programs
- projects
- orders
- ideal scenes
- stats (statistics)
- valuable final products

This scale is worked up and worked down until it is (each item) in full agreement with the remaining items. In short, for success all these items in the scale must agree with all other items in the scale on the same subject.

**Advanced Organization:** That organization which runs the advanced courses. Its products are Clears and OTs.

**AF:** Africa.

**affinity:** Degree of liking or affection or lack of it. The feeling of love or liking for something or someone. Affinity is a tolerance of distance. A great affinity would be a tolerance of or liking of close proximity. A lack of affinity would be an intolerance of or dislike of close proximity. Affinity is one of the components of understanding, the other components being reality and communication. *See also* ARC triangle.

**alter-is:** A composite word meaning the action of altering or changing the reality of something. Is-ness means the way it is. When someone sees it differently he is doing an alter-is; in other words, is altering the way it is.

**alter-is-ness:** *See* alter-is.

**American Personality Analysis:** *See* Oxford Capacity Analysis.

**analytical mind:** The conscious aware mind which thinks, observes data, remembers it, and resolves problems. It would be essentially the conscious mind as opposed to the unconscious mind. In Dianetics and Scientology the analytical mind is the one which is alert and aware and the reactive mind simply reacts without analysis. *See also* reactive mind.

**anaten:** An abbreviation of *analytical attenuation* meaning diminution or weakening of the analytical awareness of an individual for a brief or extensive period of time. If sufficiently great, it can result in unconsciousness.

**anchor points:** 1. Assigned or agreed-upon points of boundary, which are conceived to be motionless by the individual. 2. Points which are anchored in a space different to the physical universe space around a body.

**ANZO:** Australia, New Zealand, Oceania.

**AOLA:** Advanced Organization, Los Angeles. *See also* Advanced Organization.

**AOSH DK:** Advanced Organization Saint Hill Denmark. It was renamed Advanced Organization Saint Hill Europe (AOSH EU).

**AOSH EU:** Advanced Organization Saint Hill Europe, located in Copenhagen, Denmark.

**AOSH UK:** Advanced Organization Saint Hill United Kingdom, located near East Grinstead, Sussex, England.

**APA:** American Personality Analysis, the personality test. *See also* Oxford Capacity Analysis.

**apathy:** Complete withdrawal from a person or people. There is, in apathy, no real attempt to contact one's self and no attempt to contact others. Here we have a null point of dissonance which is on the threshold of death.

**apparency:** What appears to be, as distinct from what actually is.

**ARC:** A word formed from the initial letters of Affinity, Reality and Communication, which together equate to Understanding. It is pronounced by stating its letters, A-R-C. To Scientologists it has come to mean good feeling, love or friendliness, such as "He was in ARC with his friend." One does not, however, fall out of ARC; he has an ARC break. *See also* ARC triangle.

**ARC break:** A sudden drop or cutting of one's affinity, reality or communication with someone or something. Upsets with people or things come about because of a lessening or sun-dering of affinity, reality, or communication or understanding. *See also* ARC.

**ARC triangle:** It is called a triangle because it has three related points. The first of these points is Affinity. The second of these points is Reality. The third of these points and the most important is Communication. By affinity we mean emotional response. We mean the feeling of affection or lack of it, of emotion or misemotion connected with life. By reality we mean the solid objects, the *real* things of life. By communication we mean an interchange of ideas between two terminals. Without affinity there is no reality or communication. Without reality there is no affinity or communication. Without communication there is neither affinity nor reality. Now these are sweeping statements but are nevertheless very valuable and are true. *See also* affinity; reality; communication.

**ASHO:** American Saint Hill Organization, located in Los Angeles. *See also* Saint Hill.

**as-is:** To view anything exactly as it is without any distortions or lies, at which moment it will vanish and cease to exist.

**as-is-ness:** *See* as-is.

**assist:** Simple, easily done processes that can be applied to anyone to help them recover more rapidly from accidents, mild illness or upsets. *See also* Touch Assist.

**Assistant Guardian:** *See* Guardian.

**A to B:** Direct; without any unnecessary delays, stops or detours. A term based on the idea of going directly From Point A to Point B without detouring to, or stopping at, some other point (Point C). *See also* aberration.

**attention:** When interest becomes fixed, we have attention.

**attention unit:** A theta energy quantity of awareness existing in the mind in varying quantity from person to person.

**attention valence:** Valence assumed to get attention from another.

**attest:** To bear witness to; certify; declare to be correct, true, or genuine, especially in an official capacity: *to attest the truth of a statement.*

**auditing:** 1. The application of Scientology processes and procedures to someone by a trained auditor. 2. The action of asking a preclear a question (which he can understand and answer), getting an answer to that question and acknowledging him for that answer. Auditing gets rid of unwanted barriers that inhibit, stop or blunt a person's natural abilities as well as gradually increasing the abilities a person has so that he becomes more able and his survival, happiness and intelligence increase enormously. *See also* processing.

**auditing procedure:** The general model of how one goes about addressing a preclear.

**auditor:** A person trained and qualified in applying Scientology and/or Dianetic processes and procedures to individuals for their betterment; called an auditor because *auditor* means "one who listens." An auditor is a minister of the Church of Scientology.

**Auditor, The:** A magazine published by the Saint Hill Organizations.

**Auditor Report Form:** An Auditor's Report Form is made out at the end of each session. It gives an outline of what actions were taken during the session.

**Auditor's Code:** A collection of rules (do's and don'ts) that an auditor follows while auditing someone, which ensures that the preclear will get the greatest possible gain out of the processing that he is having.

**automaticity:** Something set up automatically to run without further attention from yourself.

**AVC:** Authorization, Verification, Correction Unit. This unit is part of the management structure of the Church of Scientology and it verifies, authorizes and (if errors are found) gets corrected such things as orders from management to Scientology orgs, management programs, promotional materials, new books, etc. Formerly this unit was called AVU for Authority and Verification Unit but the duties were similar.

**AVU:** Authority and Verification Unit. *See also* AVC.

**awareness:** The ability to perceive the existence of.

**axioms:** Statements of natural laws on the order of those of the physical sciences.



**B**

**bank:** 1. A colloquial name for the reactive mind. This is what the procedures of Scientology are devoted to disposing of, for it is only a burden to an individual and he is much better off without it. 2. The mental image picture collection of the preclear. It comes from computer technology where all data is in a "bank." *See also* reactive mind.

**basic:** The first experience recorded in mental image pictures of that type of pain, sensation, discomfort, etc. Every chain has its basic. It is a peculiarity and a fact that when one gets down to the basic on a chain, (a) it erases and (b) the whole chain vanishes for good. Basic is simply earliest.

**basic-basic:** The first engram on the whole time track.

**BDCS:** The Board of Directors of the Church of Scientology.

**beingness:** The condition of being is defined as the assumption (choosing) of a category of identity. An example of beingness could be one's own name. Another example would be one's profession. *See also* conditions of existence.

**black panther mechanism:** There are five ways in which a human being reacts toward a source of danger. Let us suppose that a particularly black-tempered black panther is sitting on the stairs and that a man named Gus is sitting in the living room. Gus wants to go to bed. But there is the black panther. The problem is to get upstairs. There are five things that Gus can do about this panther: (1) he can go *attack* the black panther; (2) he can run out of the house and *flee* the black panther; (3) he can use the back stairs and *avoid* the black panther; (4) he can *neglect* the black panther; and (5) he can *succumb* to the black panther. These are the five mechanisms: *attack, flee, avoid, neglect or succumb*. All actions can be seen to fall within these courses.

**Board Policy Letter:** Green ink on cream paper. These are the issues of the Board of Directors of the Church of Scientology and are separate and distinct from those HCO Policy Letters written by LRH.

**Board Technical Bulletins:** Red ink on cream paper. These are the issues of the Board of Directors of the Church of Scientology and are separate and distinct from those HCO Bulletins written by LRH.

**body:** The organized physical composition or substance of an animal or man whether living or dead. The body is the thetan's communication center. It is a physical object. It is not the being himself. *See also* thetan.

**BPI:** 1. Bridge Publications, Inc. 2. Broad Public Issue.

**BPL:** Board Policy Letter.

**Bridge:** 1. The route to Clear, the Bridge, which we call the Classification, Gradation and Awareness Chart. 2. A term originating in early Dianetics days to symbolize travel from unknowingness to revelation. *See also* Classification, Gradation and Awareness Chart.

**Bridge Publications, Inc:** A subsidiary corporation of the Church of Scientology of California, which publishes and distributes Dianetics and Scientology books and manufactures E-Meters. Bridge Publications, Inc. is located in Los Angeles.

**broad public issue:** (usually written BPI) A distribution code found in the upper left-hand corner of many technical bulletins (HCOBs) and policy letters (HCO PLs). It means that this bulletin or policy letter can be issued broadly to staff, field auditors, students on course, and published in Scientology magazines.

**BTB:** Board Technical Bulletin.

**bullbaiting:** In coaching certain drills, the coach attempts to find certain actions, words, phrases, mannerisms or subjects that cause the student doing the drill to become distracted from the drill by reacting to the coach. As a bull fighter attempts to attract the bull's attention and control the bull, so does the coach attempt to attract and control the student's attention, however the coach flunks the student whenever he succeeds in distracting the student from the drill and then repeats the action until it no longer has any affect on the student. Taken from a Spanish and English sport of "baiting" which means "to set dogs upon a chained bull," but mainly "to attack or torment especially with persistent insult, criticism or ridicule." Also "to tease."

**button(s):** Items, words, phrases, subjects or areas that cause response or reaction in an individual by the words or actions of other people, and which cause him discomfort, embarrassment, or upset, or make him laugh uncontrollably.

**by-pass circuit:** *See* demon circuit.

**by-passed charge:** Mental energy or mass that has been restimulated in some way in an individual, and that is either partially or wholly unknown to that individual and so is capable of affecting him adversely. *See also* charge.

## C

**C and A:** Certifications and Awards.

**can't have:** It means just that – a depriving of substance or action or things.

**Captain:** The senior officer in command of a ship, org, or area.

**case:** The way a person responds to the world around him by reason of his aberrations.

**case gain:** The improvements and resurgences a person experiences from auditing.

**Case Supervisor:** That person in a Scientology Church who gives instructions regarding, and supervises the auditing of, preclears. The abbreviation C/S can refer to the Case Supervisor or to the written instructions of a Case Supervisor, depending on context.

**causation:** Imposing time and space upon objects, people, self, events and individuals.

**cause:** Could be defined as emanation. It could be defined also, for purposes of communication, as source-point, the origination or starting point of communication, actions, etc. *See also* communication.

**CC:** 1. Celebrity Centre. 2. Clearing Course.

**CCHs:** (Control, Communication and Havingness) Processes which bring a person into better control of his body and surroundings, put him into better communication with his surroundings and other people, and increase his ability to have things for himself. They bring him into the present, away from his past problems.

**Celebrity Centre:** It is responsible for ensuring that celebrities expand in their area of power. This organization is also responsible for a celebrity's basic training in Scientology.

**certainty:** He walks over to the wall and pushes the button and the lights go on. He knows if he goes over to the wall and pushes that button the lights will go on, that's all. That's what's known as certainty. He doesn't hope the lights will go on, he knows they will.

**certification course:** You teach the student the theory in the certification course and the drills and key processes for the grade in the classification course. *See also* classification course.

**chain:** 1. A series of incidents of similar nature or similar subject matter. 2. Incidents of similar nature strung out in time. *See also* incident.

**Chaplain:** The purpose of the Chaplain is to minister to others, to succor those who have been wronged and to comfort those whose burdens have been too great. It should be made well known to pcs and students that when they cannot elsewhere be heard, they always have recourse to the Chaplain. He is also the complaints department. The Chaplain holds services where required, regularly on Sunday, or marriages, christenings or funerals.

**charge:** Harmful energy or force accumulated and stored within the reactive mind, resulting from the conflicts and unpleasant experiences that a person has had. Auditing discharges this charge so that it is no longer there to affect the individual.

**checkout:** The action of verifying a student's knowledge of an item given on a checksheet. *See also* starrate checkout.

**checksheet:** A list of materials, often divided into sections, that give the theory and practical steps which, when completed, give one a study completion. The items are selected to add up to the required knowledge of the subject. They are arranged in the sequence necessary to a gradient of increasing knowledge on the subject. After each item there is a place for the initial of the student or the person checking the student out. When the checksheet is fully initialed, it is complete, meaning the student may now take an exam and be granted the award for completion. Some checksheets are required to be gone through twice before completion is granted.

**Chief Officer:** *See* Org Exec Sec.

**Chinese school:** As very few Westerners have ever seen a Chinese or Arab school in progress, it is very easy for them to miss the scene when one says "Chinese school." The term has been used to designate an action where an instructor or officer, with a pointer, stands

up before an assembled class and taps a chart or org board and says each part of it. A Chinese class sings out in unison (all together) in response to the teacher. They participate! Chinese school, then, is an action of class vocal participation. It is a very lively, loud affair. It sounds like chanting. It is essentially a system that establishes instant thought responses so that the student, given "2 x 2" thinks instantly "4." There are two steps in such teaching; (a) the instructor taps and says what it is, then asks the class what it is and they chant the answer; (b) when the class has learned by being told and repeating, the instructor now taps with the pointer and asks and the class chants the correct answer. Anything can be taught by Chinese school that is to be learned by rote.

**circuit:** A part of an individual's bank that behaves as though it were someone or something separate from him and that either talks to him or goes into action of its own accord, and may even, if severe enough, take control of him while it operates. A tune that keeps going around in someone's head is an example of a circuit. *See also* demon circuit.

**Claims Verification Board:** No refund or repayment may be made by any org without its being passed by the Claims Verification Board. The purpose of the CVB is to prevent the payment of false claims and to see to the validity and payment of claims.

**class:** Refers to the level of classification of an auditor. There are auditors classed from Class 0 to Class XII in Scientology plus some categories below Class 0. As an auditor studies and obtains higher classifications, he is allowed to use higher level processes and obtains greater skill and proficiency as an auditor.

**classification:** 1. Classification means that we require certain actions to have been done or conditions to have been attained before an individual is classified on that level and we let him go on. 2. An award earned by an auditor that entitles him to audit certain levels of processes, and that shows that he has attained the ability and skill to do so by actual test.

**classification course:** The practical drills and student auditing portion of an auditor training course. After completion of the classification course the auditor is classified to that level and may audit pcs professionally on the processes of that level.

**Classification, Gradation and Awareness Chart:** The route to Clear; the Bridge. On the right side of the chart there are various steps called the states of release. The left-hand side of the chart describes the very important steps of training on which one gains the knowledge and abilities necessary to deliver the grades of release to another. It is a guide for the individual from the point where he first becomes dimly aware of a Scientologist or Scientology and shows him how and where he should move up in order to make it. Scientology contains the entire map for getting the individual through all the various points on this gradation scale and for getting him across the Bridge to a higher state of existence. *See also* Bridge.

**Clear:** 1. (noun) The definition of Clear, to re-emphasize the most accurate statement of it as given originally in Book One, Chapter II, of DIANETICS: THE MODERN SCIENCE OF MENTAL HEALTH, is: A being who is unrepressed and self-determined. 2. Clears are beings who have been cleared of wrong answers or useless answers which keep them from living or thinking. 3. An unaberrated person. He is rational in that he forms the best possible solu-

tions he can on the data he has and from his viewpoint. He obtains the maximum pleasure for the organism, present and future, as well as for the subjects along the other dynamics. The Clear has no engrams which can be restimulated to throw out the correctness of computation by entering hidden and false data in it. 4. One who has become the basic individual through auditing. 5. The completely cleared individual would have all his self-determinism in present time and would be completely self-determined. 6. (verb) To clear: to release all the physical pain and painful emotion from the life of an individual.

**Clearing Course:** A course offered only at Advanced Organizations. Persons complete this course by achieving the state of Clear.

**CO:** Commanding Officer.

**coach:** (verb and noun) To train intensively by instruction, demonstration and practice. In training drills, one twin (a student's study partner) is made the coach and the other the student. The coach, in his coaching actions, coaches the student to achieve the purpose of the drill. He coaches with reality and intention following exactly the materials pertaining to the drill to get the student through it. When this is achieved the roles are then reversed – the student becoming the coach and the coach becoming the student.

**co-auditing:** An abbreviation for cooperative auditing. It means a team of any two people who are helping each other reach a better life with Scientology processing.

**Code of a Scientologist:** A code evolved to safeguard Scientologists in general and promote the effective and ethical use of the technology of Scientology.

**cog:** Cognition.

**cognition:** A pc origination indicating he has "come to realize." It's a "What do you know? I..." statement. A new realization of life. It results in a higher degree of awareness and consequently a greater ability to succeed with one's endeavors in life.

**comm:** 1. Communication. 2. Communicator.

**Commanding Officer:** Scientology orgs staffed and run by the Sea Organization, such as Advanced Orgs, are commanded by the Commanding Officer (CO). *See also* Executive Director.

**comm baskets:** Three baskets constitute a communication station and consist of an "in," "pending," and "out." These baskets are for the use of the staff member to whom the station belongs and the communicator who distributes and picks up despatches, messages and letters.

**Comm Ev:** Committee of Evidence.

**Committee of Evidence:** Part of the ethics system of a Scientology organization – being a fact finding group appointed and empowered to impartially investigate and recommend upon Scientology matters of a fairly severe ethical nature.

**communication:** The interchange of ideas or objects between two people or terminals. Communication is essentially something which is sent and which is received. The intention to send and the intention to receive must both be present in some degree before an actual

communication can take place. More precisely, the definition of communication is the consideration and action of impelling an impulse or particle from source-point across a distance to receipt-point, with the intention of bringing into being at the receipt-point a duplication and understanding of that which emanated from the source-point. The formula of communication is: cause, distance, effect, with intention, attention and duplication with understanding. Communication, by definition, does not need to be two-way. Communication is one of the component parts of understanding. *See also* ARC triangle.

**communication bridge:** A short period of two-way communication between the auditor and preclear which simply closes off the process the auditor was running and opens up the new process on which he is about to embark. It bridges the gap between one process and another by finding out how the pc is doing and establishing agreement that a change of processes is about to occur.

**Communication Course:** A course in elementary communication and control. Consists of training drills on communication and drills to put the student at cause over the environment. There are no prerequisites. The graduate is awarded the certificate of Hubbard Apprentice Scientologist (HAS). Also called the HAS Course. It is often called the Comm Course (comm being for communication). There are now two basic courses available in elementary communication and control. These are the SUCCESS THROUGH COMMUNICATION COURSE and the HOW TO ACHIEVE EFFECTIVE COMMUNICATION COURSE.

**communication cycle:** A completed communication, including origination of the communication, receipt of the communication, and answer or acknowledgment of the communication. A communication cycle consists of just cause, distance, effect, with intention, attention, duplication and understanding.

**communication lag:** The length of time intervening between the asking of the question by the auditor and the reply to that specific question by the preclear. The question must be precise; the reply must be precisely to that question. It does not matter what intervenes in the time between the asking of the question and the receipt of the answer.

**concept:** That which is retained after something has been perceived.

**conditions or existence:** There are three conditions of existence. These three conditions comprise life. They are BE, DO and HAVE. The condition of being is defined as the assumption (choosing) of a category of identity. An example of beingness could be one's own name. Another example would be one's profession. The second condition of existence is doing. By doing, we mean action, function, accomplishment, the attainment of goals, the fulfilling of purpose, or any change of position in space. The third condition is havingness. By havingness we mean owning, possessing, being capable of commanding, positioning, taking charge of objects, energies or spaces. These three conditions are given in an order of seniority (importance) where life is concerned.

**confront:** The ability to be there comfortably and perceive.

**control:** The cycle of action of this universe is start, change and stop. This is also the anatomy of control. Almost the entire subject of control is summed up in the ability to start, change and stop one's activities, body and one's environment. *See also* cycle of action.

**Controller:** The post is just senior to the Guardian. The duties of the post consist of coordination of all Scientology orgs and activities. There is just one Controller in all Scientology, just as there is only one Guardian. The Controller is appointed by the Founder or in his absence by the Guardian and Board of Directors in single meeting. The term of the office is for life as is that of the Guardian.

**correction list:** 1. A list of prepared questions on a mimeoed sheet which is used by the auditor for the repair of a particular situation, action, or rundown. 2. The various lists designed to find by-passed charge and repair a faulty auditing action or life situation.

**counseling:** *See* pastoral counseling.

**counter-effort:** Counter-effort to one's self determinism is simply the efforts which override one's decisions. One puts forth an effort. It meets counter-effort. If that counter-effort is sudden and strong enough, its impulse backs all the way into the awareness seat of the organism and unconsciousness ensues; here counter-effort has won and self-determinism is momentarily wiped out. However, the impression of that counter-effort remains.

**Course Administrator:** Located in Dept 11 (Dept of Training). The Course Admin is in charge of the course materials (books, tapes, tape recorders, reference materials, etc.). He hands materials out to students and gets these returned, and keeps materials in good order, updated and in adequate supply for the course.

**Course Supervisor:** The instructor in charge of a course and its students.

**covert hostility:** Around 1.1 on the Tone Scale we reach the level of covert hostility. Here the hatred of the individual has been socially and individually censured to a point where it has been suppressed, and the individual no longer dares demonstrate hate as such. He yet possesses sufficient energy to express some feeling on the matter, and so what hatred he feels comes forth covertly. All manner of subterfuges may be resorted to. The person may claim to love others and to have the good of others as his foremost interest; yet, at the same moment, he works, unconsciously or otherwise, to injure or destroy the lives and reputations of people and also to destroy property.

**Cramming:** A section in the Qualifications Division where a student is given high pressure instruction at his own cost after being found slow in study or when failing his exams.

**create:** Make, manufacture, construct, postulate, bring into beingness.

**create-counter-create :** To create something against a creation, to create one thing and then create something else against it.

**create-create-create:** Create again continuously one moment after the next = **Survival**.

**C/S:** 1. Case Supervisor. 2. A case supervisor direction of what to audit on a preclear.

**C/Sing:** Case supervising. A word to describe the actions of the Case Supervisor who reviews the preclear case folders (pc folders) after each session, checks that the last session was run properly and writes instructions indicating which processes to run in the next session.

**C/S-1:** Often the first Case Supervisor directions to the auditor of what to audit on a pc. It clears up the meaning of terminology used in auditing, the basics of how auditing works and generally prepares the pc for auditing.

**CSW:** Completed staff work. An assembled dispatch or packet which (1) states the situation, (2) gives all the data necessary to its solution, (3) advises a solution, and (4) contains a line for approval or disapproval. If documents or letters are to be signed, they should be part of the package, all ready to sign, and each place they have to be signed is indicated with a pencil mark with a note in the recommendations saying signatures are needed.

**CVB:** Claims Verification Board.

**cycle or action:** The sequence, that an action goes through, wherein the action is started, is continued for as long as is required and then is completed as planned. *See also* control.

## D

**DB:** Degraded being.

**D/ED:** Deputy Executive Director.

**demo kit:** Demonstration kit. Consists of various small objects such as corks, caps, paper clips, pen tops, batteries – whatever will do. These are kept in a box or container. Each student should have one. The pieces are used while studying to represent the things in the material one is demonstrating. It helps hold concepts and ideas in place. A demo kit adds mass, reality and doingness to the significance and so helps the student to study.

**demon:** A bona-fide demon is one who gives thoughts voice or echoes the spoken word interiorly or who gives all sorts of complicated advice like a real, live voice exteriorly. *See also* demon circuit.

**demon circuit:** 1. The demon circuit is simply part of an engram which is set up, and it has a specific command. "You've got to control yourself" is typical of one of these circuits. 2. Any circuit that vocalizes your thoughts for you. That's not natural. It's an installed mechanism from engrams and it slows up thought. *See also* circuit; demon.

**denyer:** A species of command which, literally translated, means that the engram doesn't exist. "I'm not here," "This is getting nowhere," "I must not talk about it," "I can't remember," etc.

**Dept.:** Department.

**department:** In a Scientology organization each division usually contains three departments. An example would be the Dept of training (Dept 11) which is one of the departments in the Technical Division (Div 4). Each department is headed by a director. The Director of Training is the head of the Department of Training.

**deputy:** A deputy is assigned where the appointment is already filled by another. A deputy is a second in command who acts in the absence of the actual appointed person.



**dev-t:** Developed traffic. Developed traffic does not mean usual and necessary traffic. It means unusual and unnecessary traffic. *See also* traffic.

**Dianetics:** Dianetics is *not* psychiatry. It is *not* psychoanalysis. It is *not* psychology. It is *not* personal relations. It is *not* hypnotism. Dianetics is defined as *dia* (Greek) "through," *nous* (Greek) "soul." It is further defined as *what the soul is doing to the body*. Dianetics is a system of analysis, control and development of human thought which also provides techniques for increased ability, rationality and freedom from the discovered source of irrational behavior stemming from the mind.

**Dianometry:** That branch of Dianetics which measures thought capacity, computational ability and the rationality of the human mind.

**dichotomy:** A pair of opposites, such as black-white, good-evil, love-hate.

**Dir:** Director.

**director:** *See* department.

**Director of field Activities:** The person in charge of Dept 18B (Dept of Field Activities) who is responsible for seeing that individuals, Field Staff Members, groups, missions, and Auditors Associations are active in the Field, getting Scientology to the public.

**Director or Processing:** Head of Dept 12 (Dept of Processing). The Director of Processing will interview you on matters concerning your auditing progress and the scheduling of your auditing. You may see the D of P at any time regarding your auditing. He is there to see you receive the service and help you.

**Director or Technical services:** The person in charge of Dept 10 (Dept of Tech Services). The product of this dept is completed courses and completed auditing intensives. Functions done to achieve this include calling pcs and students in to the org for auditing and training that they have paid for, scheduling their arrival, receiving and routing them, verifying that persons are invoiced, keeping track of student files and pc folders (case files), scheduling pcs for sessions, assigning rooms for auditing sessions, arranging any needed housing and transport for pcs and students, and handling their mail and communications.

**Director of the New Civilization:** The person in charge of Dept 18C (Dept of the New Civilization) who is responsible for seeing that Scientologists in the area (such as missions, groups, Auditors Associations, field auditors, OT Committees, celebrities, Volunteer Ministers and individuals) are actively applying Scientology toward the creation of a new civilization.

**Director or Training:** Head of Dept 11 (Department of Training). The activities of courses, Course Supervisors and students come under the D of T.

**Dissem:** Dissemination.

**disseminate:** To spread (ideas, etc.) widely.

**Dissemination Division:** Division 2. The products of this division are (1) to see that public are consuming major org services (i.e., using promotion, letters and phone contact to get

people to buy courses and auditing) and (2) sold and delivered books, tapes, E-Meters, insignia, course materials, and staff training materials.

**Dissemination Secretary:** Div 2, Dissemination Division, is headed by the Dissemination Secretary. **Purpose:** To ensure wide dissemination of Dianetics and Scientology by efficient presentation of dissemination materials.

**Div:** Division.

**division:** A Scientology organization is usually composed of seven or nine divisions, each having distinct functions. There are commonly three departments in each division. As an example, the Technical Division (Div 4) contains the Dept of Technical Services (Dept 10), Dept of Training (Dept 11) and the Dept of Processing (Dept 12). A divisional secretary heads each division. The Technical Secretary (Tech Sec) heads the Technical Division. *See also* Note under Org Exec Sec.

**divisional secretary:** *See* division.

**DMSMH:** DIANETICS: THE MODERN SCIENCE OF MENTAL HEALTH.

**doctrine of the stable datum:** A confusing motion can be understood by conceiving one thing to be motionless. Until one selects one datum, one factor, one particular in a confusion of particles, the confusion continues. The one thing selected and used becomes the stable datum for the remainder. A stable datum does not have to be the correct one. It is simply the one that keeps things from being in a confusion and on which others are aligned. *See also* stable datum.

**D of P:** Director of Processing.

**D of T:** Director of Training.

**doing(ness):** Doing can be defined as the action of creating an effect. An effect in creation is action. *See also* conditions of existence.

**DTS:** Director of Technical Services.

**dub-in:** Any unknowingly created mental picture that appears to have been a record of the physical universe but is in fact only an altered copy of the time track.

**dynamic:** The tenacity to life and vigor and persistence in survival.

**dynamics:** In Dianetics, survival is understood to be the basic single thrust of life through time and space, energy and matter. Survival is subdivided into eight dynamics. Man does not survive for self alone, nor yet for sex, nor yet for groups, nor yet only for the species of Man. Man apparently survives, as do other living organisms, along eight separate channels. These channels are called the dynamics, and these eight represent the eight fundamental urges or drives which motivate conduct.

The *first dynamic* is the urge toward existence as one's self. Here we have individuality expressed fully. This can be called the self dynamic.

The *second dynamic* is the urge toward existence as a sexual activity. This dynamic actually has two divisions. Second dynamic (a) is the sexual act itself, and the second dynamic (b) is the family unit, including the rearing of children. This can be called the sex dynamic.

The *third dynamic* is the urge toward existence in groups of individuals. Any group or part of an entire class could be considered to be a part of the third dynamic. The school, the society, the town, the nation are each part of the third dynamic, and each one is a third dynamic. This can be called the group dynamic.

The *fourth dynamic* is the urge toward existence as mankind. Whereas the white race would be considered a third dynamic, all the races would be considered the fourth dynamic. This can be called the mankind dynamic.

The *fifth dynamic* is the urge toward existence of the animal kingdom. This includes all living things whether vegetable or animal. The fish in the sea, the beasts of the field or of the forest, grass, trees, flowers, or anything directly and intimately motivated by life. This could be called the animal dynamic.

The *sixth dynamic* is the urge toward existence as the physical universe. The physical universe is composed of matter, energy, space and time. In Scientology we take the first letter of each of these words and coin a word, mest. This can be called the universe dynamic.

The *seventh dynamic* is the urge toward existence as or of spirits. Anything spiritual, with or without identity, would come under the heading of the seventh dynamic. This can be called the spiritual dynamic.

The *eighth dynamic* is the urge toward existence as infinity. This is also identified as the Supreme Being. It is carefully observed here that the science of Scientology does not intrude into the dynamic of the Supreme Being. This is called the eighth dynamic because the symbol of infinity " $\infty$ " stood upright makes the numeral "8." This can be called the infinity or God dynamic.

## E

**ED:** 1. Executive Directive. 2. Executive Director.

**effect:** Receipt-point and what is received at the receipt-point. *See also* communication.

**Effort Processing:** Processing which lifts up for emphasis the fact that only one's self-determinism is important, and that the efforts and the counter-efforts against it are the aberrative factor. Rediscovering times for the preclear when he gave up his self-determinism, and erasing the efforts involved in these postulates and incidents is giving back that individual's happiness and assisting him to move again in a survival direction. *See also* counter-effort.

**eighth dynamic:** *See* dynamics.

**E-Meter:** Hubbard Electrometer. An electronic instrument for measuring mental state and change of state in individuals, as an aid to precision and speed in auditing. The E-Meter is not intended or effective for the diagnosis, treatment or prevention of any disease.

**emotion:** 1. A response by wavelength affecting an individual or another which produces a sensation and a state of mind. 2. A manifestation, a condition of beingness which is the connector between thought and effort. The Tone Scale is a direct index of emotion. *See also* Tone Scale.

**end phenomena:** Those indicators in the pc and meter which show that a chain or process is ended.

**engram:** A mental image picture of an experience containing pain, unconsciousness, and a real or fancied threat to survival. It is a recording in the reactive mind of something which actually happened to an individual in the past and which contained pain and unconsciousness, both of which are recorded in the mental image picture called an engram. It must, by definition, have impact or injury as part of its content. These engrams are a complete recording, down to the last accurate detail, of every perception present in a moment of partial or full unconsciousness.

**enhancement:** Enhance means to make greater, as in cost, value, attractiveness, etc.; heighten, improve, augment, etc. Enhancement in Scientology is the improvement and heightening of a person's awareness, ability, or value, that occurs through Scientology training and auditing.

**EP:** End phenomena.

**erasure:** The action of erasing, rubbing out, locks, secondaries or engrams. It occurs when the postulate made during the basic incident on the chain is gotten off.

**Establishment Officer:** The purpose of Establishment Officers is to establish and maintain the establishment of the org and each division therein. The term Esto is used for abbreviation.

**Esto:** Establishment Officer.

**ethics:** Ethics actually consist, as we can define them now in Dianetics, of rationality toward the highest level of survival for the individual, the future race, the group, and mankind, and the other dynamics taken collectively. Ethics are reason. The highest ethic level would be long-term survival concepts with minimal destruction, along any of the dynamics.

**Ethics Officer:** That person in a Scientology organization who handles ethics and justice matters. He helps Scientologists to maintain a high standard of ethical conduct.

**Ethics Orders:** Scientology ethics and justice matters are made known amongst Scientologists in the form of Ethics Orders. These are usually mimeographed on goldenrod colored paper. The convening of a Committee of Evidence, the findings and recommendations of a Committee of Evidence, the expulsion of unethical Scientologists, etc., are all the subject of Ethics Orders.

**evaluation:** Telling the pc what to think about his case.

**Examiner:** Preclear Examiner. The person in a Scientology Church to whom preclears are sent immediately after any auditing session. The Examiner is assigned to the duties of noting the pc's statements, tone arm position and state of the E-Meter needle and the pc's indi-

cators after session. He says nothing to the pc during this action; he simply records the necessary data, and acknowledges the pc's statement if one is made. The Examiner is also the person the pc sees when he wishes to volunteer information or make any sort of statement about his case, or if there is something he wants handled regarding his case.

**exchanged valence:** One has directly superimposed the identity of another on his own. Example, daughter becomes own mother to some degree.

**Executive Directive:** There are several types of Executive Directives (EDs) in Scientology. The most important are those written by L. Ron Hubbard (LRH EDs). These are distinguished by blue ink on white paper with a special heading. Another type is the Sea Org Executive Directive (SO ED). These are blue ink on lighter blue paper. Executive Directives carry current projects, programs, immediate orders and directions.

**Executive Director:** The Commanding Officer (CO) or Executive Director (ED) of an org is responsible for managing the org and keeping it going. *See also* Commanding Officer.

**exterior:** *See* exteriorization.

**exteriorization:** 1. The state of the thetan, the individual himself, being outside his body. When this is done, the person achieves a certainty that he is himself and not his body. 2. Exteriorization is defined as the act of moving out of the body with or without full perception. It is the fact of this act which proves that the individual is not a body but an individual. This discovery in 1952 proved beyond any question the existence of a thetan, that the individual was a thetan, not a body, and disproved that Man was an animal, and that he was a spiritual being, timeless and deathless.

## F

**facsimile:** 1. A simple word meaning a picture of a thing, a copy of a thing, not the thing itself. 2. The physical universe impression on thought and it means that section of thought which has a physical universe impression on it and it has a time tag on it. *See also* memory; mental image picture; picture.

**Factors:** THE FACTORS, written by L. Ron Hubbard, are a summation of the considerations and examinations of the human spirit and the material universe completed between 1923 and 1953.

**FBO:** Finance Banking Officer. The FBO verifies and collects all income received by the org from the cashier or Income Dept, Div 3, Treasury Division. This is done daily. The FBO immediately banks this money in a Finance Office account or in his safe, making express and useful records of this action. When the org or activity has undertaken its financial planning (FP), the FBO on his own discretion then transfers to that org's Main Account the needed funds. This is the allocation. The solvency of the orgs and areas is the responsibility of the FBO. [Note: Finance Banking Officer is also sometimes called Flag Banking Officer but either name denotes a position with duties as described above. Generally the abbreviation *FBO* is used to name the post.]

**FEBC:** Flag Executive Briefing Course. The FEBC consists of high level administration technology. The name, Flag Executive Briefing Course, reflects the fact that this course was initially developed in 1970-71 on Flag.

**field:** The area or region drawn on or serviced by a business or profession; outlying areas where business, selling, mining, etc., is carried on, in contrast to a home or branch office.

**Field Control Secretary:** The person in charge of Division 6C (Field Control Division). The product of this division is an interested, thriving field that is serviced and who spill over into the org for services.

**Field Staff Member:** FSMs get people into Scientology by disseminating to bring about an understanding of what Scientology can do, thus creating a desire for service, and selecting the person for that service.

**fifth dynamic:** *See* dynamics.

**first dynamic:** *See* dynamics.

**Flag:** Short for Flagship. Up till the end of 1975 the Church of Scientology of California operated a marine mission and religious retreat aboard a chartered vessel. This marine mission was commonly referred to as Flag. For a period of time L. Ron Hubbard lived aboard this ship where he researched and discovered many of the breakthroughs of Dianetics and Scientology. Some administration and management of Scientology organizations was also done from Flag by a team of administrators. Then when larger facilities were needed the operation was moved to land and the name Flag became the Flag Land Base, located in Clearwater, Florida.

**Flag Land Base:** *See* Flag.

**Flag Operations Liaison Office:** FOLOs have been set up to maintain one single command channel from Flag to orgs. They are Flag's link to the orgs and are vital to Flag management and expansion of orgs. They consist of Flag staff members working in the field on making Flag planning become an actuality.

**flatten a process:** Flattening something means to do it until it no longer produces a reaction.

**floating needle:** Reaction of the needle on the E-Meter – it is a rhythmic sweep of the dial at a slow, even pace of the needle. A floating needle or F/N is a good indicator and usually denotes that the pc has reached the end point of the process being run. (Also called a free needle.)

**flow:** A progress of energy between two points. An impulse or direction of energy particles or thought or masses between terminals. The progress of particles or impulses or waves from Point A to Point B. The four flows used in processing are F-1, flow one, something happening to self; F-2, flow two, doing something to another; F-3, flow three, others doing things to others; F-0, flow zero, self doing something to self.

**flunk:** To make a mistake. Fail to apply the materials learned. Opposite of pass.

**F/N:** Floating needle or free needle.

**folder:** *See* pc folder.

**FOLO:** Flag Operations Liaison Office.

**fourth dynamic:** *See* dynamics.

**FP:** Financial planning.

**franchise:** *See* mission.

**free needle:** *See* floating needle.

**FSM:** Field staff member.

## G

**game conditions:** Game conditions are: attention; identity; effect on opponents; no effect on self; can't have on opponents and goals and their areas; have on tools of play, own goals and field; purpose; problems of play; self-determinism; opponents; the possibility of loss; the possibility of winning; communication; non-arrival.

**games condition:** A games condition is no effect on self and effect on others; you reverse it and it goes into a no-games condition. We always think of games as some little effect on us and effect on the opponent. That's not a games condition. It works out to be no effect on self and effect on others. *See also* no-game conditions.

**genetic entity:** 1. That beingness not dissimilar to the thetan which has carried forward and developed the body from its earliest moments along the evolutionary line on earth and which, through experience, necessity and natural selection, has employed the counter-efforts of the environment to fashion an organism of the type best fitted for survival, limited only by the abilities of the genetic entity. The goal of the genetic entity is survival on a much grosser plane of materiality. 2. Formerly referred to as the somatic mind. It has no real personality, it is not the "I" of the body. This is the "mind" of an animal, a dog or a cat or a cow. 3. That entity which is carrying along through time, that is making the body through the time stream, through the action of sex and so forth.

**GI:** Gross income.

**GO:** Guardian's Office.

**goal:** The prime postulate. It is the prime intention. It is a basic purpose for any cycle of lives the pc has lived.

**gradation:** What does gradation mean? Well, there are grades to a road and there are grades to steps. There are steep steps and shallow steps and so forth, and there are vertical poles. A vertical pole is not a gradient. You want a gradual grade up. That's what gradation means in our particular sense.

**grade:** The word used to describe the attainment of level achieved by a preclear. Grade is the personal points of progress on the Bridge. A preclear is Grade 0, I, II, III, IV, V, VA or VI depending on the technology successfully applied.

**gradient:** A gradual approach to something, taken step by step, level by level, each step or level being, of itself, easily surmountable – so that, finally, quite complicated and difficult activities or high states of being can be achieved with relative ease. This principle is applied to both Scientology processing and training.

**gradient scale:** *See* gradient.

**Guardian:** The purpose of the Guardian is to help LRH enforce and issue policy, to safeguard Scientology orgs, Scientologists and Scientology and to engage in long-term promotion. There is only one Guardian. There may be Assistant Guardians in larger orgs acting as liaison personnel for the Guardian.

**Guardian's Office:** 1. The Guardian's office handles certain publics which are its sole responsibility. These publics are as follows: press relations, government relations, special Guardian group relations, opposition group relations, troublesome relations. 2. They have the guardianship and the defense of Scientology in general. The purpose of that organization is basically protection.

**Gung-Ho Group:** Gung-Ho Groups are composed of local Scientologists in the field, any friends who are interested, and general public members. First a captain, secretary, treasurer and public officer must be elected by the group. When the group is formed, it must contact the Group Officer of the nearest org and give its address and the names of its officers and members, etc., and apply for a group certificate. Gung-Ho means "pull together" in Mandarin. It pulls together other groups in the community to work towards the betterment of society and of the area. The group's program works on the motto: A community that pulls together can make a better society for all.

## H

**handle:** Finish off, complete, end cycle on.

**hard TRs:** TRs the Hard Way means stringent, spot-on coaching and supervision on the proper gradient. Each button found on the student is flattened before it is left. Flunks are given when the student flunks. And when he flunks he goes right back in again and he drills it until he's got it. It's a matter of keeping him at it, getting him through it, regardless of what buttons crop up to be flattened, until he's mastered each TR and can handle any communication cycle with ease. The way to master TRs is to drill them the hard way. It is Hard TRs that make an auditor. (A more gradient approach to TRs would be taken on the HAS Course where the new Scientologist is getting his first taste of how to handle communication in his everyday life and livingness.)

**HAS:** HCO Area Secretary.

**HAS Course:** *See* Communication Course.

**HASI:** Hubbard Association of Scientologists, International.

**hat:** 1. Slang for the title and work of a post in a Scientology Church. Taken from the fact that in many professions such as railroading the type of hat worn is the badge of the job. 2. The



duties of a post. It comes from the fact that jobs are often distinguished by a type of hat, as fireman, policeman, conductor, etc. Hence the term hat. A hat is really a folder containing the write-ups of past incumbents on a post plus a checksheet of all data relating to the post plus a pack of materials that cover the post.

**havingness:** The feeling that one owns or possesses. *See also* conditions of existence.

**HC:** Hubbard Consultant.

**HCO:** Hubbard Communications Office.

**HCO Area Secretary:** The person in charge of Division 1 (HCO) in an Organization who is responsible for ensuring the org is manned with established, productive and ethical staff members.

**HCOB:** Hubbard Communications Office Bulletin.

**HCO Exec Sec:** HCO Executive Secretary. The person in charge of the functions of the first **three divisions:** Division 7 (Executive Division), Division 1 (HCO), and Division 2 (Dissemination division). In the Sea Organization the HCO Exec Sec is called the Supercargo.

**HCO PL:** Hubbard Communications Office Policy Letter.

**HES:** HCO Executive Secretary.

**HGC:** Hubbard Guidance Center.

**HGC Administrator:** The person in charge of the HGC Admin Section in Dept 10 (Dept of Tech Services). Functions of this section include scheduling pcs for sessions, assigning rooms for auditing sessions, supplying auditors with administrative materials (pens, paper, etc.) and keeping track of pc folders (case files).

**hill 10:** Our slang for a situation of great complexity requiring rush actions which must be exactly timed.

**home universe:** The universe a thetan made for himself.

**HQS:** Hubbard Qualified Scientologist. A basic Scientology course which teaches about co-auditing and how to handle other people, with group auditing.

**HSDC:** Hubbard Standard Dianetics Course.

**Hubbard Association of Scientologists, International:** Formerly the company which operated all Scientology Organizations over the world.

**Hubbard Communications Office:** This is Division 1 in a Scientology org. Some of the major duties of HCO are the hiring of personnel, routing of incoming and outgoing communications (telexes, mail, despatches, etc.) and maintaining ethics and justice amongst Scientologists on staff and in the area.

**Hubbard Communications Office Bulletin:** Written by LRH only. These are the technical issue line. They are valid from first issue unless specifically cancelled. All data for auditing and courses is contained in HCOBs. An org needs a master file of them (and their stencil file) from which to prepare course packs. These outline the product of the org. They are

distributed as indicated, usually to technical staff. They are red ink on white paper, consecutive by date.

**Hubbard Communications Office Policy Letter:** Written by LRH only. This is a permanently valid issue of all third dynamic, org and administrative technology. These, regardless of date or age, form the know-how in running an org or group or company. The bulk of hat material is made up from HCO PLs. They are printed in green ink on white paper. They are filed by consecutive date. More than one issued on the same date are marked Issue I, II, III, etc. Every org must have full master and bulk files of these or it won't be able to make up hats or hat packs for staff or know what it's doing and will fail. Stencil files to replenish supplies of HCO PLs are also kept. It took 20 years to find out how to run orgs. It's all in HCO PLs. HCO PLs are distributed to all staffs or as indicated or as made up in packs.

**Hubbard Consultant:** A Hubbard Consultant is skilled in testing, two-way comm, consultation, programming and interpersonal relations. This is the certificate especially awarded to persons trained to handle personnel, students and staff. These technologies and special training were developed to apply Scientology auditing skills to the field of administration especially.

**Hubbard Guidance Center:** That department of the Technical Division of a Scientology Church which delivers auditing. Department 12, Division 4.

## I

**I and I:** Interview and invoice.

**I/C:** In-charge.

**implant:** A painful and forceful means of overwhelming a being with artificial purpose or false concepts in a malicious attempt to control and suppress him.

**incident:** By *incident* is meant the recording of an experience, simple or complex, related by the same subject, location or people, understood to take place in a short and finite time period such as minutes or hours or days. A chain of incidents makes up a whole adventure or activity related by the same subject, general location or people, understood to take place in a long time period, weeks, months, years or even billions or trillions of years.

**indicators:** Those manifestations in a person or group that indicate whether it is doing well or poorly, signal an approaching change, or show that the auditing process has reached the desired end point.

**info pack:** Information pack or packet.

**intelligence:** The ability to recognize differences, similarities and identities.

**intensive:** An intensive is defined as any one single period of 12½ hours or 25 hours of auditing delivered all within one single week or weekends on a set schedule.

**intention:** An intention is something that one wishes to do. He intends to do it; it's an impulse toward something; it's an idea that one is going to accomplish something. It's intentional, which means he meant to do it, he means to do it.

**internship:** Serving a period as an intern or an activity offered by a Church of Scientology by which experience can be gained. The apprenticeship of an auditor is done as a Scientology Church intern. A course graduate becomes an auditor by auditing. That means lots of auditing.

**invalidation:** Refuting or degrading or discrediting or denying something someone else considers to be fact.

**is-ness:** *See* alter-is.

**issues:** Technical bulletins, policy letters, Executive Directives and other types of mimeographed Scientology items are broadly called issues. "An issue" would refer to a single bulletin, policy letter, etc.

**Ivory Tower rule:** The Case Supervisor is most successful when he supervises in seclusion. This is called the Ivory Tower rule.

## K

**keyed-out:** Released or separated from one's reactive mind or some portion of it.

**key-in:** The action of recording a lock on a secondary or engram; the moment an earlier upset or earlier incident has been restimulated. The action of some part of the reactive mind moving in on the person. A key-in occurs when the environment around the awake but fatigued or distressed individual is similar to some part of the reactive mind. Since the reactive mind operates on the equation  $A = A = A$ , the present time environment becomes identified with the contents of a particular portion of the bank and so it activates and exerts its influence on the person. *See also* restimulation.

**key-out:** An action of an engram or secondary dropping away without being erased.

**knowledge:** 1. By *knowledge* we mean assured belief, that which is known information, instruction; enlightenment, learning; practical skill. By *knowledge* we mean data, factors and whatever can be thought about or perceived. 2. Knowledge is more than data; it is also the ability to draw conclusions.

**KRC triangle:** The upper triangle in the Scientology symbol. The points are K for knowledge, R for responsibility, and C for control. It is difficult to be responsible for something or control something unless you have knowledge of it. It is folly to try to control something or even know something without responsibility. It is hard to fully know something or be responsible for something over which you have no control, otherwise the result can be an overwhelm. Little by little one can make anything go right by increasing **Knowledge** on all dynamics, increasing **Responsibility** on all dynamics, increasing **Control** on all dynamics.

**L**

**LAO:** Los Angeles Organization.

**Letter Registrar:** Located in Dept 6 (Dept of Registration). The Letter Registrar finds individuals who want something and writes that person letters that help him or her to get it.

**level:** 1. Grade and level are the same thing but when one has a grade one is a pc and when one has a level one is studying its data. 2. A segment of technical information or performance for any application of Scientology.

**levels or awareness:** There are about 52 levels of awareness from Unexistence up to the state of Clear. By level of awareness is meant that of which a being is aware. A being who is at a level on this scale is aware only of that level and the others below it. To get a case gain such a person must become aware of the level next above him. And so on in orderly sequence, level by level. [*Note:* The levels of awareness are listed in a vertical column on the Classification, Gradation and Awareness chart. Some of the levels of awareness are listed above the name of each department on the Scientology org board.]

**libs:** Liberty (time off from a job).

**line:** A fixed pattern of terminals who originate and receive or receive and relay orders and information in an organization. A line can be vertical such as a command line where authority and power of position increases the higher up one goes, or a line can be horizontal where each terminal on the line shares a similar status.

**list:** *See* correction list.

**LOA:** Leave of absence.

**lock:** A mental image picture of an incident where one was knowingly or unknowingly reminded of a secondary or engram. It does not itself contain a blow or a burn or impact and is not any major cause of misemotion. It does not contain unconsciousness. It may contain a feeling of pain or illness, etc., but is not itself the source of it. Example: one sees a cake, feels sick. This is a lock on an engram of being made sick by eating cake. The picture of seeing a cake and feeling sick is a lock on (is locked to) the incident (unseen at the moment) of getting sick eating cake. When one finds a lock it can be run like any other mental image picture. *See also* engram; secondary.

**LRH:** L. Ron Hubbard.

**LRH Comm:** LRH Communicator.

**LRH Communicator:** The title of that person in a Scientology org who is responsible for the communication and handling of LRH matters with regard to that org.

**M**

**MAA:** Master-at-Arms. This is a naval term used in the Sea Org and is equivalent (but senior) to the Ethics Officer in a Scientology Church. *See also* Ethics Officer.

**machine:** An actual machine in the mind (like ordinary machinery), constructed out of mental mass and energy, that has been made by the individual to do work for him, usually having been set up so as to come into operation automatically under certain predetermined circumstances.

**machinery:** *See* machine.

**major action:** Any action designed to change a case or general considerations or handle continual illness or improve ability. This means a process or even a series of processes. It is any process the case hasn't had.

**management:** Management could be said to be the planning of means to attain goals and their assignation for execution to staff and proper coordination of activities within the group to attain maximal efficiency with minimal effort to attain determined goals.

**manic:** An engram which is highly complimentary and any compliment which it contains in it will be obeyed to its most literal fullest extent.

**mass:** *See* mental mass.

**memory:** A recording of the physical universe. Any memory contains a time index (when it happened) and a pattern of motion. As a lake reflects the trees and moving clouds, so does a memory reflect the physical universe. Sight, sound, pain, emotion, effort, conclusions, and many other things are recorded in this static for any given instant of observation. Such a memory we call a facsimile. *See also* facsimile; mental image picture.

**mental image picture:** Mental picture; a copy of one's perceptions of the physical universe sometime in the past. A facsimile or a mock-up. In Scientology we call a mental image picture a *facsimile* when it is an unknowingly created picture or "photograph" of the physical universe sometime in the past. We call a mental image picture a *mock-up* when it is created by the thetan or for the thetan and does not consist of a photograph of the physical universe. Facsimiles, made up of mental energy, are the pictures contained in the reactive mind. *See also* facsimile; memory; picture.

**mental mass:** The mass contained in the mental image pictures (facsimiles) in the reactive mind. It has weight; very tiny, but it has weight, and it actually has size and shape and so forth. Its proportionate weight would be terribly slight compared to the real object which the person is making a picture of.

**Merchants of Chaos:** There are in our civilization some very disturbing elements. These disturbing elements are the Merchants of Chaos. They deal in confusion and upset. Their daily bread is made by creating chaos. If chaos were to lessen, so would their incomes. It is to their interest to make the environment seem as threatening as possible, for only then can they profit. Their incomes, force, and power rise in direct ratio to the amount of threat they can inject into the surroundings of the people.

**mest:** A made-up word, meaning matter, energy, space and time, the physical universe. All physical phenomena may be considered as energy operating in space and time. The movement of matter or energy in time is the measure of space. All things are mest except theta.

**meter:** E-meter.

**mimeo:** 1. (noun) Shortening of mimeograph. The word *mimeo* refers to the Mimeograph Section in Dept 2 (Dept of Communications) or a copy of something made on a mimeograph machine. 2. (verb) To make copies of something using a mimeograph.

**mimeograph:** 1. (noun) A printing device in which a waxed paper stencil, cut by a typewriter or stylus, rotates on a drum, ink from which penetrates the cut areas, and is deposited on a sheet of paper with each revolution. 2. (verb) To make copies of (something) using a mimeograph.

**mind:** A control system between the thetan and the physical universe. It is not the brain. The mind is the accumulated recordings of thoughts, conclusions, decisions, observations and perceptions of a thetan throughout his entire existence. The thetan can and does use the mind in handling life and the physical universe. *See also* analytical mind; reactive mind.

**minister:** A person authorized to perform religious functions in a church.

**misemotion:** Anything that is unpleasant emotion such as antagonism, anger, fear, grief, apathy or a death feeling.

**missed withhold:** An undisclosed contra-survival act which has been restimulated by another but not disclosed. This is a withhold which another person nearly found out about, leaving the person with the withhold in a state of wondering whether his hidden deed is known or not.

**mission:** A group granted the privilege of delivering elementary Scientology and Dianetic services. Does not have church status or rights. Sometimes the word franchise is used to designate a mission.

**mock-up:** A full perceptic energy picture in three dimensions created by the thetan and having location in space and time. Now, that's the ideal definition. A mock-up is something the thetan puts up and says is there. That's what a mock-up is. *See also* mental image picture.

**motivator:** An aggressive or destructive act received by the person or one of the dynamics. It is called a motivator because it tends to prompt that one pays it back – it "motivates" a new overt. When one has done something bad to someone or something, one tends to believe it must have been "motivated."

**M/U:** Abbreviation for *misunderstood*.

**muster:** Gathering, assembly.

## N

**NED:** New Era Dianetics is a summary and refinement of Dianetics based upon 30 years of experience in the application of the subject.

**neurosis:** An emotional state containing conflicts and emotional data inhibiting the abilities or welfare of the individual.

**New Era Publications:** The organization which publishes and distributes Dianetics and Scientology books to Europe, Africa, New Zealand and Australia. Dianetics and Scientology books are also translated here into many different languages. New Era Publications is located in Copenhagen, Denmark.

**no-game conditions:** 1. A totality of barriers and a totality of freedom alike are no-game conditions. 2. No-game conditions are knowing all, not-knowing everything, serenity, namelessness, no effect on opponent, effect on self or team, have everything, can't have nothing, solutions, pan-determinism, friendship with all, understanding, total communication, no communication, win, lose, no universe, no playing field, arrival, death. *See also* game conditions; games condition.

**not-know:** Most people are trying not to remember. In other words, they are trying to not-know.

## O

**OCA:** Oxford Capacity Analysis.

**occluded:** Memory not available for recall. Someone who is occluded has a poor memory and poor recalls of the past.

**OEC:** Organization Executive Course.

**OES:** Organization Executive Secretary.

**officer:** 1. He is in charge of a section. You have here the Cramming Section. Well, that would be the Cramming Officer. 2. In the Sea Organization, qualified, leading staff members are selected and promoted to petty officer and officer status by an Officer Selection Board once certain requirements are met. The use of traditional naval ranks and ratings stems from early Sea Org operations aboard ships. Officer ranks start at the level of midshipman and proceed on up through warrant officer, ensign, etc.

**OIC:** Organization Information Center.

**only one:** If an individual is only playing on the first dynamic and belongs to no other team it is certain that this individual will lose, for he has before him seven remaining dynamics. And the first dynamic is seldom capable of besting by itself all the remaining dynamics. In Scientology we call this condition the "only one." Here is self-determinism in the guise of selfish-determinism and here is an individual who will most certainly be overwhelmed. To enjoy life one must be some part of life.

**Opening Procedure by Duplication:** (a process) Its goal is the separating of time, moment from moment. This is done by getting a preclear to duplicate the same action over and over again with two dissimilar objects. In England this process is called "Book and Bottle," probably because these two familiar objects are the most used in doing Opening Procedure by Duplication.

**Operating Thetan:** An individual who could operate totally independently of his body whether he had one or didn't have one. He's now himself, he's not dependent on the universe around him.

**Op Pro by Dup:** Opening Procedure by Duplication.

**org:** Organization.

**organization:** 1. A group of people that has more or less constant membership, a body of officers, a purpose and usually a set of regulations. 2. Often shortened in Scientology to org. This means a Church of Scientology. Most Scientology and Dianetic activities are carried on at either Scientology Churches (orgs) or Scientology Missions. A church (org) is authorized to deliver higher levels of Scientology and Dianetic services than a mission. *See also* mission.

**Organization Executive Course:** This course contains the basic laws of organization. Primarily intended for Scientology organization executives, its policy letters are slanted toward a Scientology org. However, it covers any organization and contains fundamentals vital to any successful or profitable activity.

**org board:** 1. Organizing Board. A board that shows what functions are done in the organization, the order they are done in, and who is responsible for getting them done. 2. The actual diagrammatical pattern of the organization showing the divisions, departments, their personnel, functions and lines of communication. This pattern fully drawn out is known as the org (organizing) board.

**Org Exec Sec:** Organization Executive Secretary. The person in charge of the functions of Division 3 (Treasury Division), Division 4 (Technical Division) and Division 5 (Qualifications Division). In the Sea Organization the Org Exec Sec is called the Chief Officer. [Note: Before the use of a nine division organizing board there was a seven division org board. The three public divisions (Divisions 6A, 6B and 6C) were all combined into one public division (Division 6, Distribution Division). The Org Exec Sec used to be in charge of this division also. With the splitting of the public division into three public divisions the post of Public Exec Sec was created to oversee the public divisions.]

**originate:** To initiate a communication, message, etc.

**origination:** 1. A statement or remark made by a pc that refers to his state or case. 2. An initiated communication, message, etc.

**OT:** Operating Thetan.

**OT Committee:** These committees may be committees of 500 or 2,000, for example, or any number of Clears and OTs. Only Clears and OTs may be members of the committee. There are no dues (although the committee may raise funds and take up collections). An OT Committee membership card is issued to each member. The purpose of the OT Committee is to help LRH organize and channel OT forces, interests and resources for the greatest good for Dianetics and Scientology. The OT Committee may embark upon and execute projects which further Dianetics and Scientology or improve society. Such projects must be self-supporting and may not use org funds. The first and foremost program of the OT



Committee is of course the furtherance, support and protection of Dianetics and Scientology.

**out-created:** Created against too thoroughly.

**overrun:** Continuing a process past the optimum point.

**overt:** What is right and what is wrong are not necessarily definable for everyone. These vary according to existing moral codes and disciplines and, before Scientology, despite their use in law as a test of "sanity," had no basis in fact but only in opinion. In Dianetics and Scientology a more precise definition arose. And the definition became as well the true definition of an overt act. An overt act is not just injuring someone or something: an overt act is an act of omission or commission which does the least good for the least number of dynamics or the most harm to the greatest number of dynamics. Thus a wrong action is wrong to the degree that it harms the greatest number of dynamics. And a right action is right to the degree that it benefits the greatest number of dynamics. Many people think that an action is an overt simply because it is destructive. To them all destructive actions or omissions are overt acts. This is not true. For an act of commission or omission to be an overt act it must harm the greater number of dynamics. A failure to destroy can be, therefore, an overt act. Assistance to something that would harm a greater number of dynamics can also be an overt act. An overt act is something that harms broadly. A beneficial act is something that helps broadly. It can be a beneficial act to harm something that would be harmful to the greater number of dynamics. Harming everything and helping everything alike can be overt acts. Helping certain things and harming certain things alike can be beneficial acts. The idea of not harming anything and helping everything are alike rather mad. It is doubtful if you would think helping enslavers was a beneficial action and equally doubtful if you would consider the destruction of a disease an overt act. In the matter of being right or being wrong, a lot of muddy thinking can develop. There are no absolute rights or absolute wrongs. And being right does not consist of being unwilling to harm and being wrong does not consist only of not harming.

**Oxford Capacity Analysis:** The OCA (Oxford Capacity Analysis) is the English version of the American Personality Analysis (APA). Either may be used. Their administration, scoring and evaluation are handled in the same way. The OCA (or APA) consists of 200 questions. These 200 questions are divided up into series of 20 questions, each of which measures a single personality trait. Thus ten traits are measured in all. The 20 questions that measure each trait are randomly numbered throughout the 200 questions: i.e., the questions that measure trait A are numbered 1, 8, 15, 17, 42, 46. etc. The testee may answer each question either yes, maybe or no. To do this he fills in one of the three small rectangular spaces on the answer sheet which follows each number.

## P

**pack:** A pack is a collection of written materials which match a checksheet.

**pan-determinism:** Would mean a willingness to start, change and stop on any and all dynamics. That is its primary definition. A further definition, also a precision definition, is the

willingness to start, change and stop two or more forces, whether or not opposed, and this could be interpreted as two or more individuals, two or more groups, two or more planets, two or more like-species, two or more universes, two or more spirits, whether or not opposed. This means that one would not necessarily fight, he would not necessarily choose sides.

**para-Scientology:** Includes all of the uncertainties and unknown territories of life which have not been completely explored and explained.

**pastoral:** Of or pertaining to a minister or clergyman or to his duties.

**pastoral counseling:** Dianetics is practiced in the Church of Scientology as pastoral counseling, addressing the spirit in relation to his own body, and intended to increase well-being and peace of mind.

**pc:** Preclear.

**pc folder:** A folded sheet of cardboard which encloses all the session reports and other items.

**philosophy:** A love or pursuit of wisdom or a search for the underlying causes and principles of reality.

**picture:** An exact likeness of something; a copy or representation of a thing, not the thing itself. An image or mental image of something. *See also* facsimile; mental image picture.

**pink sheet:** Pink sheets are issued by a Course Supervisor as a corrective measure. A student is given a pink sheet when something earlier was missed that should have been learned. The principle of the pink sheet is that a student is responsible for all the material he has studied earlier. If he is unable to apply or use any of this material then the pink sheet is issued to remedy the situation. It gives the student a study assignment calling for restudy and checkout of the specific materials pertaining. It is a quick and precise remedy.

**points:** *See* student points.

**policy:** Policy means the principle evolved and issued by top management for a specific activity to guide planning and programming and authorize the issuance of projects by executives which in turn permit the issuance and enforcement of orders that direct the activity of personnel in achieving production and viability. Policy is therefore a principle by which the conduct of affairs can be guided.

**post:** A post or terminal is an assigned area of responsibility and action which is supervised in part by an executive.

**postulate:** 1. (noun) A conclusion, decision or resolution made by the individual himself on his own self-determinism on data of the past, known or unknown. The postulate is always known. It is made upon the evaluation of data by the individual or on impulse without data. It resolves a problem of the past, decides on problems or observations in the present or sets a pattern for the future. 2. (verb) To conclude, decide or resolve a problem or to set a pattern for the future or to nullify a pattern of the past.

**potential trouble source:** A term used for a person who gets better, then worse, better, then worse. This occurs only when a person is connected to someone who is invalidating him or

his life. It results in illness and trouble for himself and those around him. He will not get any better and stay better until the source of invalidation is located. A PTS is connected to a suppressive person. *See also* suppressive person.

**Power Processes:** The processes audited only by Class VII auditors which make Grade V Power Releases. These processes result in an ability to handle power.

**practical:** The drills which permit the student to associate and coordinate theory with the actual items and objects to which the theory applies. Practical is application of what one knows to what one is being taught to understand, handle or control. *See also* theory.

**preclear:** 1. A person who, through Scientology processing, is finding out more about himself and life. 2. A spiritual being who is now on the road to becoming Clear, hence pre-clear.

**prenatals:** A Dianetic term used to denote engrams received before birth.

**present time problem:** A present time problem is one which has its elements in the material universe in present time, which is going on NOW, and which would demand the preclear's attention to such an extent that he would feel he had better be doing something about it rather than be audited.

**PRO:** Public Relations Office or Officer.

**problem:** A problem is a conflict arising from two opposing intentions. Anything which has opposing sides of equal force; it is postulate – counter-postulate, intention – counter-intention, terminal – counter-terminal, force – counter-force. It's one thing versus another thing. You've got two forces or two ideas which are interlocked of comparable magnitude and the thing stops right there.

**process:** A set of questions asked by an auditor to help a person find out things about himself or life. More fully, a process is a patterned action, done by the auditor and preclear under the auditor's direction, which is invariable and unchanging, composed of certain steps or actions calculated to release or free a thetan. There are many processes and these are aligned with the levels taught to students and with grades as applied to preclears all of which lead the student or the preclear gradiently to higher understanding and awareness.

**processing:** Called "auditing," by which the auditor (practitioner) "listens and commands." The auditor and the preclear (person receiving auditing) are together out of doors or in a quiet place where they will not be disturbed or where they are not being subjected to interrupting influences. The purpose of the auditor is to give the preclear certain and exact commands which the preclear can follow and perform. The purpose of the auditor is to increase the ability of the preclear. The Auditor's Code is the governing set of rules for the general activity of auditing. *See also* auditing.

**product:** A product is a finished high quality service or article, in the hands of the being or group it serves, as an exchange for a valuable. That's a product. It's a finished high quality service or article in the hands of the consumer as an exchange for a valuable. In other words it isn't a product at all unless it's exchanged. Unless it's exchangeable it's not a prod-

uct at all. Even the individual has to put his service or article in the hands of some other staff member before it could be called a product. Product is exchange, exchange is product.

**production:** The activity of providing a product or service.

**Product Officer:** Controls and operates the org and its staff to get production.

**programming:** The overall planning for a person of the courses, auditing and study he should follow for the next extended time period.

**promo:** Promotion.

**propitiation:** The mechanism of propitiation carries with it covert hostility. Gifts given without cause and beyond the ability to expend, self-sacrifices which seem so noble at the time compose propitiation. Propitiation is an apathy effort to hold away a dangerous "source" of pain. Mistaken identity is one of the minor errors of the reactive mind. To buy off, to nullify the possible anger of a person perhaps long since dead but living now again in the partner, is the hope of propitiation.

**psychosis:** 1. Any major form of mental affliction or disease. 2. Is simply an evil purpose. It means a definite obsessive desire to destroy.

**psychosomatic:** *Psycho* of course refers to mind and *somatic* refers to body; the term psychosomatic means the mind making the body ill or illnesses which have been created physically within the body by derangement of the mind.

**PTP:** Present time problem.

**PTS:** Potential trouble source.

**Public Contact Secretary:** The person in charge of Division 6A (Public Contact Division). The product of this division is people interested in Scientology.

**Public Exec Sec:** The Public Executive Secretary controls the public divisions. *See also Note* at Org Exec Sec.

**Public Servicing Secretary:** The person in charge of Division 6B (Public Servicing Division). The product of this division is active Scientologists.

**purpose:** The survival route chosen by an individual, a species, or a unit of matter or energy in the accomplishment of its goal.

## Q

**Q and A:** Means "Question and Answer." When the term *Q and A* is used it means one did not get an answer to his question. It also means not getting compliance with an order but **accepting something else. Example:** Auditor, "Do birds fly?" Pc: "I don't like birds." **Auditor:** "What don't you like about birds?" Flunk. It's a Q and A. The right reply would be an answer to the question asked and the right action would be to get the original question answered.

**Qual:** Qualifications Division.

**Qualifications Division:** 1. The Qualifications Division (Division 5) where the student is examined and where he may receive cramming or special assistance and where he is awarded completions and certificates and where his qualifications as attained on courses or in auditing are made a permanent record. 2. The prime purpose of the Qualifications Division is to ensure the results of Scientology, correct them when needful and attest to them when attained.

**Qualifications Secretary:** The person in charge of Division 5 (Qualifications Division). *See also* Qualifications Division.

## R

**randomity:** The ratio of unpredicted motion to predicted motion.

**Reach and Withdraw:** Name of a process that requires that one "reach for" or "withdraw from" selected objects or persons. Increasing ability to reach and withdraw increases intelligence. Unfixing attention must be done by increasing ability to reach and withdraw from the specific thing or person on which attention is fixed in the bank.

**reactive mind:** Reactive bank. The portion of the mind which works on a stimulus-response basis (given a certain stimulus it will automatically give a certain response) which is not under a person's volitional control and which exerts force and power over a person's awareness, purposes, thoughts, body and actions. It consists of locks, secondaries, engrams and chains of them and is the single source of human aberrations and psychosomatic ills. The reactive mind never stops operating. Pictures of the environment, of a very low order, are taken by this mind even in some states of unconsciousness. The reactive mind comprises an unknowing, unwanted series of aberrated computations which bring about an effect upon the individual and those around him. It is an obsessive strata of unknown, unseen, uninspected data which are forcing solutions, unknown and unsuspected, on the individual – which tells you why it remained hidden from Man for so many thousands of years. *See also* analytical mind; bank.

**reality:** 1. By *reality* we mean the solid objects, the *real* things of life. Used here as a gradient, with things being more real than other things. That with which we agree tends to be more real than that with which we do not agree. It could also be defined as the degree of agreement reached by two people. 2. An agreement as to what is. It is not what the individual thinks reality is; it is what the majority agrees it is. It is the solid objects, the real things of life. It is the agreement upon perceptions and data in the physical universe. Reality is what is. It is one of the components of understanding. *See also* ARC triangle.

**reflexive effect point:** A cause point which originates an action calculated to result in an effect on itself.

**Reg:** Registrar.

**Registrar:** In a Scientology org, the person who signs up people for Scientology service.

**rehabilitate:** To restore to a former capacity or condition. In auditing, this means to do the series of actions in session which result in regaining a state of release for the pc. *Abbr.* Rehab.

**Release:** 1. One who knows he or she has had worthwhile gains from Scientology processing and who knows he or she will not now get worse. 2. A Release is a person who has been able to back out of his "bank." The bank is still there but the person isn't sunk into it with all its somatics and depressions. The person has been *released* from his reactive mind. He still has that reactive mind but he's not *in* it. He is just released from it. He may go into it again but it feels good to be out of it. His IQ and ability rise and he is far more effective in changing his environment into a better one. The state is beyond Homo sapiens by considerable.

**religion:** The word *religion* itself can embrace sacred lore, wisdom, knowingness of gods and souls and spirits, and could be called, with very broad use of the word, a philosophy.

**religious philosophy:** Implies study of spiritual manifestations; research on the nature of the spirit and study on the relationship of the spirit to the body.

**remembering:** One could recall the fact that one had seen a dog chase a cat. That would be remembering.

**remimeo:** A distribution code often found in the upper left-hand corner of technical bulletins (HCOBs) and policy letters (HCO PLs) meaning that churches which receive this must mimeograph it again and distribute it to staff.

**repair:** Patching up past auditing or recent life errors.

**responsibility:** The state, quality or fact of being responsible, and responsible means legally or ethically accountable for the care or welfare of another. Involving personal accountability or ability to act without guidance or superior authority. Being the source or cause of something. Capable of making moral or rational decisions on one's own and therefore answerable for one's behavior. Able to be trusted or depended upon; reliable. Based upon or characterized by good judgment or sound thinking.

**restimulation:** The reactivation of a past memory due to similar circumstances in the present approximating circumstances of the past. *See also* key-in.

**return:** *See* revivification.

**reverie:** The state of reverie is actually just a name. It is a label introduced to make the patient feel that his state has altered and that he has gone into a state where his memory is very good, or where he can do something he couldn't ordinarily do before. The actuality is that he is able to do it all the time anyway. It is not a strange state. The person is wide awake, but merely by asking him to close his eyes he is technically in reverie.

**Review:** The Department of Review is in the Qualifications Division. The entire purpose of the Department of Review is repair and correction of auditing and training difficulties.

**revivification:** The bringing back to life of an engram in which a preclear is stuck. The engram or some portion thereof is being acted out in present time by the preclear. It is called

a revivification because the engram is suddenly more real to the preclear than present time has ever been. He relives that moment briefly. He does not merely recall or remember it. This is not the same thing as the "returning" to an incident or engram that is employed in Dianetic auditing. Return is the method of retaining the body and the awareness of the subject in present time while he is told to go back to a certain incident. Revivification is the reliving of an incident or a portion of it as if it were happening now.

**R-factor:** Reality factor. The action of the auditor telling the pc what the auditor is going to do at each new step. This gives the pc more reality on what is occurring in the auditing session.

**ridge:** A ridge is caused by two energy flows coinciding and causing an enturbulence of energy, which, on examination, is found to take on a characteristic which in energy flows is very like matter, having its particles in chaotic mixture.

**rock slam:** The crazy, irregular left-right slashing motion of the needle on the E-Meter dial. A rock slam R/S means a hidden evil intention on the subject or question under auditing or discussion.

**routing form:** Any of various forms that list the org terminals the pc or student has to check through in order to arrive in the HGC for auditing, get started on a course, get examined on and attest to completion of a course, etc.

**R6 bank:** The reactive mind.

**R3R:** Routine 3 Revised, the process employed in Dianetics to run engrams. With the introduction of New Era Dianetics in 1978 the R3R procedure was improved and became R3RA.

**R3RA:** *See* R3R.

**rudiments:** First principles, steps, stages or conditions. The basic actions done at the beginning of a session to set up the pc for the major session action; ARC breaks, PTPs, withholds. A rudiment is that which is used to get the pc in shape to be audited in that session.

**ruds:** *See* rudiments.

**run:** Undergo processing.

**rundown:** A series of steps which are auditing actions and processes designed to handle a specific aspect of a case and which have a known end phenomena. Example: Introspection Rundown.

## S

**Saint Hill (SH):** The name of LRH's home in East Grinstead, Sussex, England, and location of the world-wide headquarters of Scientology, and the UK Advanced Organization and Saint Hill (AOSH UK). LRH taught the original Saint Hill Special Briefing Course at Saint Hill From 1961 to 1965. The term *SH* now applies to any organization authorized to deliver those upper level Scientology services, hence we also have the American Saint Hill

Organization (ASHO) and the Advanced Organization and Saint Hill in Europe (AOSH EU).

**sanity:** The ability to recognize differences, similarities and identities.

**Scientology:** 1. An applied religious philosophy (*see* religion; religious philosophy) dealing with the study of knowledge, which through the application of its technology can bring about desirable changes in the conditions of life. 2. Scientology addresses the spirit. It is used to increase spiritual freedom, intelligence, ability and produce immortality. Scientology is the study and handling of the spirit in relationship to itself, universes and other life.

**Scientology 8-80:** Technique 8-80 is a specialized form of Scientology. It is, specifically, the electronics of human thought and beingness. It is basic in answering the riddles of life and its goals in the mest universe. The goal is *Survival*. The means to survival for life is the handling and use of energy. The "8-8" stands for "Infinity-Infinity" upright, the "0" represents the static, theta.

**Sea Org:** 1. A fraternal organization existing within the formalized structure of the Churches of Scientology. It consists of highly dedicated members of the Church. These members take vows of eternal service. The Sea Organization life style of community living is traditional to religious orders. 2. The Sea Organization gets its name from the early days of its operation between 1966 and 1975 when it used several ships as religious retreats where Sea Org members, other Scientology Church staff and sometimes public Scientologists could go for training and auditing. Being at sea provided a calm environment, free from distractions of the workaday world. The ships were staffed and operated by Sea Org members. This nautical history accounts for the naval uniforms long ago adopted by the Sea Org and still worn by members today. *Abbr.* SO.

**Sec:** Secretary.

**secondary:** A mental image picture of a moment of severe and shocking loss or threat of loss which contains misemotion such as anger, fear, grief, apathy or "deathfulness." It is a mental image recording of a time of severe mental stress. It may contain unconsciousness. When it is restimulated by a similar but lighter experience another mental image picture is recorded which becomes a lock on the secondary and serves to keep the secondary alive. A secondary is called a secondary because it itself depends upon an earlier engram with similar data but real pain, etc. *See also* engram; lock.

**second dynamic:** *See* dynamics.

**section:** *See* unit.

**selection slip (selection paper):** The Field Staff Member selects the person to be trained or processed after direct personal contact with the person and issues to that person a paper stating the contacted person has been selected. The form must bear the hour, date and place, the block printed name and address of the selectee, and the block printed name and address and certificate initials and certificate number of the Field Staff Member, and what the selectee is selected for (membership, training or processing), and some approximation of arrival date at the org.



**self-determinism:** That state of being wherein the individual can or cannot be controlled by his environment according to his own choice. In that state the individual has self-confidence in his control of the material universe and the organisms within it along every dynamic. He is confident about any and all abilities or talents he may possess. He is confident in his interpersonal relationships. He reasons but does not need to react.

**service:** Any of the courses or types of auditing offered in Scientology are called services. A person receiving auditing or attending a course is said to be "receiving a service." Another meaning for the word service is that of a Sunday church service which is a religious ceremony performed at Scientology Churches.

**service facsimile:** 1. That computation generated by the preclear (not the bank) to make self right and others wrong, to dominate or escape domination and enhance own survival and injure that of others. 2. These are called "service facsimiles." "Service" because they "serve" him. "Facsimiles" because they are in mental image picture form. They explain his disabilities as well. The facsimile part is actually a self-installed disability that "explains" how he is not responsible for not being able to cope. So he is not wrong for not coping. Part of the "package" is to be right by making wrong. The service facsimile is therefore a picture containing an explanation of self condition and also a fixed method of making others wrong.

**session:** A period in which an auditor and preclear are in a quiet place where they will not be disturbed. The auditor gives the preclear certain and exact commands which the preclear can follow.

**seventh dynamic:** *See* dynamics.

**significance:** A word which is used in the special sense to denote any thought, decision, concept, idea or meaning in the mind in distinction to its masses. (The mind is basically composed of masses and significances.)

**sixth dynamic:** *See* dynamics.

**SO:** Sea Organization.

**somatic:** Body sensation, illness or pain or discomfort. Soma means "body." Hence *psychosomatic* or pains stemming from the mind.

**somatic mind:** That mind which, directed by the analytical or reactive mind, places solutions into effect on the physical level. Now referred to as the genetic entity (*See* definition in this dictionary).

**SOP:** Standard Operating Procedure.

**soul:** Scientology says that good health and immortality are attainable, that it is something compounded out of all Man knows of the subject of Man, and that people are living units operating bodies, rather than bodies, and that this living unit is the human soul. *See also* theta.

**SP:** Suppressive person.

**space:** 1. Space is a viewpoint of dimension. It doesn't exist without a viewpoint. 2. Space is not nothingness. Space is the viewpoint of dimension, and that is what space is. It is how far we look and if you didn't look you wouldn't have any space.

**SSO:** Staff Section Officer.

**stable datum:** Until one selects one datum, one factor, one particular in a confusion of particles, the confusion continues. The one thing selected and used becomes the stable datum for the remainder. *See also* doctrine or the stable datum.

**staff:** The personnel of an organization who carry out the work planned and directed by those in charge.

**Staff Section Officer:** The head of Dept 14 (Dept of Personnel Enhancement). The training and auditing of staff comes under the Staff Section Officer (SSO). The product of his department is fully qualified and trained staff members in the org.

**staff status:** A number following the person's name on the org board that shows the state of administrative training of the individual as done in the Staff Training Section. Status numbers go from 0 for temporary, 1 for provisional, 2 for qualified general staff member on up for the various executive grades. If no number appears after a name, the person is holding the post without checkout for it. A low ranking staff member can have a high status number as it is qualified for, not "appointed to." This prevents qualified persons from being bypassed in promotion.

**standard technology:** The accumulation of those exact processes which make a way between humanoid and OT, the exact method of organizing them, the exact method of delivering them, and the exact repair of any errors made on that route.

**starrate checkout:** A very exact checkout which verifies the full and minute knowledge of the student of a portion of study materials, and tests his full understanding of the data and ability to apply it. [*Note:* On a checksheet a little star or asterisk appears next to those items that the person must receive a starrate checkout on.]

**start-change-stop:** The cycle of action of this universe is start, change and stop. This is also the anatomy of control. Almost the entire subject of control is summed up in the ability to start, change and stop one's activities, body and one's environment.

**static:** Something which has no motion. The word is from the Latin, *sto*, meaning "stand." No part of mest can be static, but theta is static. Theta has no motion. Even when the mest it controls is moving in space and time, theta is not moving, since theta is not in space or time.

**statistic:** The relative rise or fall of a quantity compared to an earlier moment in time. If a section moved ten tons last week and twelve tons this week, the statistic is rising. If a section moved ten tons last week and only eight tons this week, the statistic is falling.

**stats:** Statistics.

**stimulus-response:** Representing the activity of an organism as composed of reactions to stimuli. *See also* reactive mind.

**STO:** Staff Training Officer.

**Straightwire:** The earliest coining of the memory exercises known as "Straight Wire" came from the formula of cause and effect. We describe this as the act of stringing a line between present time and some incident in the past, and stringing that line directly and without any detours. In other words, we conceived the auditor was stringing a straight wire of memory between the actual genus of a condition and present time, thus demonstrating that there was a difference of time and space in the condition then and the condition now, and that the preclear conceding this difference would then rid himself of the condition or at least be able to handle it.

**Student Administrator:** The person in charge of the Student Admin Section in Dept 10 (Dept of Tech Services). Functions of this section include verifying that students are invoiced for their course, logging and keeping track of the location of students, and taking care of student files and student pc folders (case files).

**student points:** In order to reflect the progress of a student on a course, specific point values are given to various student actions. So many points for a page read, an essay written, tape listened to, etc., add up to a daily statistic of student points.

**study tech:** The technology of how to study as developed and released on tapes, bulletins and policy letters by L. Ron Hubbard.

**Summary Report Form:** A report written by the auditor after the session on a fill-in type standard form and is simply an exact record of what happened and what was observed during the session.

**Supercargo:** *See* HCO Exec Sec.

**Supervisor:** *See* Course Supervisor.

**suppress:** To squash, to sit on, to make smaller, to refuse to let reach, to make uncertain about his reaching, to render or lessen in any way possible by any means possible to the harm of the individual and for the fancied protection of a suppressor.

**suppressive person:** A person who rewards only down statistics and never rewards an up statistic. He goofs up or vilifies any effort to help anybody and particularly knives with violence anything calculated to make human beings more powerful or intelligent. A suppressive automatically and immediately will curve any betterment activity into something evil or bad. *See also* potential trouble source.

**Survival Rundown:** The Survival Rundown is a bio-physical handling. By bio-physical we mean "the interaction and relationship of the being to the physical universe and the material things of the environment or universe." Thus, biophysical handling can get you, as a thetan, better aware of your body and your physical surroundings, in better communication with these things and in better control of them.

**symbiote:** The Dianetic meaning of *symbiote* is extended beyond the dictionary definition to mean "any or all life or energy forms which are mutually dependent for survival." The atom depends on the universe, the universe on the atom.

**synthetic valence:** Those valences which have never actually confronted the preclear in the flesh. The Devil of course is the championship synthetic valence of all time.

## T

**TA:** Tone arm.

**targets:** The individual steps of a project or program that need to be undertaken in order to complete that project or program or achieve some desired result.

**Tech:** 1. Technical. 2. Technology.

**Technical Division:** Division 4, the division that delivers courses and training to students and auditing to preclears.

**Technical Secretary:** The title of the person who is head of a Technical Division (Div 4) in a Church of Scientology. *See also* Technical Division.

**technology:** The methods of application of an art or science as opposed to mere knowledge of the science or art itself.

**Tech Sec:** Technical Secretary.

**terminal:** Any mass used in a fixed position in any communications system. Thus you see a man would be a terminal, but a post (position of duty or employment) could also be a terminal. *See also* post.

**testing:** The action of administering personality, IQ, aptitude and leadership tests to pcs and personnel. Testing is usually done on a pc before starting and after completing a major auditing action, to see if proper results were obtained. In the case of personnel, testing is done to determine suitability for hiring, promotion, etc.

**theory:** The data part of a course, where the data as in books, tapes and manuals is given.

**theta:** 1. Theta is thought, life force, *élan vital*, the spirit, the soul, or any other of the numerous definitions it has had for some thousands of years. 2. Greek for thought or life or the spirit. 3. An energy existing separate and distinct from the physical universe.

**theta body:** A thetan very often carries with him a theta body which he mocked up on the past track and which is a number of facsimiles of old bodies he has misowned and is carrying along with him as control mechanisms which he uses to control the body he is using.

**Theta Clear:** A person who operates exterior to a body without need of a body.

**thetan:** 1. It is a discovery of Scientology, a discovery susceptible to the most arduous scientific proofs, that people are not bodies, but that people are living units operating bodies. The living unit we call, in Scientology, a thetan, that being taken from the Greek letter *theta*  $\Theta$ . 2. The person himself – not his body or his name, the physical universe, his mind or anything else; that which is aware of being aware; the identity that is the individual.

**third dynamic:** *See* dynamics.

**third party:** One who by false reports creates trouble between two people, a person and a group, or a group and another group.

**third party law:** The law would seem to be: A third party must be present and unknown in every quarrel for a conflict to exist. Or, for a quarrel to occur, an unknown third party must be active in producing it between two potential opponents. Or, while it is commonly believed to take two to make a fight, a third party must exist and must develop it for actual conflict to occur.

**time:** 1. Time is basically a postulate that space and particles will persist. (The rate of their persistence is what we measure with clocks and the motion of heavenly bodies.) 2. Time is actually a consideration but there is the experience of time. There is a distance, there is a velocity of particle travel – and the movement of that particle in relationship to its starting point and in relationship to its ending point, itself, is the consideration of time.

**time track:** The consecutive record of mental image pictures which accumulates through the preclear's life or lives. It is very exactly dated.

**tone:** The emotional condition of an engram or the general condition of an individual. *See also* Tone Scale.

**tone arm:** Meter control lever on the E-Meter.

**tone 40:** Defined as "giving a command and just knowing that it will be executed despite any contrary appearances." Tone 40 is positive postulating.

**Tone Scale:** The scale of emotional states which range from death at the bottom, up through apathy, grief, fear, covert hostility, anger, antagonism, boredom, conservatism, cheerfulness to enthusiasm at the top (actually higher and lower tone levels exist than those named). A person in apathy rises through these various tones. These tones are quite uniform; one follows the next and people always come up through these tones, one after the other. These are the tones of affinity, and the Tone Scale of Dianetics and Scientology is probably the best possible way of predicting what is going to happen next or what a person actually will do. There are many stops between these tones. A person in grief, when his tone improves, feels fear. A person in fear, when his tone improves, feels anger. [*Note:* Each tone on the Tone Scale has a corresponding number. For example, death is 0.0. Higher up on the scale is fear at 1.0, antagonism at 2.0, enthusiasm at 4.0, etc., with serenity (40.0) at the top. Sometimes these numbers are used to say what tone a person is at. Thus a person at 4.0 is at enthusiasm.]

**Touch Assist:** The Touch Assist brings the patient's attention to injured or affected body areas. When attention is withdrawn from them, so is circulation, nerve flows and energy which for one thing limits nutrition to the area and for another prevents the drain of waste products. Some ancient healers attributed remarkable flows and qualities to the "laying on of hands." Probably the workable element in this was simply heightening awareness of the affected area and restoring the physical communication factors. *See also* assist.

**TR:** Training regimen or routine. Also used to mean training drill.

**track:** *See* time track.

**traffic:** 1. The commercial exchange or trading of goods. 2. The flow of persons, vehicles or messages along transportation, commerce or communication lines. 3. The customers, collectively, who patronize a store or business concern.

**training:** A formal activity imparting the philosophy or technology of Dianetics and Scientology to an individual or group and culminating in the award of a grade or certificate.

**truth:** Truth is the exact consideration. Truth is the exact time, place, form and event.

**twin:** The study partner with whom one is paired. Two students studying the same subject who are paired to check out or help each other are said to be "twinned."

**two-way comm:** A two-way cycle of communication would work as follows: Joe, having originated a communication, and having completed it, may then wait for Bill to originate a communication to Joe, thus completing the remainder of the two-way cycle of communication. Thus we get the normal cycle of a communication between two terminals.

## U

**understanding:** Understanding is composed of affinity, reality and communication.

**unit:** In a Scientology org we have five members and their in-charge as a unit; five units and the section executive in a section; five sections plus the department's director in a department.

**universe:** 1. A universe is defined as a "whole system of created things." There could be and are many universes, and there could be many kinds of universes. 2. There are three universe types, on each one of which one can achieve a certainty. The most important of these types is one's own universe; the second most important is the mest universe; the third most important is the class known as "others' universes."

**Upper Indoctrination Course:** The name of a course first offered in 1957 which taught TRs (training routines) 6 to 9. A lower level course, the Communication Course, taught TRs 0 to 5 at that time. TRs 6 to 9 have hence come to be called the Upper Indoc TRs.

## V

**valence:** By *valence* we mean personality. Theoretically a person could have his own valence. But, more familiarly, the term is used to denote the borrowing of the personality of another. A preclear "in his father's valence" is acting as though he were his father. The word *valence* means, in Latin, "strength" (*valentia*). We use it in Dianetics and Scientology as meaning personality, but it has not escaped the value of strength. A person takes at will the valences of a commanding nature or valences of a very obedient nature in order to answer up to various situations. One person may routinely use several valences. In order to handle women he takes the valence of his father. In order to handle students he takes the valence of a bulldog. In order to get drunk he takes the valence of a horse. There may or may not be any sense to the valence beyond the fact that it was a strong valence in a situation relat-

ing to the subject. In other words, he has mental image pictures unconsciously experienced by him which have as their dominant or obedient personality things related to the subject which he then identifies with the subject.

**VFP:** Valuable Final Product.

**VGIs:** Abbreviation for *very good indicators*. It means good indicators to a very marked degree. Extremely good indicators. *See also* indicators.

**via:** A relay point in a communication line. To talk via a body, to get energy via eating alike are communication by-routes. Enough vias make a stop. A stop is made out of vias.

**volunteer minister:** A person who uses the basic Scientology data contained in the VOLUNTEER MINISTER'S HANDBOOK to produce some miracles, save marriages, rescue kids from drugs, help people failing in their studies to learn how to study, administer Scientology assists to sick and injured people in the community to help speed recovery, etc.

## W

**WDC:** Watchdog Committee. A committee composed of top Scientology executives who oversee Scientology internationally. Their major purpose is to ensure that executive strategic planning gets executed with speed with any existing cross orders caught and handled.

**W/E:** week ending.

**win:** If a pc is getting wins then the pc gets more able, earns more or finds more wherewithal, and accomplishes more in a given period of time, leaving more time to use for auditing, and the minor upsets or discomforts which accompany even the smoothest auditing are disregarded.

**withhold:** An undisclosed harmful (contra-survival) act. Something the pc did that he isn't talking about. Any withhold comes after an overt.

**wog:** 1. [in Scientology] Worthy Oriental gentleman. This means a common ordinary run-of-the-mill garden-variety humanoid. 2. [in the English language] A native of a Middle or Far Eastern country – usually used disparagingly.

**Word Clearing:** A technique for locating and handling (clearing) misunderstood words. There are nine methods of Word Clearing.

**worksheets:** A worksheet is supposed to be the complete running record of the session from beginning to end.